

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

REGULAR MEETING AGENDA – MONDAY, NOVEMBER 23, 2020 - 7:30 P.M.

DUE TO PUBLIC HEALTH CONSIDERATIONS, THIS REGULARLY SCHEDULED MEETING OF THE CLOSTER MAYOR AND COUNCIL WILL BE HELD BOTH TELEPHONICALLY and VIA ZOOM VIDEO.

You may join Zoom meeting including video by accessing the information posted in the **Borough Calendar** on the Borough website by visiting www.closterboro.com and clicking the link on the left sidebar for **Calendars and Notice of Meetings** and click on the corresponding date.

To join via Telephone Audio Only:

TOLL FREE: +1 646-558-8656; MEETING ID: 847 1057 4011; PASSWORD: 3335334

1. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Annual Notice of Meetings which was published in The Record and The Star Ledger on January 10, 2020, was posted on the Municipal Clerk’s bulletin board and has remained posted as the required notices under the Statute. A Sunshine Notice regarding the change of meeting format was sent to The Record for posting on November 20, 2020. In addition, copies of these notices are and have been available to the public and are on file in the office of the Municipal Clerk.

A COPY OF THIS NOTICE HAS BEEN POSTED ON THE OUTER DOORS OF THE BOROUGH HALL AND ON THE BOROUGH WEB SITE

2. ROLL CALL

3. MAYORAL PRESENTATION(S)

ORDINANCES

4. INTRODUCTION OF THE FOLLOWING ORDINANCE – PUBLIC HEARING AND ADOPTION MONDAY, 12/21/20 @ 8 P.M. OR AS SOON THEREAFTER AS THE MATTER MAY BE HEARD:

ORDINANCE NO. 2020:1276, “AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER A301 OF THE CODE OF THE BOROUGH OF CLOSTER REGARDING FEES AND DEPOSITS, SPECIFICALLY FOR THE POLICE DEPARTMENT’S FEES REGARDING TOWING” (Received from Borough Attorney 11/18/20)

5a. VOTE ON CONSENT AGENDA ITEMS

All items with an asterisk (*) are considered to be non-controversial by the Council and will be approved by one MOTION. Any item may be removed for further discussion or for Roll Call vote, in which case the item will be removed and considered in its normal sequence as part of the General Order of Business.

RESOLUTIONS

*6. RESOLUTION DECREASING CONTRACT PRICE FOR 2020 ROAD PAVING PROGRAM: DLS CONTRACTING, INC. CHANGE ORDER #1 and FINAL (Received from Administrator’s office 11/12/20)

*7. RESOLUTION AUTHORIZING THE DEPUTY TREASURER TO ISSUE A REFUND OF REAL ESTATE TAX OVERPAYMENT IN THE AMOUNT OF \$13,545.96 TO WELLS FARGO FOR PROPERTY LOCATED AT BLOCK 2302, LOT 52, DUE TO AN OVERPAYMENT FOR FOURTH QUARTER 2020 (Received from Tax Collector 11/12/20)

*8. RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT WITH THE NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY (for certain TV services to the Borough of Closter for a per foot price of eighty-five cents (\$0.85) for the period of January 1, 2021 through December 31, 2021 and for a per foot price of eighty-six cents (\$0.86) for the period of January 1, 2022 through December 31, 2022, with a minimum payment of five hundred dollars (\$500) for each day of inspection in the years 2021 and 2022) Received from Administrator’s office 11/13/20

*9. RESOLUTION AUTHORIZING THE DEPUTY TREASURER TO ISSUE A REFUND OF REAL ESTATE TAX OVERPAYMENT IN THE AMOUNT OF \$3,119.98 TO CORELOGIC FOR PROPERTY LOCATED AT BLOCK 1301, LOT 8, DUE TO AN OVERPAYMENT FOR FOURTH QUARTER 2020 (Received from Tax Collector 11/13/20)

CLOSTER MAYOR AND COUNCIL
REGULAR MEETING AGENDA – MONDAY, NOVEMBER 23, 2020 - 7:30 P.M.

5a. VOTE ON CONSENT AGENDA ITEMS (Continued)

RESOLUTIONS (Continued)

- *10. RESOLUTION AUTHORIZING THE DEPUTY TREASURER TO ISSUE A REFUND OF REAL ESTATE TAX OVERPAYMENT IN THE TOTAL AMOUNT OF \$31,778.41 TO CORELOGIC FOR FIVE (5) LISTED PROPERTIES, DUE TO AN OVERPAYMENT FOR FOURTH QUARTER 2020 PREVIOUSLY PAID BY TITLE COMPANIES (Received from Tax Collector 11/16/20)
- *11. RESOLUTION IMPLEMENTING RETROACTIVE CPI ADJUSTMENTS TO THE LENGTH OF SERVICE AWARDS PROGRAM (LOSAP) FOR THE BOROUGH'S VOLUNTEER FIRE FIGHTERS AND AMBULANCE CORP MEMBERS (Received from Borough Attorney 11/16/20)
- *12. RESOLUTION AUTHORIZING THE TAX COLLECTOR TO CANCEL FINAL 2020 TAXES RECEIVABLE FOR TEMPLE EMANU-EL CLOSTER FOR PROPERTY LOCATED AT BLOCK 1806, LOT 9, 414 BLANCH AVENUE DUE TO AN EXEMPTION GRANTED BY THE TAX ASSESSOR FOR 2020 (Received from Tax Collector 11/16/20)
- *13. RESOLUTION TO CLEAR OUTSTANDING CHECKS FOR THE CLOSTER MUNICIPAL COURT (General Court Account) Received from Municipal Court Administrator 11/16/20)
- *14. RESOLUTION APPROVING REQUEST OF CLOSTER RESIDENTS, ARMAN AND LISA TOROSIAN, FOR PERMISSION TO INSTALL A NEW ELECTRIC (UTILITY) POLE IN FRONT OF 198 HICKORY LANE TO FURNISH THEIR RESIDENCE WITH ELECTRICAL SERVICE (Received from Borough Attorney 11/18/20)
- *15. RESOLUTION RECOMMENDING THE CLOSURE OF THE PSEG BERGEN GENERATING STATION IN RIDGEFIELD, NEW JERSEY (Received from Borough Attorney 11/18/20)
- *16. RESOLUTION AUTHORIZING THE PLACEMENT OF A NATIVITY CRECHE IN FRONT OF BOROUGH HALL FROM NOVEMBER 30, 2020 TO JANUARY 8, 2021 AND WAIVING INSURANCE REQUIREMENTS (Received from Borough Attorney 11/19/20)
- *17. RESOLUTION AUTHORIZING THE PLACEMENT OF A MENORAH IN FRONT OF BOROUGH HALL FROM DECEMBER 10, 2020 THROUGH DECEMBER 18, 2020 (Received from Borough Attorney 11/19/20)

MOTIONS

*18. REPORTS

- a. CONSTRUCTION OFFICIAL – OCTOBER 2020 (Received 11/10/20)
- b. CHIEF OF POLICE – OCTOBER 2020 (Received 11/12/20)

5b. VOTE ON ITEMS REMOVED FROM THE CONSENT AGENDA

19. OPEN MEETING TO PUBLIC FOR ANY MATTER, PER N.J.S.A. 10:4-12 (a)
(Subject to 5-minute limit per By-Laws General Rule No.11)

20. ANY OTHER MATTER WHICH MAY COME BEFORE THE GOVERNING BODY

21. ADJOURNMENT

ALL BUSINESS WILL TERMINATE AT 11:00 P.M.

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

WORK SESSION AGENDA – MONDAY, NOVEMBER 23, 2020 - 7:30 P.M.

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1. PLEDGE OF ALLEGIANCE
2. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

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OF THE BOROUGH HALL AND ON THE BOROUGH WEB SITE**

3. ROLL CALL
4. REVIEW AND DISCUSSION OF COMMUNICATION ITEMS
 - a. MAIL LIST OF NOVEMBER 12, 2020
 - b. MAIL LIST OF NOVEMBER 19, 2020
5. REVIEW AND DISCUSSION OF CONSENT AGENDA ITEMS FROM REGULAR MEETING
(Refer to Regular Meeting Agenda of November 23, 2020)
6. COMMITTEE REPORTS
 - A. FINANCE AND TECHNOLOGY – YAMMARINO (DEVLIN/WITKO)
 - 1) REPORT RE FINANCE COMMITTEE MEETINGS
 - 2) REPORT RE TECHNOLOGY COMMITTEE MEETINGS
 - 3) LIAISON REPORTS
 - a. Historic Preservation Commission
 - b. Recreation Commission
 - B. PUBLIC SAFETY - LATNER (CHUNG/YAMMARINO)
 - 1) REPORT RE PUBLIC SAFETY COMMITTEE MEETINGS
 - 2) LIAISON REPORTS
 - a. Board of Education – NVRHS
 - b. Library Board of Trustees

CLOSTER MAYOR AND COUNCIL
WORK SESSION AGENDA – MONDAY, NOVEMBER 23, 2020 – 7:30 P.M.

6. COMMITTEE REPORTS (Continued)
 - C. PUBLIC WORKS - CHUNG (AMITAI/LATNER)
 - 1) REPORT RE PUBLIC WORKS COMMITTEE MEETINGS
 - 2) LIAISON REPORTS
 - a. Board of Health
 - b. Zoning Board of Adjustment
 - c. Northern Valley Greenway
 - 3) Special Mayoral Assignment – Stigma Free (WS 6/27/18)
 - D. ORDINANCES - DEVLIN (WITKO/AMITAI)
 - 1) REPORT RE ORDINANCE & LEGISLATIVE COMMITTEE MEETINGS
 - 2) LIAISON REPORTS
 - a. Environmental Commission (Voting member)
 - b. Shade Tree Commission (Voting member)
 - E. HUMAN RESOURCES – WITKO (CHUNG/LATNER)
 - 1) REPORT RE PERSONNEL COMMITTEE MEETING(S)
 - 2) LIAISON REPORTS
 - a. Board of Education – Closter Public Schools
 - b. Fire Department
 - F. LAND USE AND CONSTRUCTION - AMITAI (DEVLIN/YAMMARINO)
 - 1) REPORT RE CONSTRUCTION DEPARTMENT MEETING(S)
 - 2) LIAISON REPORTS
 - a. Planning Board (Voting member)
 - b. Improvement Commission (Voting member)
 - c. Senior Citizens
 - G. MAYOR’S LIAISON REPORT
 - a. Ambulance Corps
 - b. Borough Engineer
 - c. Northern Valley Mayor’s Association
7. OLD BUSINESS
8. NEW BUSINESS
9. OPEN MEETING TO THE PUBLIC FOR ANY MATTER PER NJSA 10:4-12(A) (SUBJECT TO A 5-MINUTE LIMIT PER GENERAL RULE NUMBER 11) EXCEPT FOR ITEMS SCHEDULED FOR PUBLIC HEARING AT THE REGULAR MEETING
10. DISCUSSION OF PUBLIC COMMENTS, IF APPROPRIATE
11. ANY OTHER MATTER WHICH MAY PROPERLY COME BEFORE THE GOVERNING BODY
12. ADJOURNMENT

MAIL LIST
NOVEMBER 12, 2020

NO.	DATE REC'D	DATE	FROM	SUBJECT	*COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1.	11/06/20	11/05/20	Jennifer M. Coffey, Executive Director, ANJEC, to lcastano@closternj.us	*Celebrate NJ's Plastic Reduction Bill (Copy sent via email on 11/6/20 to: Mayor and Council, Borough Administrator, Environmental Commission)		Devlin/Environmental
2.	11/06/20	11/05/20	Bergen County Department of Human Services, Division of Senior Services (seniors@co.bergen.nj.us) to boroclerk@closternj.us	*Participate in DSS 2020 Community Needs Assessment Survey (Copy sent via email on 11/6/20 to: Mayor and Council, Borough Administrator, Senior Citizens Club)		Borough Administrator Amitai/Seniors
3.	11/09/20	11/06/20	Kerry Kirk Pflugh, Director, Office of Local Government Assistance, NJ Department of Environmental Protection	* <u>NJDEP Weekly Update – November 6, 2020</u> a. Radon Action Month and Grant Opportunity b. Risk Communication Arts Grant Program c. Compliance Advisory – Christmas Tree Burning d. DEP at the League of Municipalities e. Staffing Update (Copy sent via e-mail on 11/9/20 to: Mayor and Council, Administrator, Board of Health) Copy to Fire Official		Chung/Health
4.	11/09/20	11/06/20	egg@dca.nj.gov to lcastano@closternj.us	*Executive Order 190 (EO-190 attached) Copy sent via email on 11/9/20 to: Mayor and Council, Borough Administrator		
5.	11/09/20	11/06/20	NJ State League of Municipalities	*a. <u>NJLM – Weekly Round-Up – November 6, 2020</u> I. State Issues a. COVID-19 Update b. Governor Murphy Signs Ban on Plastics into Law c. Bill Requiring Electronic Review of Construction Permits Set Committee Hearing II. 2020 Annual League Conference a. Conference Session Discusses b. 5 Reasons to Register & Attend the 105 th Annual League Conference (Copy sent via email on 11/9/20 to: Mayor and Council, Administrator, Chief McTigue, Construction Office) b. <u>NJLM Daily Update – November 9, 2020</u> re Cannabis Legislation Moving Quickly, Mayors Roundtable (Copy sent via email on 11/9/20 to: Mayor and Council, Administrator, Chief McTigue)		Devlin/Environmental Amitai/Construction
	11/09/20	11/09/20				

6.	11/09/20 11/09/20 11/12/20	11/06/20 11/09/20 11/11/20	White House Office of Intergovernmental Affairs IGA.state@who.eop.gov to lcastano@closternj.us	*a. White House Weekly Recap & National COVID-19 Call Invite (11/6) Copy sent via email on 11/9/20 to: Mayor and Council, Borough Administrator b. Rescheduled: National COVID-19 Call Invite (Copy sent via email on 11/9/20 to: Mayor and Council, Borough Administrator) a. Veterans Day 2020 (Copy sent via email on 11/12/20 to: Mayor and Council, Borough Administrator)	
7.	11/09/20	11/06/20	Donnett Verley (donnett.verley@pseg.com) to lcastano@closternj.us	*Energy Insights – November 2020 (Copy sent via e-mail on 11/9/20 to: Mayor and Council, Borough Administrator)	
8.	11/09/20	11/09/20	Chris Layre, NJDEP Bureau of Remedial Action Permitting, (chris.layre@dep.nj.gov) to boroclerk@closternj.us	*PI# 013109 – Weyerhaeuser Paper Co – Remedial Action Permit: 10 Railroad Avenue, Block: 1205, Lot: 8; Block: 1206, Lot: 19; Soil Remedial Action Permit; SRP Program Interest# 013109; Soil Remedial Action Permit #: RAP170001 (Copy sent via e-mail on 11/9/20 to: Mayor and Council, Borough Administrator, Construction Office, Land Use Coordinator/Planning Board, Environmental Commission, Board of Health Secretary/REHS)	Amitai/Construction Amitai/Planning Chung/Health Devlin/Environmental
9.	11/09/20	11/09/20	egg@dca.nj.gov to lcastano@closternj.us	*LGEF Grant Submission Reminder (Copy sent via e-mail on 11/9/20 to: Mayor and Council, Borough Administrator)	
10.	11/09/20	11/09/20	Kenneth Aloisio, AICP/PP, Principal Planner, Bergen County Department of Parks, Division of Land Management & Open Space Trust Fund, to lcastano@closternj.us	*Bergen County Open Space Trust Fund – Public Notice (No Closter projects) Copy sent via e-mail on 11/9/20 to: Mayor and Council, Borough Administrator	
11.	11/09/20	11/05/20	Illegible Sender, Everclear Pools & Spas, to Municipal Clerk	*Notice of Zoning Board of Adjustment Public Hearing scheduled to be held 11/16/20 @ 7 p.m. re 2 Johnson Court, Block 2304, Lot 17 for installation of an inground pool	Chung/Zoning
12.	11/09/20	11/09/20	Thomas Hennessey, to agray@closternj.us	*Resignation as Zoning Board of Adjustment Member effective 12/31/20 (4 year term to 12/31/23)	Chung/Zoning ReOrg Appointment
13.	11/10/20	11/10/20	Corey.Wolkenberg@sos.nj.gov to lcastano@closternj.us	*Thank you – Census 2020 (Copy sent via email on 11/10/20 to: Mayor and Council, Borough Administrator)	
14.	11/10/20	11/10/20	Michael F. Cerra, Executive Director, NJ State League of Municipalities, to lcastano@closternj.us	*Governor Murphy Announces New COVID-19 Mitigation Measures (EO-194 attached) Copy sent via email on 11/10/20 to: Mayor and Council, Borough Administrator, OEM Coordinator, Board of Health Secretary/REHS, Chief McTigue	Borough Administrator Chung/Health Latner/Public Safety

15.	11/10/20	11/10/20	Borough of Ridgefield Borough Clerk, to Bergen County Municipal Clerks	*Resolution re PSE&G Bergen Generating Station (Copy sent via email on 11/10/20 to: Mayor and Council, Borough Administrator)	
16.	11/12/20	11/11/20	Friends of the Crèche to ehynes@closternj.us , lweatherly@closternj.us , lcastano@closternj.us , bdahle@closternj.us , jglidden@closternj.us , tommigliore@yahoo.com	*Request for permission to place the Nativity Crèche on the lawn in front of the Closter Borough Hall the week of 11/30/20 to be removed the week of 1/8/2; and asking that insurance be waived (Copy sent via email on 11/12/20 to: Mayor and Council, Borough Administrator, Leslie Weatherly) Approval from Risk Management Consultant Received 11/16/20 (Copy to Borough Attorney)	Administrator/Insurance RM Agenda 11/23/20 (M)
17.	11/12/20	06/16/20	Youn Lee, 145 Demarest Avenue, to lcastano@closternj.us , construction@closternj.us ; wfuchsjr@hotmail.com	*Response to Notice of Violation from 145 Demarest Avenue (Copy sent via email on 11/12/20 to: Mayor and Council, Borough Administrator, Construction Office)	
18.	11/13/20	11/12/20	egg@dca.nj.gov to lcastano@closternj.us	*Remote Meeting Rules – Comment Period Expires November 18 (Copy sent via email on 11/13/20 to: Mayor and Council, Borough Administrator, Borough Attorney, IT Coordinator)	
19.	11/13/20	11/12/20	Michael F. Cerra, Executive Director, NJ State League of Municipalities, to lcastano@closternj.us	*Governor Murphy Signs Executive Order Permitting Municipalities and Counties to Impose Additional Restrictions on the Hours of Operation of Non-Essential Businesses after 8 p.m. (EO-195 attached) Copy sent via email on 11/13/20 to: Mayor and Council, Borough Administrator, Borough Attorney, OEM Coordinator, Board of Health Secretary/REHS, Chief McTigue	Borough Administrator Chung/Health Latner/Public Safety
20.	11/12/20	11/06/20	T. Slack Environmental Services, to Municipal Clerk	*LSRP General Information Notice re Custom Metal & Glass, 60 Herbert Avenue, Block 1105, Lot 2 (Copy to Board of Health Secretary/REHS, Construction Office, Environmental Commission)	Chung/Health Amitai/Construction Devlin/Environmental

MAIL LIST
NOVEMBER 19, 2020

NO.	DATE REC'D	DATE	FROM	SUBJECT	*COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1.	11/13/20	11/13/20	Marc N. Schrieks, Deputy Chief of Staff, James J. Tedesco, III, County Executive Office	*Governor Murphy Signs Executive Order Permitting Municipalities and Counties to Impose Additional Restrictions on the Hours of Operation of Non-Essential Businesses after 8:00 p.m. (EO-195 attached) Copy sent via email on 11/13/20 to: Mayor and Council, Borough Administrator, Borough Attorney, OEM Coordinator, Board of Health Secretary/REHS, Chief McTigue		Borough Administrator Latner/Public Safety OEM
2.	11/16/20	11/13/20	Township of Teaneck Municipal Clerk's Office to Bergen County Municipal Clerks	*Township of Teaneck - Resolution 253-2020 Endorsing Senate Bill 3781 To Establish Permanent Daylight Saving Time (Copy sent via email on 11/16/20 to: Mayor and Council, Borough Administrator)		
3.	11/16/20	11/14/20	White House Office of Intergovernmental Affairs IGA.state@who.eop.gov to lcastano@closternj.us	*White House Weekly Recap & National COVID-19 Call Invite (11/13) Copy sent via email on 11/16/20 to: Mayor and Council, Borough Administrator		
4.	11/16/20	11/16/20	egg@dca.nj.gov to lcastano@closternj.us	*FY 2021 Local Efficiency Achievement Program (LEAP) Grants (Copy sent via email on 11/16/20 to: Mayor and Council, Borough Administrator)		Borough Administrator
5.	11/16/20	No Date	"Jon", to Closter Borough, c/o Mayor	*Letter urging the elimination of tolls on public roads		
6.	11/16/20	11/16/20	Marc N. Schrieks, Deputy Chief of Staff, James J. Tedesco, III, County Executive Office	*Flyers for Additional Testing Sites (Copy sent via e-mail on 11/16/20 to: Mayor and Council, Administrator, OEM Coordinator, Chief McTigue, Fire Chief, Ambulance Corps, Board of Health, Food and Assistance Board, Senior Citizens)		Borough Administrator Latner/Public Safety Witko/Fire Mayor/CVAC Chung/Health Amitai/Seniors
7.	11/16/20	11/16/20	egg@dca.nj.gov to lcastano@closternj.us	*LGEF Grant Program Reimbursement Filing Requirements (Copy sent via e-mail on 11/16/20 to: Mayor and Council, Borough Administrator)		
8.	11/17/20	11/16/20	Michael F. Cerra, Executive Director, NJ State League of Municipalities, to lcastano@closternj.us	*Governor Murphy Signs Executive Order Lowering Limits on Indoor and Outdoor Gatherings (EO-196 attached) Copy sent via email on 11/17/20 to: Mayor and Council, Borough Administrator, OEM Coordinator, Board of Health Secretary/REHS, Chief McTigue		Borough Administrator Chung/Health Latner/Public Safety OEM

9.	11/17/20	11/17/20	PSE&G – Public Service Electric and Gas (patricia.sheats@pseg.com), to lcastano@closternj.us	*Utility Scams on the Rise - Together we can #StopScams (Copy sent via email on 11/17/20 to: Mayor and Council, Borough Administrator, Chief McTigue)	
10.	11/17/20	11/17/20	egg@dca.nj.gov to lcastano@closternj.us	*New HMFA's Housing Resource Center Requirements (Copy sent via email on 11/17/20 to: Mayor and Council, Borough Administrator, Borough Attorney, COAH Coordinator)	Borough Attorney Borough Administrator
11.	11/18/20	11/17/20	Paul Demarest, Board Coordinator, to Craig Miller, Esq., Attorney for Applicant Wellington Gomes c: Zoning Officer Borough Clerk	*Certified copy of Resolution DENYING , in whole or part the application of Wellington Gomes for Front Yard Setback Variance relating to Block 2011, Lot 3, 60 Anderson Avenue	Chung/Zoning
12.	11/18/20	11/18/20	Leslie Weatherly, Offices of Mayor & Borough Administrator, to Risk Management Consultant, Arlene Gray, Edward Hynes, Edward T. Rogan, Esq.	*Request from Chabad to place Menorah on Borough Hall lawn 2020 (from 12/10/20 to 12/18/20) Approval from Risk Management Consultant Received 11/18/20 (Copy to Borough Attorney)	Administrator/Insurance RM Agenda 11/23/20 (M)
13.	11/19/20	11/18/20	egg@dca.nj.gov to lcastano@closternj.us	*Local Finance Board COVID-19 Special Emergency Application (Copy sent via email on 11/19/20 to: Mayor and Council, Borough Administrator, Chief Financial Officer, Assistant CFO)	