

**Borough of Closter
Shade Tree Commission
295 Closter Dock Road, Closter, NJ 07624**

**Request for Quote
Municipal Tree Pruning**

October 26, 2019

BASE Scope of Work

The Borough of Closter is requesting quotes for the trimming and pruning of shade trees within the geographical area known as *Closter Voting District Five*. **The boundaries are: north side bounded by High Street, south side bounded by Durie Ave including Grove Street, east side bounded by Knickerbocker Road and west side bounded Schraalenburg Rd. including Roden Way. High Street Knickerbocker Road and Schraalenburg Rd. (county roads) are not included in this scope of work.**

For the purpose of this quote, a shade tree is defined as any portion of a street tree trunk **within fifteen feet (15')** of the curb line. A map of the *Borough's Voting District Five District* is enclosed.

BASIS OF AWARD

One overall contract will be awarded to the lowest responsible quote for all work.

I. SPECIFICATIONS – District Five Pruning

A. Contractor must provide the STC supervisor with the work schedule prior to work being performed. Contractor must text the locations of work to the STC supervisor on a daily basis (morning) and contact the supervisor immediately with questions or concerns in a specific location.

1. Compliance with A.N.S.I. Pruning Standards
2. Crown Raising: Trimming lower branches that block sidewalks or the ability of all vehicles and trucks to approach the curb line
3. Crown cleaning using Class III Pruning (Hazard Pruning) Standards
4. Young tree, defined as tree under 6" caliper, prune to develop a strong scaffold branch structure and central leader when appropriate
5. Cutting of branches that block street lighting and/or signage
6. Removal of all debris and cleanup
7. **Completion of all work on or before February 15, 2020.**

The Borough reserves the right to reject and go out for quotes again based upon budget as well modify the scope of work as needed. The Borough reserves the right to edit, change, add or remove trees and stumps as needed.

In addition to the proposal, a New Jersey Business Registration Certificate, W-9, a Certificate of Insurance specifying the Borough of Closter as *Additional Insured*, and a signed, original Hold Harmless Agreement (samples are enclosed) must be provided if not currently on file with the Borough of Closter.

Written quotes for the scope of work described above must be submitted in a sealed envelope, labeled "STC Municipal Tree Pruning" and received by 11:00 a.m., Friday, November 1, 2019.

Quotes shall be submitted to the Shade Tree Commission, Attn: Leslie Weatherly, Borough of Closter, 295 Closter Dock Road, Closter, New Jersey 07624. We appreciate your interest in our community and look forward to receiving your quote.

Sincerely,
Leslie Weatherly
Shade Tree Commission
Cc: Shade Tree Commission
Enclosures: Closter Map of District Five
Insurance & Hold Harmless Agreement Samples



via High St

11 min without traffic

11 min

3.2 miles

Explore 141 Schraalenburgh Rd



Restaurants



Hotels



Gas stations



Parking Lots



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