



# SHADE TREE COMMISSION

## Meeting Agenda—Monday, November 13, 2023

8:00 p.m.

*[held remotely via Zoom]*

1. **Call to Order—Pledge of Allegiance—Roll Call**
2. **Approval of Minutes**
3. **Open Meeting to Public Comment**
4. **Correspondence**
  - a) 2023 Fall Foliage Photo Contest entries, acknowledgments
  - b) James Winters, 2023 & 2024 Budgets, 10/12
  - c) Dan Forman, 11/4
  - d) James Winters, tree inspection @ 21 Center Street, 11/8
5. **Old Business**
  - a) Request for permission to remove shade tree at 95 Forest Street
  - b) Approving updated “Do Not Prune” letter
    1. 17 Morrison Street
  - c) Moved street tree: 86 Wainwright Avenue
  - d) Finalizing draft RFP: Community Forestry Management Plan Update
6. **New Business**
  - a) Fall Photo Foliage Contest—vote for winning entry
  - b) 2024 Meeting Dates
  - c) 2024 Budget—due December 8, 2023
  - d) Budget adjustments
    1. Fall Foliage Printing
    2. Supplies
  - e) 2023 Tree Planting
  - f) Updating Approved Tree List
  - g) Mayor’s Newsletter
  - h) Certificate of Appreciation—DPW
  - ~~i) Commission input to Planning Board—online filing document~~
  - j) New member drive

**7. Reports**

- a) Shade Tree Monthly Budget
- b) Shade Tree Monthly Trust Fund
- c) Governing Body Liaison
- d) Environmental Commission Liaison (position vacant)
- e) Annual Shade Tree Federation Conference

**8. Inspection Requests**

- a) 21 Pine Hill Road
- b) 179 Closter Dock Road
- c) 21 Center Street

**9. Plan Reviews**

- a) 701 Closter Dock Road
- b) 470 Anderson Avenue (PB)
- c) 50 1<sup>st</sup> Street
- d) 45 Bethany Circle
- e) 42 Harvey Street (PB)
- f) 75 Susan Drive
- g) 248 Demarest Avenue
- h) 68 Trautwein Crescent