

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

REGULAR MEETING AGENDA – WEDNESDAY, OCTOBER 28, 2020 - 7:30 P.M.

DUE TO PUBLIC HEALTH CONSIDERATIONS, THIS REGULARLY SCHEDULED MEETING OF THE CLOSTER MAYOR AND COUNCIL WILL BE HELD BOTH TELEPHONICALLY and VIA ZOOM VIDEO.

You may join Zoom meeting including video by accessing the information posted in the **Borough Calendar** on the Borough website by visiting www.closterboro.com and clicking the link on the left sidebar for **Calendars and Notice of Meetings** and click on the corresponding date.

To join via Telephone Audio Only:

TOLL FREE: +1 646-558-8656; MEETING ID: 816 5637 9229; PASSWORD: 615743

1. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Annual Notice of Meetings which was published in The Record and The Star Ledger on January 10, 2020, was posted on the Municipal Clerk’s bulletin board and has remained posted as the required notices under the Statute. A Sunshine Notice regarding the change of meeting format was sent to The Record for posting on October 26, 2020. In addition, copies of these notices are and have been available to the public and are on file in the office of the Municipal Clerk.

A COPY OF THIS NOTICE HAS BEEN POSTED ON THE OUTER DOORS OF THE BOROUGH HALL AND ON THE BOROUGH WEB SITE

2. ROLL CALL

3. MAYORAL PRESENTATION(S)

4a. VOTE ON CONSENT AGENDA ITEMS

All items with an asterisk (*) are considered to be non-controversial by the Council and will be approved by one MOTION. Any item may be removed for further discussion or for Roll Call vote, in which case the item will be removed and considered in its normal sequence as part of the General Order of Business.

RESOLUTIONS

- *5. RESOLUTION AUTHORIZING DEPUTY TREASURER TO RELEASE AND RETURN REMAINING PLANNING/ZONING BOARD ESCROW FUNDS IN THE TOTAL AMOUNT OF \$3,497.96 TO ELEVEN (11) NAMED APPLICANTS FOR SATISFACTORY COMPLETION OF ALL REQUIRED IMPROVEMENTS PER PLANNING/ZONING BOARD PROFESSIONALS’ DETERMINATION; AND ALL FEES DUE FOR SERVICES RENDERED HAVE BEEN RECEIVED FOR PROPERTIES LISTED ON ATTACHED SPREADSHEET (ACCOUNTS VERIFIED BY PB & ZBOA COORDINATORS) Received from Deputy Treasurer 10/16/20
- *6. RESOLUTION AUTHORIZING DEPUTY TREASURER TO CLEAR OUTSTANDING CHECK OF RECORD AND DEPOSIT THE FUNDS INTO THE BOROUGH’S MASTER ACCOUNT NO. 1 DUE TO EXHAUSTION OF ALL MEANS OF LOCATING THE PAYEE (Received from Deputy Treasurer 10/16/20)
- *7. RESOLUTION REQUESTING APPROVAL OF ITEM OF REVENUE AND APPROPRIATION UNDER N.J.S.A. 40A:4-87 FOR “INTERLOCAL AGREEMENT – PISTOL RANGE: BOROUGH OF DEMAREST” IN THE AMOUNT OF \$1,900.00 (Received from Assistant CFO 10/21/20)
- *8. RESOLUTION AUTHORIZING THE DEPUTY TREASURER TO ISSUE A REFUND OF REAL ESTATE TAX OVERPAYMENT IN THE AMOUNT OF \$4,344.00 TO LERETA TAX SERVICE FOR PROPERTY LOCATED AT BLOCK 611, LOT 14, DUE TO AN OVERPAYMENT FOR FOURTH QUARTER 2020 (Received from Tax Collector 8/31/20)
- *9. RESOLUTION AUTHORIZING APPOINTMENT OF JAMES OETTINGER AS FULL-TIME RECREATION/PARKS DIRECTOR, EFFECTIVE NOVEMBER 1, 2020 AT AN ANNUAL SALARY OF \$25,000 FOR 2020, \$30,000 FOR 2021, AND AN ADDITIONAL \$5000 EACH CALENDAR YEAR THEREAFTER THAT HE REMAINS EMPLOYED BY THE BOROUGH, UP TO A MAXIMUM SALARY OF \$50,000 (Received from Borough Attorney 10/26/20)

CLOSTER MAYOR AND COUNCIL
 REGULAR MEETING AGENDA – WEDNESDAY, OCTOBER 28, 2020 - 7:30 P.M.

4a. VOTE ON CONSENT AGENDA ITEMS (Continued)

MOTIONS

*10. MOTION APPROVING THE FOLLOWING *NON-SALARIED* APPOINTMENTS TO BOARDS AND COMMISSIONS NOT MADE AT THE REORGANIZATION MEETING HELD 1/2/20: **UPDATED AS OF 8/18/20:**

<u>OFFICE</u>		<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
Board of Ethics					
	Member	<u>Joann Hildenbrand</u>	_____	5 Years	31-Dec-24
Food and Assistance Board					
	Member	<u>VACANT</u>	_____	2 Years (Unexp. Vacant)	31-Dec-21
Historic Preservation Commission					
	Alternate No. 2	<u>VACANT</u>	_____	2 Years (Unexp. Vacant)	31-Dec-21
Improvement Commission					
	Alternate No. 2	<u>Andrew Correa</u> <i>(Appt'd to Member RM 2/26/20)</i>	_____	2 Years (Unexp. Correa)	31-Dec-20
Recreation Commission					
	Member	<u>Steven Potterton</u> <i>(Dec. Feb. 2020)</i>	_____	5 Years (Unexp. Potterton)	31-Dec-22

*11. REPORTS
 (None received at the time of preparation of this Agenda)

4b. VOTE ON ITEMS REMOVED FROM THE CONSENT AGENDA

12. OPEN MEETING TO PUBLIC FOR ANY MATTER, PER N.J.S.A. 10:4-12 (a)
 (Subject to 5-minute limit per By-Laws General Rule No.11)

13. ANY OTHER MATTER WHICH MAY COME BEFORE THE GOVERNING BODY

14. ADJOURNMENT

ALL BUSINESS WILL TERMINATE AT 11:00 P.M.

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

WORK SESSION AGENDA – WEDNESDAY, OCTOBER 14, 2020 - 7:30 P.M.

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1. PLEDGE OF ALLEGIANCE
2. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

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3. ROLL CALL
4. PRESENTATION
 - a. CLOSTER NATURE CENTER (Requested by Mayor's Office 10/16/20)
5. REVIEW AND DISCUSSION OF COMMUNICATION ITEMS
 - a. MAIL LIST OF OCTOBER 15, 2020
 - b. MAIL LIST OF OCTOBER 22, 2020
6. REVIEW AND DISCUSSION OF CONSENT AGENDA ITEMS FROM REGULAR MEETING
(Refer to Regular Meeting Agenda of October 28, 2020)
7. COMMITTEE REPORTS
 - A. FINANCE AND TECHNOLOGY – YAMMARINO (DEVLIN/WITKO)
 - 1) REPORT RE FINANCE COMMITTEE MEETINGS
 - 2) REPORT RE TECHNOLOGY COMMITTEE MEETINGS
 - 3) LIAISON REPORTS
 - a. Historic Preservation Commission
 - b. Recreation Commission

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7. COMMITTEE REPORTS (Continued)
 - B. PUBLIC SAFETY - LATNER (CHUNG/YAMMARINO)
 - 1) REPORT RE PUBLIC SAFETY COMMITTEE MEETINGS
 - 2) LIAISON REPORTS
 - a. Board of Education – NVRHS
 - b. Library Board of Trustees
 - C. PUBLIC WORKS - CHUNG (AMITAI/LATNER)
 - 1) REPORT RE PUBLIC WORKS COMMITTEE MEETINGS
 - 2) LIAISON REPORTS
 - a. Board of Health
 - b. Zoning Board of Adjustment
 - c. Northern Valley Greenway
 - 3) Special Mayoral Assignment – Stigma Free (WS 6/27/18)
 - D. ORDINANCES - DEVLIN (WITKO/AMITAI)
 - 1) REPORT RE ORDINANCE & LEGISLATIVE COMMITTEE MEETINGS
 - 2) LIAISON REPORTS
 - a. Environmental Commission (Voting member)
 - b. Shade Tree Commission (Voting member)
 - E. HUMAN RESOURCES – WITKO (CHUNG/LATNER)
 - 1) REPORT RE PERSONNEL COMMITTEE MEETING(S)
 - 2) LIAISON REPORTS
 - a. Board of Education – Closter Public Schools
 - b. Fire Department
 - F. LAND USE AND CONSTRUCTION - AMITAI (DEVLIN/YAMMARINO)
 - 1) REPORT RE CONSTRUCTION DEPARTMENT MEETING(S)
 - 2) LIAISON REPORTS
 - a. Planning Board (Voting member)
 - b. Improvement Commission (Voting member)
 - c. Senior Citizens
 - G. MAYOR’S LIAISON REPORT
 - a. Ambulance Corps
 - b. Borough Engineer
 - c. Northern Valley Mayor’s Association
8. OLD BUSINESS
9. NEW BUSINESS
10. OPEN MEETING TO THE PUBLIC FOR ANY MATTER PER NJSA 10:4-12(A) (SUBJECT TO A 5-MINUTE LIMIT PER GENERAL RULE NUMBER 11) EXCEPT FOR ITEMS SCHEDULED FOR PUBLIC HEARING AT THE REGULAR MEETING
11. DISCUSSION OF PUBLIC COMMENTS, IF APPROPRIATE
12. ANY OTHER MATTER WHICH MAY PROPERLY COME BEFORE THE GOVERNING BODY
13. ADJOURNMENT