

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

REGULAR MEETING AGENDA – WEDNESDAY, FEBRUARY 26, 2020 - 7:30 P.M.

1. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Annual Notice of Meetings which was published in The Record and The Star Ledger on January 10, 2020, was posted on the Municipal Clerk’s bulletin board and has remained posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

2. ROLL CALL

3. MAYORAL PRESENTATION(S)

4. PRESENTATION(S)

- a. PROMOTION OF VINCENT AIELLO FROM THE RANK OF SERGEANT TO LIEUTENANT (Approved RM 2/12/20, effective 3/1/20)
- b. PROMOTION OF JAMES BUCCOLA FROM THE RANK OF SERGEANT TO LIEUTENANT (Approved RM 2/12/20, effective 3/1/20)
- c. PROMOTION OF KEITH DOMBKOWSKI FROM THE RANK OF PATROLMAN TO SERGEANT (Approved RM 2/12/20, effective 3/1/20)
- d. PROMOTION OF DANIEL HARGRAVE FROM THE RANK OF PATROLMAN TO SERGEANT (Approved RM 2/12/20, effective 3/1/20)

ORDINANCES

5. INTRODUCTION OF THE FOLLOWING ORDINANCE – PUBLIC HEARING AND ADOPTION 3/25/20 @ 8 P.M. OR AS SOON THEREAFTER AS THE MATTER MAY BE HEARD:

BOND ORDINANCE NO. 2020:1267, “AN ORDINANCE OF THE BOROUGH OF CLOSTER, IN THE COUNTY OF BERGEN, NEW JERSEY, PROVIDING FOR THE ACQUISITION OF SEWER CLEANING EQUIPMENT AND VEHICLE IN AND FOR THE BOROUGH OF CLOSTER AND APPROPRIATING \$435,000 THEREFOR, AND PROVIDING FOR THE ISSUANCE OF \$413,250 IN BONDS OR NOTES OF THE BOROUGH OF CLOSTER TO FINANCE THE SAME “
(Requested by Bond Counsel 2/20/20)

6a. VOTE ON CONSENT AGENDA ITEMS

All items with an asterisk (*) are considered to be non-controversial by the Council and will be approved by one MOTION.

There may be further discussion prior to the vote upon request of a member of the public or a Council Member. Also, any item may be removed for further discussion or for Roll Call vote, in which case the item will be removed and considered in its normal sequence as part of the General Order of Business.

RESOLUTIONS

- *7. RESOLUTION DECREASING CONTRACT PRICE FOR 2019 BOROUGH PAVING PROGRAM, CHANGE ORDER #1 & FINAL and ESTIMEATE #2 & FINAL AND AUTHORIZING PAYMENT (Received from Administrator’s office 2/14/20)
- *8. RESOLUTION AUTHORIZING HOST COMMUNITY RECYCLING AGREEMENT WITH I.W.S. TRANSFER SYSTEMS OF NEW JERSEY, INC. (Received from Borough Attorney 2/20/20)
- *9. RESOLUTION AMENDING TEMPORARY BUDGET APPROPRIATIONS FOR 2020 (Received from Assistant Chief Financial Officer 2/20/20) ****REQUIRES 2/3 MAJORITY VOTE****
- *10. RESOLUTION MEMORIALIZING ACTION TAKEN AT THE MAYOR AND COUNCIL MEETING OF FEBRUARY 12, 2020 AUTHORIZING THE BOROUGH ENGINEER TO INVESTIGATE, REVIEW AND PREPARE A REPORT REGARDING THE STRUCTURE KNOWN AS THE CLOSTER NATURE CENTER CABIN FOR A COST NOT TO EXCEED \$2,750.00 (Received from Borough Attorney 2/19/20)

CLOSTER MAYOR AND COUNCIL
 REGULAR MEETING AGENDA – WEDNESDAY, FEBRUARY 26, 2020 - 7:30 P.M.

6a. VOTE ON CONSENT AGENDA ITEMS (Continued)

MOTIONS

- *11. MOTION APPROVING REQUEST OF INTERNATIONAL ACADEMY OF ARTS AND SCIENCES TO USE CLOSTER MEMORIAL FIELD LOCATED AT 150 HARRINGTON AVENUE ON SUNDAY, 5/17/20, FROM 8:30 A.M. TO 12:00 NOON, TO CONDUCT THE IAAS FIELD DAY EVENT; RAIN DATE: SUNDAY, 5/31/20 FROM 8:30 A.M. TO 12 NOON OR AVAILABLE TIME OF THE FIELD (9 M.L. 2/13/20 - Approval received from Risk Management Consultant 2/13/20)
- *12. MOTION APPROVING THE FOLLOWING MINUTES:
 - a. REGULAR MEETING HELD FEBRUARY 12, 2020 – NO ABSTENTIONS
- *13. MOTION APPOINTING THE FOLLOWING **BOROUGH PROFESSIONALS** NOT MADE AT THE REORGANIZATION MEETING HELD 1/2/20 – RESOLUTIONS TO BE PREPARED BY BOROUGH ATTORNEY

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
Financial Advisory Services*	<u>Daniel C. Mariniello</u> NW Financial Group, LLC	Resolution Advertising Re-Bid Approved RM 2/12/20	1 Year	31-Dec-20
Risk Management Consultant*	<u>Richard M. Keating</u> Trinity Brokerage, Inc.	Resolution Advertising Re-Bid Approved RM 2/12/20	1 Year	31-Dec-20

- *14. MOTION APPROVING THE FOLLOWING *NON-SALARIED* APPOINTMENTS TO BOARDS AND COMMISSIONS NOT MADE AT THE REORGANIZATION MEETING HELD 1/2/20:

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
Board of Ethics				
Member	<u>Joann Hildenbrand</u>	_____	5 Years	31-Dec-24
Member	<u>John Hernandez</u>	_____	5 Years	31-Dec-24
Food and Assistance Board				
Member	<u>VACANT</u>	_____	2 Years	31-Dec-21
Member	<u>VACANT</u>	_____	2 Years	31-Dec-21
Historic Preservation Commission				
Alternate No. 2	<u>VACANT</u>	_____	2 Years	31-Dec-21
Improvement Commission				
Member	<u>Janet Morrow</u>	_____	2 Years	31-Dec-21
Alternate No. 1	<u>Chang Seol Kim</u>	_____	2 Years	31-Dec-21

- *15. REPORTS
(No reports received at the time of preparation of this Agenda)

6b. VOTE ON ITEMS REMOVED FROM THE CONSENT AGENDA

- 16. OPEN MEETING TO PUBLIC FOR ANY MATTER, PER N.J.S.A. 10:4-12 (a)
(Subject to 5-minute limit per By-Laws General Rule No.11)
- 17. ANY OTHER MATTER WHICH MAY COME BEFORE THE GOVERNING BODY
- 18. ADJOURNMENT

ALL BUSINESS WILL TERMINATE AT 11:00 P.M.

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

WORK SESSION AGENDA – WEDNESDAY, FEBRUARY 26, 2020 - 7:30 P.M.

1. PLEDGE OF ALLEGIANCE
2. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Annual Notice of Meetings which was published in The Record and The Star Ledger on January 10, 2020, was posted on the Municipal Clerk's bulletin board and has remained posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

3. ROLL CALL
4. REVIEW AND DISCUSSION OF COMMUNICATION ITEMS
 - a. MAIL LIST OF FEBRUARY 13, 2020
 - b. MAIL LIST OF FEBRUARY 20, 2020
5. REVIEW AND DISCUSSION OF CONSENT AGENDA ITEMS FROM REGULAR MEETING
(Refer to Regular Meeting Agenda of February 26, 2020)
6. COMMITTEE REPORTS

A. FINANCE AND TECHNOLOGY – YAMMARINO (DEVLIN/WITKO)

- 1) REPORT RE FINANCE COMMITTEE MEETINGS
- 2) REPORT RE TECHNOLOGY COMMITTEE MEETINGS
- 3) LIAISON REPORTS
 - a. Historic Preservation Commission
 - b. Recreation Commission

B. PUBLIC SAFETY - LATNER (CHUNG/YAMMARINO)

- 1) REPORT RE PUBLIC SAFETY COMMITTEE MEETINGS
- 2) LIAISON REPORTS
 - a. Board of Education – NVRHS
 - b. Library Board of Trustees

C. PUBLIC WORKS - CHUNG (AMITAI/LATNER)

- 1) REPORT RE PUBLIC WORKS COMMITTEE MEETINGS
- 2) LIAISON REPORTS
 - a. Board of Health
 - b. Zoning Board of Adjustment
 - c. Northern Valley Greenway
- 3) Special Mayoral Assignment – Stigma Free (WS 6/27/18)

D. ORDINANCES - DEVLIN (WITKO/AMITAI)

- 1) REPORT RE ORDINANCE & LEGISLATIVE COMMITTEE MEETINGS
- 2) LIAISON REPORTS
 - a. Environmental Commission (Voting member)
 - b. Shade Tree Commission (Voting member)

CLOSTER MAYOR AND COUNCIL
WORK SESSION AGENDA – WEDNESDAY, FEBRUARY 26, 2020 - 7:30 P.M.

6. COMMITTEE REPORTS (Continued)
 - E. HUMAN RESOURCES – WITKO (CHUNG/LATNER)
 - 1) REPORT RE PERSONNEL COMMITTEE MEETING(S)
 - 2) LIAISON REPORTS
 - a. Board of Education – Closter Public Schools
 - b. Fire Department
 - F. LAND USE AND CONSTRUCTION - AMITAI (DEVLIN/YAMMARINO)
 - 1) REPORT RE CONSTRUCTION DEPARTMENT MEETING(S)
 - 2) LIAISON REPORTS
 - a. Planning Board (Voting member)
 - b. Improvement Commission (Voting member)
 - c. Senior Citizens
 - G. MAYOR’S LIAISON REPORT
 - a. Ambulance Corps
 - b. Borough Engineer
 - c. Northern Valley Mayor’s Association
7. OLD BUSINESS
 - a. CONTINUED DISCUSSIONS RE THE FOLLOWING:
 - 1) Borough Attorney report re consultation with Borough Engineer re follow up on status of EMERGENCY REPAIRS TO BE MADE AT DWARSKILL “CULVERT” ON BLANCH AVENUE ALONG THE NORWOOD BORDER (Requested by Mayor WS 12/12/18) (8 M.L. 9/5/19 – copy of letter dated 8/28/19 from Norwood Borough Attorney to Bergen County Dept. of Planning and Engineering re culvert ownership)
8. NEW BUSINESS
9. OPEN MEETING TO THE PUBLIC FOR ANY MATTER PER NJSA 10:4-12(A) SUBJECT TO A 5-MINUTE LIMIT (PER GENERAL RULE NUMBER 11) EXCEPT FOR ITEMS SCHEDULED FOR PUBLIC HEARING AT THE REGULAR MEETING
10. DISCUSSION OF PUBLIC COMMENTS, IF APPROPRIATE
11. ANY OTHER MATTER WHICH MAY PROPERLY COME BEFORE THE GOVERNING BODY
12. ADJOURNMENT

MAIL LIST
FEBRUARY 13, 2020

NO.	DATE REC'D	DATE	FROM	SUBJECT *COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1.	01/31/20	01/31/20	egg@dca.nj.gov to lcastano@closternj.us DISTRIBUTION: Municipal CFOs; Municipal Clerks; Fire District Officials	*Local Finance Notice LFN 2020-01 re LOSAP CY 2019 Annual CPI Adjustment (For Use in CY 2020) Copy to Chief Financial Officer, Assistant Chief Financial Officer	2020 Municipal Budget Borough Administrator
2.	02/07/20	02/04/20	Lerch, Vinci & Higin, LLP, Certified Public Accountants	*December 31, 2019 Annual Audit – Responsibilities under U.S. Generally Accepted Auditing Standards, Government Auditing Standards, <i>Uniform Administrative Requirements, Cost Principles, and Audit Requirement for Federal Awards</i> (Uniform Guidance) and New Jersey OMB Circular 15-08 Copy to Chief Financial Officer, Assistant Chief Financial Officer	Borough Administrator
3.	02/07/20	02/07/20	Thomas Rose, Bergen County Department of Health Services, Division of Mental Health, to Bergen County Municipal Clerks	*Announcement of hosting of 2 nd Bergen County Crisis Intervention Team Unity in Community Event to be held at Overpeck County Park, 199 Challenger Road, Ridgefield Park on 5/31/20 (Copy to Board of Health, Chief McTigue)	Chung/Health Latner/Public Safety Witko/Closter BOE Latner/NVRHS BOE
4.	02/10/20 02/13/20	02/10/20 02/13/20	NJS League of Municipalities	* a. Daily Update – February 10, 2020 re: I. Planning for NJ Local Government Week: Showcase your Municipality! II. Let Your Vendors Know about <i>NJ Municipalities</i> Magazine! b. Daily Update – February 13, 2020 re: I. Municipal Salary Guide Available II. <i>NJ Municipalities</i> Magazine Seeking Your Stories	
5.	02/11/20	02/07/20	Robert Laux, Executive Director, Bergen County Utilities Authority pc: Municipal Clerk Construction Code Official	*Bergen County Utilities Authority (BCUA) 2019 Sewer Connection Fee Municipal Incentive Program Rebate – in the amount of \$258.17 – voucher to be completed and returned to the BCUA no later than 3/1/20 (Copy of letter AND ORIGINAL INVOICE to Administrator 2/24/20) (Copy to Supt. DPW)	Borough Administrator Chung/DPW
6.	02/11/20	Undated	Germaine M. Ortiz, Bergen County Freeholder, to Borough Clerk	*Census 2020 – Bergen County \$300,000 NJ Dept. of State Grant – if interested in receiving funds send one to two page proposal outlining steps to be taken – last date for submission will be 2/20/20 and notification granted week of 2/24/20 – see also 11. M.L. 1/30/20 (Copy to Borough Administrator)	Borough Administrator

7.	02/11/20	02/11/20	Lara Rodriguez, Clerk to the Board of Chosen Freeholders, to Bergen County Clerks	<p>*a. <u>Certified copy of the following Ordinances Introduced 2/5/20 (Public Hearing and Adopting scheduled to be held 2/19/20):</u></p> <p>1. 20-02: Bond Ordinance for Capital Improvements for the County of Bergen – Planning & Engineering in the amount of \$4,464,340</p> <p>2. 20-03: Bond Ordinance for Capital Improvements for the County of Bergen – Prosecutor’s Office in the amount of \$29,166</p> <p>3. 20-04: Bond Ordinance for Capital Improvements for the County of Bergen – Health Department in the amount of \$609,389</p> <p>4. 20-05: Bond Ordinance for Capital Improvements for the County of Bergen – Department of Human Services in the amount of \$174,139</p> <p>5. 20-06: Bond Ordinance for Capital Improvements for the County of Bergen – Parks and Golf Department in the amount of \$559,200</p> <p>6. 20-07: Authorizing the County of Bergen to Charge a Fine for Tampering with County Road Signage</p> <p>b. <u>Certified copy of the following Ordinance Adopted 2/5/20 (No Introduction received):</u></p> <p>20-01: Bond Ordinance for Capital Improvements for the County of Bergen – 133 River Street Project in Hackensack in the amount of \$2,000,000</p>	
8.	02/13/20 02/12/20	02/10/20 02/11/20	Frank J. Rossi, LSRP, Boswell Engineering, to Borough Clerk	<p>*a. Public Notification, NJDEP Freshwater Wetlands Letter of Interpretation – Line Verification, Closter Swim Club, Block 1805, Lot 1; Fourteenth Street (ROW), Borough of Closter, Bergen County, New Jersey (Copy to Environmental Commission, Planning Board, Construction Official)</p> <p>b. COMPLETE COPY of the Application for review by interested parties ON FILE IN BOROUGH CLERK’S OFFICE (Complete copy without map to Environmental Commission, Planning Board, Construction Official)</p>	Borough Engineer Devlin/Environmental Amitai/Planning Amitai/Construction
9.	02/13/20	02/10/20	Kaoru Kay Yamamoto, Director, International Academy of Arts and Sciences, to Mayor John C. Glidden, Jr.	<p>*Request for permission to use Memorial Field, 150 Harrington Avenue, on Sunday, 5/17/20, from 8:30 a.m. to 12 Noon: Rain date: Sunday, 5/31/20 - to conduct IAAS Field Day Event to include children’s dances, karate performances, songs and athletic games; anticipated number of attendants is 55 children, 110 parents/adults with 15 school staff; electricity outlet required for CD player. (Certificate of Insurance and Hold Harmless Agreement approved by Risk Management Consultant on 2/13/20) Copy to Recreation Commission, Chief of Police, DPW Superintendent</p>	RM Agenda 2/26/20

4.	02/17/20	02/17/20	Yuval Tal to Loretta Castano, Arlene Gray, Leslie Weatherly c: Victoria Amitai cc: Police Chief John McTigue Jim Oettinger, Bill Dahle, Ambulance Corps, Fire Department, Borough Administration	*Request for approval by the governing body for Closter Improvement Commission to host International Day on Sunday, 3/22/20, 3 pm at St. Mary's Church (Troy Hall) to recognize and celebrate some of the many nationalities of our Closter residents (Copy to Borough Attorney)	Administrator/ Insurance Amitai/CIC
5.	02/18/20	02/18/20	egg@dca.nj.gov to Borough Clerk DISTRIBUTION: CFO, Clerks & Auditors	*Local Finance Notice LFN 2020-02 (attached) re CY 2020 Municipal Levy Cap Referendum Procedures (Copy to Assistant CFO)	Administrator/ 2020 Budget Yammarino/Finance
6.	02/19/20	02/19/20	Paul Wyckoff, Chief of Government and External Affairs, NJ Transit, Office of the President and CEO	*Press Release – NJ Transit Makes Major Advancement in Positive Train Control Project	
7.	02/20/20	02/20/20	Palisades Park Municipal Clerk to Bergen County Clerks	*Resolution 2020-44 re Authorization of Interlocal Agreement re Mutual Aid Plan & Rapid Deployment (Copy to Chief McTigue)	Latner/Public Safety
8.	02/20/20	02/11/20	David M. Watkins, Esq. to Municipal Clerk	*Notice of Planning Board hearing to be held on 2/27/20 @ 8 p.m. re Application for Nippon Express, USA, Inc., for Site Plan approval for property located at 5 Reuten Drive, Closter, NJ, Block 1501, Lot 24	Amitai/Planning
9.	02/20/20	02/20/20	Zoning Board of Adjustment to Governing Body and Planning Board	*2019 Annual Report (Copy to Borough Attorney)	Borough Attorney Chung/Zoning
10.	02/20/20	02/20/20	Bergen County Executive James J. Tedesco, III and Board of Chosen Freeholders	*Posters advertising Bergen County Care Fair to be held on Sunday, 5/3/20 from 12:00 to 4:00 p.m., Fairleigh Dickinson University Rothman Center, 100 University Plaza Drive, Hackensack, NJ (Copy to Board of Health, Food and Assistance Board) Posted on Municipal Clerk's Bulletin Board 2/24/20	Chung/Health

ALSO DISTRIBUTED:

Unapproved Minutes of Regular Meeting held February 12, 2020