



SHADE TREE COMMISSION

Reorganization Meeting Agenda—Monday, January 8, 2024

7:30 p.m.

[held remotely via Zoom]

1. Call to Order—Pledge of Allegiance—Roll Call

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the 2024 Notice of Borough Meetings which was published in The Record on January 2, 2024 and The Star Ledger on January 4, 2024, was posted on the Municipal Clerk's bulletin board and on the Borough website and has remained posted as required under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

2. Election of Officers

3. Approval of Minutes

4. Open Meeting to Public Comment

5. Correspondence

Incoming

- a) Richard Wolowicz, NJ Shade Tree Federation, 1/3 (1/10 Tree Talk)
- b) Trees for Schools, Grant Phase 2 Documentation, 12/19
- c) 586 Anderson Avenue, request for pruning, 12/14

Outgoing

- a) Tree City USA renewal, 12/12
- b) 95 Forest Street, 12/12

5. Old Business

- a) Finalizing draft RFP: Community Forestry Management Plan Update
- b) Trees for Schools Grant
- c) Personnel Manuals/Handbooks

6. New Business

- a) Tree of Heaven removals
- b) Unauthorized pruning, 395 High Street
- c) Tree Plotter Updates
- d) Tree tags/tree guards/hardware removal
- e) Mayor's Newsletter

7. Reports

- a) Shade Tree Monthly Budget
- b) Shade Tree Monthly Trust Fund
- c) Governing Body Liaison
- d) Environmental Commission Liaison (position vacant)

8. Inspection Requests

- a) 174 Durie Avenue
- b) 259 Closter Dock Road
- c) 216 Knickerbocker Road
- d) 174 Durie Avenue

9. Plan Reviews

- a) 8 Walker Avenue
- b) 38 Kennedy Circle



RESOLUTION #2024-01

RESOLUTION OF THE SHADE TREE COMMISSION OF THE BOROUGH OF CLOSTER
APPOINTING CHAIRPERSON AND SECRETARY FOR CALENDAR YEAR 2024

NOW THEREFORE, BE IT RESOLVED by the Shade Tree Commission of the Borough of Closter that the following individuals be and hereby are elected as officers of the Shade Tree Commission for calendar year 2024 and until his/her respective successor is duly elected and qualified.

_____, Chairperson

(Motion by _____, seconded by _____)

_____, Secretary

(Motion by _____, seconded by _____)