

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

REGULAR MEETING AGENDA – MONDAY, NOVEMBER 9, 2020 - 7:30 P.M.

DUE TO PUBLIC HEALTH CONSIDERATIONS, THIS REGULARLY SCHEDULED MEETING OF THE CLOSTER MAYOR AND COUNCIL WILL BE HELD BOTH TELEPHONICALLY and VIA ZOOM VIDEO.

You may join Zoom meeting including video by accessing the information posted in the **Borough Calendar** on the Borough website by visiting www.closterboro.com and clicking the link on the left sidebar for **Calendars and Notice of Meetings** and click on the corresponding date.

To join via Telephone Audio Only:

TOLL FREE: +1 646-558-8656; MEETING ID: 848 3547 3257; PASSWORD: 308144

1. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Annual Notice of Meetings which was published in The Record and The Star Ledger on January 10, 2020, was posted on the Municipal Clerk’s bulletin board and has remained posted as the required notices under the Statute. A Sunshine Notice regarding the change of meeting format was sent to The Record for posting on November 6, 2020. In addition, copies of these notices are and have been available to the public and are on file in the office of the Municipal Clerk.

A COPY OF THIS NOTICE HAS BEEN POSTED ON THE OUTER DOORS OF THE BOROUGH HALL AND ON THE BOROUGH WEB SITE

2. ROLL CALL

3. MAYORAL PRESENTATION(S)

a. PROCLAMATION RE DECLARING NOVEMBER 9, 2020 AS RED MAPLE RESTAURANT DAY TO CELEBRATE 30TH ANNIVERSARY (Requested by Mayor Glidden)

4. PUBLIC HEARING AND ADOPTION OF THE FOLLOWING ORDINANCE @8:00 P.M. OR AS SOON THEREAFTER AS THE MATTER MAY BE HEARD:

The following Ordinance was introduced at the Regular Meeting held 10/14/20, and was published in The Record issue of 10/23/20, as stated in the Municipal Clerk’s affidavit of publication. Reprint of this Ordinance was posted on the Municipal Bulletin Board in accordance with statutory requirements, and copies have been made available to the general public.

ORDINANCE NO. 2020:1275, “AN ORDINANCE TO DETERMINE THE BASE RATE, AMOUNT, SALARIES, WAGES, COMPENSATION, AND THE METHOD OF PAYMENT THEREOF TO PERSONS HOLDING CERTAIN OFFICES AND POSITIONS OF EMPLOYMENT IN THE BOROUGH OF CLOSTER FOR THE YEARS 2020 AND 2021 OR AS OTHERWISE NOTED”

5. REVIEW AND DISCUSSION OF 2020 BEST PRACTICES INVENTORY (Submitted to the Division of Local Government Services on 11/4/20)

6a. VOTE ON CONSENT AGENDA ITEMS

All items with an asterisk (*) are considered to be non-controversial by the Council and will be approved by one MOTION. Any item may be removed for further discussion or for Roll Call vote, in which case the item will be removed and considered in its normal sequence as part of the General Order of Business.

RESOLUTIONS

*7. BILL RESOLUTION – NOVEMBER 15, 2020
(Received from Deputy Treasurer 11/2/20)

*8. RESOLUTION BERGEN COUNTY MULTI-JURISDICTION HAZARD MITIGATION PLAN 2020
(Received from Administrator’s office 10/30/20)

*9. RESOLUTION SUSPENDING BOROUGH CODE § 141-3(C)(1) WHICH RESTRICTS THE OPERATION OF OUTDOOR CAFES BETWEEN OCTOBER 15 AND APRIL 15 (Received from Borough Attorney 11/4/20)

*10. RESOLUTION FIXING BASE SALARIES FOR 2020 (Received from Assistant CFO 11/5/20)

CLOSTER MAYOR AND COUNCIL
 REGULAR MEETING AGENDA – MONDAY, NOVEMBER 9, 2020 - 7:30 P.M.

6a. VOTE ON CONSENT AGENDA ITEMS (Continued)

MOTIONS

*11. MOTION APPROVING THE FOLLOWING *NON-SALARIED* APPOINTMENTS TO BOARDS AND COMMISSIONS NOT MADE AT THE REORGANIZATION MEETING HELD 1/2/20: **UPDATED AS OF 8/18/20:**

<u>OFFICE</u>		<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
Board of Ethics					
	Member	<u>Joann Hildenbrand</u>	_____	5 Years	31-Dec-24
Food and Assistance Board					
	Member	<u>VACANT</u>	_____	2 Years (Unexp. Vacant)	31-Dec-21
Historic Preservation Commission					
	Alternate No. 2	<u>VACANT</u>	_____	2 Years (Unexp. Vacant)	31-Dec-21
Improvement Commission					
	Alternate No. 2	<u>Andrew Correa</u> <i>(Appt'd to Member RM 2/26/20)</i>	_____	2 Years (Unexp. Correa)	31-Dec-20
Recreation Commission					
	Member	<u>Steven Potterton</u> <i>(Dec. Feb. 2020)</i>	_____	5 Years (Unexp. Potterton)	31-Dec-22

*12. REPORTS
 (None received at the time of preparation of this Agenda)

6b. VOTE ON ITEMS REMOVED FROM THE CONSENT AGENDA

13. OPEN MEETING TO PUBLIC FOR ANY MATTER, PER N.J.S.A. 10:4-12 (a)
 (Subject to 5-minute limit per By-Laws General Rule No.11)

14. ANY OTHER MATTER WHICH MAY COME BEFORE THE GOVERNING BODY

15. ADJOURNMENT

ALL BUSINESS WILL TERMINATE AT 11:00 P.M.

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

WORK SESSION AGENDA – MONDAY, NOVEMBER 9, 2020 - 7:30 P.M.

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1. PLEDGE OF ALLEGIANCE
2. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

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3. ROLL CALL
4. REVIEW AND DISCUSSION OF COMMUNICATION ITEMS
 - a. MAIL LIST OF OCTOBER 29, 2020
 - b. MAIL LIST OF NOVEMBER 5, 2020
5. REVIEW AND DISCUSSION OF CONSENT AGENDA ITEMS FROM REGULAR MEETING
(Refer to Regular Meeting Agenda of November 9, 2020)
6. PROFESSIONAL REPORTS
 - A. BOROUGH ATTORNEY
 - 1) REPORT
 - B. BOROUGH ENGINEER
 - 1) REPORT
7. REPORTS
 - A. BOROUGH ADMINISTRATOR
 - 1) REPORT

CLOSTER MAYOR AND COUNCIL
WORK SESSION AGENDA – MONDAY, NOVEMBER 9, 2020 – 7:30 P.M.

7. REPORTS (Continued)
 - B. BOROUGH CLERK
 - 1) REPORT
 - C. CHIEF OF POLICE
 - 1) REPORT
 - D. MAYOR
 - 1) REPORT
8. OLD BUSINESS
9. NEW BUSINESS
10. OPEN MEETING TO THE PUBLIC FOR ANY MATTER PER NJSA 10:4-12(A) (SUBJECT TO A 5-MINUTE LIMIT PER GENERAL RULE NUMBER 11) EXCEPT FOR ITEMS SCHEDULED FOR PUBLIC HEARING AT THE REGULAR MEETING
11. DISCUSSION OF PUBLIC COMMENTS, IF APPROPRIATE
12. ANY OTHER MATTER WHICH MAY PROPERLY COME BEFORE THE GOVERNING BODY
13. ADJOURNMENT

MAIL LIST
OCTOBER 29, 2020

NO.	DATE REC'D	DATE	FROM	SUBJECT	*COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1.	10/16/20	10/15/20	Jane & Adam Kugler, 12 Meadows Lane, to mayor@closternj.us , agray@closternj.us	*A letter for Mayor & Council Re: tree ordinance (Copy sent via email on 10/16/20 to: Mayor and Council, Borough Administrator, Borough Attorney, Construction Office)		Borough Attorney Devlin/Shade Tree Amitai/Construction
2.	10/16/20	09/23/20	Nicholas J. Sacco, Mayor, Township of North Bergen	*Certified copy of Resolution Recommending the Closure of the PSEG Bergen Generating Station in Ridgefield, New Jersey		Devlin/Environmental
3.	10/19/20 Hand del'd	09/30/20	Paul Demarest, Board Coordinator, to Janardhan Madiraju c: Zoning Officer Borough Clerk	*Certified copy of Resolution APPROVING, in whole or part the application of Janardhan Madiraju for Variances for Building and Impervious Coverage relating to Block 2203, Lot 8, 148 Alpine Drive		Chung/Zoning
4.	10/19/20	10/19/20	John Sprofera, to agray@closternj.us	*21 Brodil Court (tree removal fines) Copy sent via email on 10/26/20 to: Mayor and Council, Borough Administrator, Borough Attorney		Borough Attorney
5.	10/19/20	10/08/20	Robert G. Esposito, Director, Bergen County Division of community Development, to Bergen County Municipal Clerks, Administrator/Clerks	*Return of fully executed FY 2021-2023 Bergen County Community Development Three Year Cooperative Agreement (7/1/21-6/30/24) Original to Administrator 11/5/20		Borough Administrator
6.	10/19/20	No Date	Matthew G. Capizzi, Esq., Attorney for Applicant, to Municipal Clerk	*Notice of Planning Board Hearing scheduled to be held 10/29/20 @ 8 p.m. re the Application of CAPITAL X17, LLC for property located at 67 Alpine Drive, Block 2208, Lot 18		Amitai/Planning
7.	10/19/20	No Date	Ronald Reduce, P.O. Box 1057, Englewood Cliffs, NJ 07632, to Municipal Clerk	*Notice of Planning Board Hearing scheduled to be held 10/29/20 @ 8 p.m. re the Application of Ronald Reduce for property located at 9 Laurence Court, Block 2303, Lot 2		Amitai/Planning
8.	10/26/20	10/22/20	Kyle Carlson (kyle.carlson@dep.nj.gov), NJDEP Division of Water Quality – Municipal Finance Construction Element to Municipal Clerk (lcastano@closternj.us)	*Notice of Open Comment Period for Amendments to CW and DW SRF IUPs – Use of WIFIA Funds: The Department of Environmental Protection ("Department") has prepared the following document (attached) for the administration of the Clean Water State Revolving Fund ("CWSRF") and the Drinking Water State Revolving Fund ("DWSRF") Copy sent via email on 10/26/20 to: Mayor and Council, Borough Administrator, DPW Superintendent		Borough Administrator Chung/Public Works

	10/28/20	10/27/20		<p>c. NJLM – Daily Update – October 27, 2020</p> <p>I. Speakers Bring National Perspective to NJLM’s Virtual Conference</p> <p>II. Assembly and Senate to Vote on Hospital Property Tax Subsidy Bill (Copy sent via email on 10/28/20 to: Mayor and Council, Administrator)</p>	
12.	10/26/20	10/23/20	White House Office of Intergovernmental Affairs IGA.state@who.eop.gov to lcastano@closternj.us	*White House Weekly Recap & National COVID-19 Call Invite (10/23) (Copy sent via email on 10/26/20 to: Mayor and Council, Borough Administrator)	
13.	10/26/20	10/26/20	egg@dca.nj.gov to lcastano@closternj.us	*Extension of Filing Deadline for 2019 Senior Freeze (Property Tax Reimbursement) (Copy sent via email on 10/26/20 to: Mayor and Council, Borough Administrator, Borough Attorney, Tax Collector)	
14.	10/28/20	10/27/20	Diane Gutierrez-Scaccetti, Commissioner, New Jersey Department of Transportation, to Valued Stakeholder	*NJDOT Commitment to Communities Newsletter Volume 19 (Copy sent via email on 10/28/20 to: Mayor and Council, Borough Administrator, Borough Engineer)	Borough Engineer
15.	10/29/20	10/28/20	Corey.Wolkenberg@sos.nj.gov to lcastano@closternj.us	*Announcing – Newsletter & Breaking the Myths – New Jersey Votes (Copy sent via email on 10/29/20 to: Mayor and Council, Borough Administrator)	
16.	10/29/20	10/28/20	Michael F. Cerra, Executive Director, NJ State League of Municipalities, to lcastano@closternj.us	*Governor Murphy Signs Executive Order to protect New Jersey’s Workforce During the COVID-19 Pandemic (Copy sent via email on 10/29/20 to: Mayor and Council, Borough Administrator, Borough Attorney, OEM Coordinator, DPW Superintendent, Board of Health)	Borough Administrator Chung/Health Chung/Public Works
17.	10/29/20	10/29/20	egg@dca.nj.gov to lcastano@closternj.us	*Best Practices Submission Deadline – Thursday, November 5, 2020 (Copy sent via email on 10/29/20 to: Mayor and Council, Borough Administrator, Borough Attorney, Chief Financial Officer, Assistant CFO)	Borough Administrator

MAIL LIST
NOVEMBER 5, 2020

NO.	DATE REC'D	DATE	FROM	SUBJECT *COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1.	10/30/20	10/30/20	Kerry Kirk Pflugh, Director, Office of Local Government Assistance, NJ Department of Environmental Protection	<p>*NJDEP Weekly Update – October 30, 2020</p> <ul style="list-style-type: none"> a. Compliance Advisory: Beach and Dune Maintenance b. Deer Advisory c. Superstorm Sandy d. Harmful Algal Bloom Videos e. Liberty State Park Redesign f. DEP/AWMA Regulatory Update Virtual Conference g. Natural Resource Damages Settlement h. Thank You from the Department of State <p>(Copy sent via e-mail on 10/30/20 to: Mayor and Council, Administrator)</p>	
2.	10/30/20	10/30/20	egg@dca.nj.gov to lcastano@closternj.us	*LGEF Grant Program Reimbursement Workbook (Copy sent via email on 10/30/20 to: Mayor and Council, Borough Administrator, Chief Financial Officer, Assistant CFO)	Borough Administrator
3.	10/30/20	10/30/20	NJ State League of Municipalities	<p>*NJLM – Weekly Round-Up – October 30, 2020</p> <ul style="list-style-type: none"> I. State Issues <ul style="list-style-type: none"> a. COVID-19 Update b. Hospital Property Tax Subsidy Bill Held from Vote c. 2019 Senior Freeze Deadline Extended d. Governor Rejects Unfunded Body Camera Mandate e. Best Practices Submission Deadline Extended f. Division Issues Local Finance Notice on Recent Tax Collection & Tax Appeals Legislation II. Federal Issue <ul style="list-style-type: none"> A. Federal Election Rumor vs. Reality Page Posted III. 2020 Annual League Conference <ul style="list-style-type: none"> a. 5 Reasons to Register & Attend the 105th Annual League Conference III. Also of Interest <ul style="list-style-type: none"> a. “Get Covered New Jersey” Insurance Open Enrollment <p>(Copy sent via email on 10/30/20 to: Mayor and Council, Administrator, Chief Financial Officer, Tax Collector, Chief McTigue, Tax Assessor)</p>	Latner/Public Safety
4.	10/27/20	10/21/20	Township of Frelinghuysen Municipal Clerk, to New Jersey Municipal Clerks	*Certified copy of Resolution Supporting High Speed Internet Accessibility	

5.	10/28/20	10/22/20	Robert G. Esposito, Director, Bergen County Division of community Development, to Bergen County Municipal Clerks, Administrator/Clerks	*Official notification of Bergen County Community Development annual application period for: Community Development Block Grant (CDBG); Home Investment Partnership Grant (HOME); Emergency Solutions Grant (ESG); funding will begin 10/30/20 with a deadline of 1/29/21 (Copy to Administrator)	Administrator/Grants
6.	10/29/20	10/26/20	Christopher Bosco, 65 Pine Street	*Flags on Borough property (Copy to Construction Office)	Borough Attorney Borough Administrator
7.	11/02/20	10/30/20	White House Office of Intergovernmental Affairs IGA.state@who.eop.gov to lcastano@closternj.us	*White House Weekly Recap (10/30) (Copy sent via email on 11/2/20 to: Mayor and Council, Borough Administrator)	
8.	11/02/20	11/02/20	Committeeman James Perry, Hardwick Township to Municipal Clerk	*Mayor's Newline – November 2020 (Copy sent via e-mail on 11/2/20 to: Mayor and Council, Administrator)	
9.	11/03/20	11/02/20	Corey.Wolkenberg@sos.nj.gov to lcastano@closternj.us	*Announcing – Helpful Election Day Information – NJ Votes (Copy sent via email on 11/3/20 to: Mayor and Council, Borough Administrator)	
10.	11/06/20	11/05/20	Marc N. Schrieks, Deputy Chief of Staff, James J. Tedesco, III, County Executive Office	*WEEK 7 Fall: Community Mobile COVID-19 Testing – Bergen New Bridge Medical Center in partnership with the County of Bergen (Copy sent via e-mail on 11/6/20 to: Mayor and Council, Administrator, OEM Coordinator, Chief McTigue, Fire Chief, Ambulance Corps, Board of Health, Food and Assistance Board, Senior Citizens)	Borough Administrator Latner/Public Safety Witko/Fire Mayor/CVAC Chung/Health Amitai/Seniors
11.	11/02/20	10/28/20	PERMA Risk Management Services, Bergen County Municipal Joint Insurance Fund cc: via e-mail Fund Commissioners Risk Management Consultants	*Notification of 2020 Dividend to the Borough in the amount of \$16,164.00 <i>“pending approval from the Departments of Banking & Insurance and Community Affairs”</i> Deadline for notification of choice either to receive the dividend in the form of a check or a credit towards next year's first assessment installment: No later than 12/4/20 ; if no notification is received, the entire amount will be refunded in the form of a check (Original form to Administrator for response/Copy to Risk Management Consultant, Joint Insurance Fund Commissioner) Note: 2019 Dividend was \$15,069.00	Borough Administrator
12.	11/02/20	10/30/20	PERMA (Municipal Joint Insurance Fund), to Bergen JIF Members c: Fund Commissioners, Risk Management Consultants and Fund Professionals	*Public Hearings - 2021 Proposed Budgets for Bergen County Municipal Joint Insurance Fund, Municipal Excess Liability Joint Insurance Fund (MEL), New Jersey Environmental Risk Management Fund (E-JIF) and Residual Claims fund (RCF); Zoom Meeting Public Hearing scheduled as follows: JIF - Monday, 11/23/20 @ 5:30 p.m. MEL – 2021 introduced 5/1/20; adopted 6/3/20; revised	Borough Administrator

				<p>10/21/20</p> <p>RCF – 2019 amended budget (to accept local JIF transfer of Fund Year 2015 outstanding liability: introduced 6/3/20; adopted 9/2/20)</p> <p>RCF – 2021 introduced 9/2/20; adopted 10/21/20</p> <p>E-JIF – 2021 introduced 9/2/20; adopted 10/21/20 (Copy to Risk Management Consultant, Joint Insurance Fund Commissioner) Copy posted on Municipal Clerk’s Bulletin Board 11/5/20</p>	
13.	11/03/20 Hand del’d	11/02/20	Arman & Lisa Torosian, 198 Hickory Lane	*Request for Orange and Rockland to erect an electric pole in front of 198 Hickory Lane (Copy to Administrator)	Borough Engineer Borough Administrator
14.	11/02/20	11/02/20	Jim Oettinger, Recreation/Parks Director	*Memorial Park 9/11 Bridge Project (Copy sent via email on 11/2/20 to: Mayor and Council, Borough Administrator, Recreation Director)	
15.	11/05/20	11/05/20	Yuval Tal, 311 Lindbergh Avenue	*Urgent ask to add to m&c mailing list (Copy sent via email on 11/5/20 to: Mayor and Council, Borough Administrator, Borough Attorney)	