I. Call to order
   - Reading of the Public Meetings Statement
   - Pledge of Allegiance

II. Roll call

   Present: Nils Abate, George Futterknecht, Anthony Lupardi Sr., David Barad, Todd Bradbury

   Absent: John Kashwick

III. Approval of minutes:

   The minutes were accepted as read

IV. Meeting open to the Public

   Christina Jennings, 128 O'Shaughnessy Lane: Requested the removal of a new tree planted in front of her house.

V. Correspondence

   Email from Ms. Jennings

VI. Take-down Requests

   83 West Street

VII. Old Business

   a) District Pruning/Takedowns & Stump Removals:

      DeCarlo Tree Masters has contacted George that they were beginning tree work in District 2. Leslie noted that she has seen tree work being done on Lewis Street. George will contact Frank of DeCarlo re: work status.

      Arrow has not been able to remove the tree limb from 95 Forest Street. The building department is posting a notice for the homeowner to contact the borough. George will check the tree stump at 408/412 Homans that needs to be completed.

   b) Fall Planting

      Cleatus Farms has completed the tree plantings. Todd explained that his main problem in placing trees is when homeowners reject the tree after his list has been turned in to the vendor. Very few homeowners rejected trees this year. A discussion on how best to notify the people of the tree plantings ensued.
c) **Main Street Trees:**
George spoke to a contractor who seemed interested in the work of removing the concrete foundations around the downtown street trees. A list of the tree requiring the removal will be emailed to contractors for a quote.

d) **New Commission Members:**
Maria Hiletzaris offered to fill the vacant regular member position. We are still in need of 2 alternate members.

e) **Continuing Education Units**
George recommended an online course. Leslie thought that we still need CEU credits for the year. Todd has taken classes that should be credited to the STC. Leslie will investigate. Nils has taken a course and will take 2 more.

f) **Changing time of Tree Pruning**
A discussion of the benefits of winter tree maintenance/pruning was discussed. The possibility of lower cost was a major factor. We discussed the budget and the fact that it is often not finalized until the spring. Therefore, how do we commit funds in January for the planting. It was recommended to move forward with the idea at the January meeting.

**VIII. New business**

g) **128 O'Shaughnessy Lane**
Shade Tree members would visit the location and would discuss their recommendations at the next meeting.

h) **2016 Tree Planting Budget**
Funds remaining in various STC sub-accounts were transferred into the Tree Planting Account. The money that had been transferred from the Mitigation Account for tree planting was transferred back to the Mitigation Account.

i) **2017 Tree Planting**
Todd recommended going out for tree planting quotes in June for the fall planting. This would allow vendors more time to locate the trees requested. The trees would still be planted in the fall.

j) **CEU Credits**
George recommended an online course. Leslie thought the we still need CEU credits for the year. Todd has taken classes that should be credited to the STC. Leslie will investigate. Nils has taken a course and will take 2 more.

**IX. Adjournment**
Meeting adjourned at 9:14 P.M.
Minutes submitted by: Nils Abate