

MAIL LIST

January 15, 2009

NO.	DATE REC'D	DATE	FROM	SUBJECT	COPY ATTACHED	AGENDA/COMMITTEE/ LIAISON
1.	01/09/09 01/12/09 01/13/09 01/14/09 01/15/09	01/09/09 01/12/09 01/13/09 01/14/09 01/15/09	William G. Dressel, Jr., Executive Director, NJS League of Municipalities, to Mayor	*Mayors Fax Advisory re: a. Urban Sociologist to Lecture on the Future of Suburbs b. Important new Information from the Division of Local Government Services c. State of the State d. Join the Mayor's Wellness Campaign TODAY! e. Mayors' Legislative Day f. Support Our Troops on April 19, 2009		
2.	01/12/09	01/06/09	Borough of Dumont	*Resolution re Fire Department Interborough Mutual Aid (Copy to Chief Kurt Vreeland)		Glidden/Public Safety
3.	01/12/09 01/13/09	01/07/09 01/09/09	See subject column	*Letters re need for shade over Ruckman Park received from following parents (copy to Jim Oettinger): a. Emme Aronson, 17 Mill Pond Road b. Nicole Jakab, 8 Morrison Street c. Nita and Jordan Pankin, 236 Cedar Lane		Glidden/Recreation
4.	01/13/09	01/12/09	David M. Watkins c: Leonard Sinowitz	*Gerber Automotive Inc., Site Plan Approval, 434 Demarest Avenue, Block 1008, Lot 9 (Copy to Planning Board)		Borough Attorney Amitai/Planning
5.	01/13/09	01/09/09	Bryan J. Christiansen, Chairman, and Leonard R. Kaiser, Executive Director, Bergen County Utilities Authority	*Bergen County Utilities Authority (BCUA) Sewer Connection Fee Municipal Incentive Program Rebate - Boro to receive 2008 rebate check in the amount of \$363.04; voucher to be signed and returned to BCUA on or before 2/1/09 (Copy of letter and original voucher to John DiStefano on 1/13/09 for follow up)		Acting Administrator/Treasurer
6.	01/09/09	01/07/09	Randi Weiss, Fashion Show Committee 2009, Project Graduation 2009,	*Request for permission to place 12 temporary signs (2' x 4' and 24" x 16") advertising the Senior Fashion Show to be held at		Possible Agenda item upon receipt of approval from Risk

			NVRHS/Demarest	NVRHS/Demarest @7:00 p.m. on 3/5/09 approximately 8 days prior to the event, at the following intersections: Durie Avenue & Knickerbocker Road; High Street & Knickerbocker Road; Piermont & Closter Dock Roads; Homans Avenue & Piermont Road (copy to Glenn Parsells, Chief Berrian, Construction Official, Zoning Officer, Code Enforcement Officer)	Management Consultant of required insurance
7.	01/15/09	01/12/09	John H. Moyle, P.E., Manager, Bureau of Dam Safety and Flood Control, NJS Department of Environmental Protection, Natural and Historic Resources, Office of Engineering & Construction to Mayor	*Informal Workshop to be held 3/4/09 on Community Rating System (CRS) at Little Falls Civic Center, 19 Warren Street, Little Falls, NJ at 9:00 a.m. (Copy to Glenn Parsells, Fred Pitofsky)	
8.	01/15/09	01/14/09	William G. Dressel, Jr., Executive Director, NJS League of Municipalities, to Mayor	*League Brochure "State Government and Your Local Property Taxes"	
9.	01/15/09	January 2009	Nancy Wittenberg, Assistant Commissioner, NJS Department of Environmental Protection, Solid and Hazardous Waste Management Program, to Mayor	*Certified Recycling Coordinator - Recycling Enhancement Act (P.L. 2007, c.311) (Copy to Carol Dacey, William Dahle)	
10.	01/15/09	01/15/09	William G. Dressel, Jr., Executive Director, NJS League of Municipalities, to Mayor	*Washington Watch re: a. Stimulus Bill Summary b. Who's Who In the New Administration	

MAIL LIST
January 22, 2009

NO.	DATE REC'D	DATE	FROM	SUBJECT	COPY ATTACHED	AGENDA/COMMITTEE/ LIAISON
1.	01/16/09	01/16/09	William G. Dressel, Jr., Executive Director, NJS League of Municipalities, to Mayor	*Mayors Fax Advisory re: a. Affordable Housing/COAH Update b. Stimulus Bill Details c. 2009 New Jersey Local Government Deskbook Available d. Charitable Clothing Bins Chapter 209 e. Pension Payment Deferral Background f. Governor Signs Energy Savings Bill g. Governor Signs Energy Savings Improvement Bill		
	01/21/09 01/22/09	01/21/09 01/22/09				
2.	01/21/09	No date	Donna J. Vellekamp to Borough Clerk	*Notice re Planning Board meeting to be held 1/29/09 @ 8 p.m. re application for Major Soil Movement for Construction of a new Single Family House, Lot 3 in Block 2205, 232 Anderson Avenue, Kikun Development Group on behalf of Gun Soo Youn and Moon Sook Youn		Amitai/Planning
3.	01/21/09	01/13/09	David M. Watkins to Borough Clerk	*Notice re Planning Board hearing to be held 1/29/09 @ 8 p.m. re application for variances and waivers from Borough Ordinances re Block 1718, Lots 6 & 7, 28 Fourth Street, Vivian Wong & Allen Chu		Amitai/Planning
4.	01/21/09 hand delivered by Mayor Heymann	01/19/09	Michael G. Hakim, CLA, RLA, PP, ASLA, President, Hakim Associates	*Closter's 3 rd Round COAH Plan, Billings and Continuing Services - Page to be returned indicating Acceptance and Agreement to continue services (with understanding it has already been granted)		Borough Attorney Planning/Amitai
5.	01/22/09	January 2009	Timothy McDonough, Mayor, Hope, President, NJS League of Municipalities, and Joyce Powell, President, New Jersey Education Association, to Mayor	*Read Across America - NJ (Copy to Ruth Rando)		Mayoral Proclamation RM Agenda 01/28/09
6.	01/22/09 hand delivered by Mayor Heymann	01/19/09	Bruce R. Sabatini, Ed. D., Principal, Northern Valley Regional High School, to Sophie Heymann, Office of the Mayor, Borough of Closter	*Announcement that NVRHS/Demarest is silver medalist and 1 of only 4 high schools in Bergen County recognized in U.S. News and World Report's recent survey of America's Best High Schools		Barad/Education
7.	01/22/01	12/22/08	Robert F. Giles, Director, NJ Division of Elections, to County Clerks and Municipal Clerks	*2009 Campaign Contribution Notice, indicating that : "No holder of a public office or position shall demand payment or contribution from another holder of a public office or position for the campaign purposes for any candidate or for the use of any political party." (Copy to Acting		Acting Administrator

			Administrator for distribution to all Borough employees)	
--	--	--	--	--

ON FILE IN BOROUGH CLERK'S OFFICE:

MUNICIPAL EXCESS LIABILITY JIF FUND YEAR 2008 MEMBER MANUAL - CLOSTER

Bergen County Municipal Joint Insurance Fund - Member ID: 40 (Received 1/21/09)

MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND Annual Report 2007-2008 (Received 1/19/08)

ALSO DISTRIBUTED:

BERGEN COUNTY HOME OWNERSHIP CENTER flyer re Free Homebuyer Workshops (received from Bergen County Community Development 1/19/09)

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

REGULAR MEETING AGENDA – JANUARY 28, 2009 - 7:30 P.M.

1. PLEDGE OF ALLEGIANCE
 2. OPEN PUBLIC MEETINGS ACT STATEMENT
 3. ROLL CALL
 4. AWARDS RECOGNITION TO PATROLMEN MATTHEW THORNHILL, JOHN MC TIGUE AND ALDO GUERINO FOR THEIR ACTION IN JULY'S CAR FIRE/RESCUE (Requested by Mayor 1/22/09)
 5. MAYORAL PROCLAMATION DECLARING MARCH 2, 2009 AS READ ACROSS AMERICA DAY (5. M.L. 1/22/09)
 6. OPEN MEETING TO PUBLIC FOR ANY MATTER, PER N.J.S.A. 10:4-12 (a)
(Subject to 5-minute limit per General Rule No. 10)
 7. COMMUNICATIONS
 - a. MAIL LIST – JANUARY 15, 2009
 - b. MAIL LIST – JANUARY 22, 2009
 8. OPEN MEETING TO PUBLIC FOR COMMUNICATION ITEMS ONLY
(Subject to 5-minute per By-Laws General Rule No. 10)
 - 9a. REVIEW OF CONSENT AGENDA ITEMS
(PROCEDURE TO BE EXPLAINED BY MAYOR HEYMANN)
- ORDINANCES AND RESOLUTIONS
- 10.* INTRODUCTION OF THE FOLLOWING ORDINANCES – PUBLIC HEARING – 2/25/09 @7:30 P.M. OR AS SOON THEREAFTER AS THE MATTER MAY BE HEARD:
 - a. ORDINANCE NO. 2009:1026, “AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 48 OF THE CODE OF THE BOROUGH OF CLOSTER REGARDING PERSONNEL POLICIES” (Adjourned from RM 1/14/09)
 - b. BOND ORDINANCE NO. 2009:1030,”AN ORDINANCE OF THE BOROUGH OF CLOSTER, IN THE COUNTY OF BERGEN, NEW JERSEY, PROVIDING FOR THE 2009 ANNUAL ROAD IMPROVEMENT PROGRAM IN AND FOR THE BOROUGH OF CLOSTER AND APPROPRIATING \$2,300,000 THEREFOR, AND PROVIDING FOR THE ISSUANCE OF \$2,185,000 IN BONDS OR NOTES OF THE BOROUGH OF CLOSTER TO FINANCE THE SAME” (Received from Bond Counsel 1/23/09)
 - c. ORDINANCE NO. 2009:1031, “AN ORDINANCE AMENDING AND REPLACING CHAPTER A300 OF THE BOROUGH’S CODE, CABLE TELEVISION FRANCHISE FEE” (Received from Borough Attorney 1/22/09)
 - 11.* BILL RESOLUTION – JANUARY 31, 2009
TO BE PREPARED BY TREASURER
 - 12.* RESOLUTION AUTHORIZING ADVERTISEMENT FOR BID FOR SALE OF PORTION OF LAND AT BLOCK 1718, LOT 7 (Adjourned from RM 1/14/09)
TO BE PREPARED BY BOROUGH ATTORNEY
 - 13.* RESOLUTION AUTHORIZING TEMPORARY CAP BUDGET (Requested by Auditor 1/21/09) TO BE PREPARED BY AUDITOR
 - 14.* TEMPORARY EMERGENCY RESOLUTION (Requested by Auditor 1/21/09)
TO BE PREPARED BY AUDITOR
 - 8a. REVIEW OF CONSENT AGENDA ITEMS (Continued)

CLOSTER MAYOR AND COUNCIL
 REGULAR MEETING AGENDA – JANUARY 28, 2009 – 7:30 P.M..

ORDINANCES AND RESOLUTIONS (Continued)

- 15.* RESOLUTION AUTHORIZING THE USE OF THE FAIR AND OPEN PROCEDURE IN AWARDING A PROFESSIONAL SERVICE AGREEMENT FOR CONSULTING SERVICES TO ASSIST THE BOROUGH IN OBTAINING RECOGNITION FROM THE COMMISSION ON ACCREDITATION FOR LAW ENFORCEMENT AGENCIES, INC. (CALEA) AND ACCREDITATION FROM THE NEW JERSEY STATE ASSOCIATION OF THE CHIEFS OF POLICE (Received from Borough Attorney 1/15/09)
- 16.* RESOLUTION APPROVING THE SETTLEMENT OF A TAX APPEAL FOR THE YEAR 2008: CHIANG V. CLOSTER (Received from Borough Attorney 1/15/09)
- 17.* RESOLUTION REJECTING COMPOST BIDS AND AUTHORIZING READVERTISEMENT FOR BIDS (Received from Borough Attorney 1/15/09)
- 18.* RESOLUTION ADOPTING JANUARY 2009 BY LAWS OF THE BOROUGH OF CLOSTER (Received from Borough Attorney 1/21/09)
- 19.* RESOLUTION APPROVING BOSWELL MC CLAVE ENGINEERING PLANS AND SPECIFICATIONS, DATED JANUARY 2009, FOR THE 2009 WEST STREET IMPROVEMENTS, SECTION 4 PROJECT (Requested by Borough Engineer 1/22/09)
- 20.* RESOLUTION AUTHORIZING BOROUGH CLERK TO ADVERTISE FOR BIDS FOR WEST STREET IMPROVEMENTS, SECTION 4 (FROM WELLINGTON AVENUE TO JOHN STREET) AND AUTHORIZING MAYOR AND CLERK TO EXECUTE NECESSARY DOCUMENTS PURSUANT TO THIS PROCESS (Received from Mayor's office 1/22/09)
- 21.* RESOLUTION AUTHORIZING BUILDING DEPARTMENT (TREE SPECIALIST) TO REFUND PERMIT FEE IN THE AMOUNT OF \$150.00 TO JULIA NOVOT AND ALEX BUDT, 22 MC CAIN COURT, FOR PAYMENT MADE 8/30/08 (Received from Mayor's office 1/22/09)
- 22.* *POSSIBLE* APPOINTMENT OF BOROUGH ALTERNATE PROSECUTOR (Opening held 1/8/09 @ 10:30 a.m.)
- 23.* *POSSIBLE* APPOINTMENT(S) OF SALARIED EMPLOYEES (NOT MADE AT THE REORGANIZATION MEETING HELD 1/5/09) RESOLUTIONS TO BE PREPARED BY ACTING ADMINISTRATOR/TREASURER (Adjourned from RM 1/14/09):

<u>OFFICE</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRATION</u>
ADMINISTRATOR	_____	1 Year	12/31/09
DEPUTY BOROUGH CLERK	_____	1 Year	12/31/09
OFFICE ASSISTANT (BOROUGH CLERK)	_____	1 Year	12/31/09
DEPUTY TAX COLLECTOR	_____	1 Year	12/31/09
DESK DISPATCHER			
FULL TIME	_____	1 Year	12/31/09
PART TIME	_____	1 Year	12/31/09
POLICE MATRON	_____	1 Year	12/31/09
SCHOOL CROSSING GUARD	_____	1 Year	12/31/09

- 24.* RESOLUTION AUTHORIZING MAYOR TO SIGN BERGEN COUNTY UTILITIES AUTHORITY APPLICATION FOR CONNECTION TO B.C.U.A. SYSTEM FOR 186 HARRINGTON AVENUE, CLOSTER, NEW JERSEY, DUE TO LACK OF MUNICIPAL LINE ON HARRINGTON AVENUE (Received from Mayor 1/23/09)

MOTIONS

- 25.* MOTION APPROVING RAFFLES APPLICATION NO. 560 FOR ST. MARY R.C. CHURCH TO CONDUCT OFF-PREMISE, DRAW RAFFLE, ON SATURDAY, 4/18/09, AT THE SCHOOL BUILDING , 300 HIGH STREET, CLOSTER, NJ 07624 FROM 7:00 P.M. TO 11 P.M. (Application filed and fees paid 1/21/09)

CLOSTER MAYOR AND COUNCIL
 REGULAR MEETING AGENDA – JANUARY 28, 2009 – 7:30 P.M..

8a. REVIEW OF CONSENT AGENDA ITEMS (Continued)

MOTIONS (Continued)

26.* MOTION APPROVING THE FOLLOWING NON-SALARIED APPOINTMENTS (NOT MADE AT THE REORGANIZATION MEETING HELD 1/5/09) (Adjourned from RM 1/14/09):

<u>OFFICE</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRATION</u>
BOARD OF HEALTH ALT. NO. 2	_____	2 Year un- expired to	12/31/09
HISTORIC PRESERVATION COMMISSION/MEMBER	_____	4 Year	12/31/12
IMPROVEMENT COMMISSION MEMBER	_____	2 Year un- expired to	12/31/09
MEMBER	_____	2 Year	12/31/10
ALT. NO. 2	_____	2 Year	12/31/10
RECREATION COMMISSION ASSOCIATE MEMBER	_____	1 Year	12/31/09
**SHADE TREE COMMISSION ALT. NO. 2	_____	2 Year	12/31/10
ZONING BOARD OF ADJUSTMENT ALT. NO. 4	_____	2 Year un- expired to	12/31/09

** Mayoral Appointment

27.* ACCEPTANCE OF THE FOLLOWING MONTHLY REPORTS:

a. CHIEF OF POLICE – DECEMBER 2008 (Received 01/12/09)

8b. VOTE ON CONSENT AGENDA ITEMS

28. REVIEW AND VOTE ON ITEMS REMOVED FROM CONSENT AGENDA

29. ANY OTHER MATTER WHICH MAY PROPERLY COME BEFORE THE GOVERNING BODY

a. CONTINUED DISCUSSION RE PARKING SPACE FEE (Requested by Mayor 1/18/08)
 RM 9/10/08

30. DISCUSSION OF PUBLIC COMMENTS OR ANY OTHER TIMELY MATTER, IF APPROPRIATE

31. ADJOURN

ALL BUSINESS WILL TERMINATE AT 11:00 P.M.

CLOSTER MAYOR AND COUNCIL
REGULAR MEETING AGENDA – JANUARY 28, 2009 – 7:30 P.M..

CLOSTER MAYOR AND COUNCIL
REGULAR MEETING AGENDA – JANUARY 28, 2009 – 7:30 P.M..

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

WORK SESSION AGENDA – JANUARY 28, 2009 - 7:30 P.M.

1. ROLL CALL
2. PROVISIONS OF OPEN PUBLIC MEETINGS ACT
3. COMMITTEE REPORTS
 - A. FINANCE AND TECHNOLOGY - KASHWICK (GLIDDEN/HENNESSEY)
 - 1) STATUS REPORT RE CAPITAL BUDGET/CAPITAL PLAN (RM 7/9/08)
 - 2) STATUS REPORT RE TRANSPORTATION MEETING HELD IN ENGLEWOOD 6/30/08
 - 3) STATUS REPORT RE CLOSTER WEBSITE
 - 4) STATUS REPORT RE IN-KIND MATCH OF \$25,000 FOR COMMUNITY FORESTRY GRANT (Work to be done by DPW) RM 6/27/07
 - 5) REPORT
 - B. PUBLIC SAFETY - GLIDDEN (TUTOLI/HENNESSEY)
 - 1) REPORT
 - C. PUBLIC WORKS - HENNESSEY (AMITAI/GLIDDEN)
 - 1) REPORT
 - D. ORDINANCE - BARAD (KASHWICK/AMITAI)
 - 1) STATUS REPORT RE ORDINANCE COMMITTEE MEETINGS
 - 2) STATUS REPORT RE DISCUSSION WITH CABLEVISION FOR RENEWAL OF ITS MUNICIPAL CONSENT - PH held 9/10/08
 - 3) STATUS REPORT RE PREPARATION BY BOROUGH ATTORNEY OF AMENDMENT OF BOROUGH RECYCLING ORDINANCES TO INCLUDE ADDITIONAL MATERIALS AS DESIGNATED RECYCLABLES (PER BERGEN COUNTY DISTRICT SOLID WASTE MANAGEMENT PLAN AMENDMENT (3. M.L. 10/2/08) – Discussed RM 10/6/08; DEADLINE: On or before 3/31/09
 - 4) REPORT
 - E. HUMAN RESOURCES - TUTOLI (KASHWICK/BARAD)
 - 1) STATUS REPORT RE PERSONNEL COMMITTEE MEETINGS
 - 2) REPORT
 - F. LAND USE AND CONSTRUCTION – AMITAI (BARAD/HENNESSEY)
 - 1) REPORT

CLOSTER MAYOR AND COUNCIL
WORK SESSION AGENDA – JANUARY 28, 2009 – 7:30 P.M.

4. OLD BUSINESS
5. NEW BUSINESS
 - a. ALPINE SEWER CONNECTION FEES (Discussed WS 12/22/08)
6. ANY OTHER MATTER WHICH MAY PROPERLY COME BEFORE THE GOVERNING BODY
7. OPEN MEETING TO THE PUBLIC
8. DISCUSSION OF PUBLIC COMMENTS, IF APPROPRIATE
9. ADJOURNMENT