

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

REGULAR MEETING AGENDA – NOVEMBER 13, 2019 - 7:30 P.M

1. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Annual Notice of Meetings which was published in The Record and The Star Ledger on January 9, 2019, was posted on the Municipal Clerk’s bulletin board and has remained posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

2. ROLL CALL

3. MAYORAL PRESENTATION(S)

4. PRESENTATION(S)

5. MAYORAL APPOINTMENTS TO BOARDS AND COMMISSIONS (Not made to date)

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>MAYOR GLIDDEN'S APPOINTMENT</u>	<u>TERM</u>	<u>EXPIRES</u>
*Environmental Commission				
Associate Member	<u>Jeffrey Lee</u> (Declined Appointment)	_____	1 Year (Unexp. Vacant)	31-Dec-19
Associate Member	<u>Grace Whitney</u> (Appt. Member RM 6/12/19)	_____	1 Year (Unexp. Whitney)	31-Dec-19
*Planning Board				
Alternate No. 1	<u>Melissa Corso</u> (Resigned 3/11/19)	_____	2 Years (Unexp. Corso)	31-Dec-20
*Shade Tree Commission				
Alternate No. 2	<u>Tsun Tam</u> (Appt. Member ReOrg 1/2/19)	_____	4 Years (Unexp. Tam)	31-Dec-19

6. ORDINANCES

INTRODUCTION OF THE FOLLOWING ORDINANCES - PUBLIC HEARING AND ADOPTION – 12/11/19 @ 8 P.M. OR AS SOON THEREAFTER AS THE MATTER MAY BE HEARD:

- a. ORDINANCE NO. 2019:1265, “ORDINANCE AMENDING CHAPTER 183, VEHICLES AND TRAFFIC, TO ESTABLISH THIRD STREET COMMUTER PARKING AREA AND PARKING PERMITS, AND AMENDING CHAPTER A301, FEES AND DEPOSITS” (Received from Borough Attorney 11/6/19)
- b. ORDINANCE NO. 2019:1266, “AN ORDINANCE TO AMEND CODE CHAPTER 181, TREE PRESERVATION AND REMOVAL” (Received from Borough Attorney 11/6/19)

7a. VOTE ON CONSENT AGENDA ITEMS

All items with an asterisk (*) are considered to be non-controversial by the Council and will be approved by one MOTION.

There may be further discussion prior to the vote upon request of a member of the public or a Council Member. Also, any item may be removed for further discussion or for Roll Call vote, in which case the item will be removed and considered in its normal sequence as part of the General Order of Business.

RESOLUTIONS

- *8. BILL RESOLUTION – NOVEMBER 13, 2019
(Received from Deputy Treasurer 11/6/19)
- *9. RESOLUTION AUTHORIZING DEPUTY TREASURER TO CLOSE OUT MISCELLANEOUS TRUST FUND BANK ACCOUNT AND DEPOSIT \$2,597.12 INTO THE CURRENT TREASURY ACCOUNT
(Received from Deputy Treasurer 10/28/19)
- *10. RESOLUTION MEMORIALIZING THE DECISION OF THE GOVERNING BODY TO APPROVE THE CARRYOVER OF 2019 UNUSED VACATION DAYS UNTIL MAY 31, 2020 (Received from Administrator’s office 10/31/19)
- *11. RESOLUTION PROMOTING THOMAS BRUECK FROM THE RANK OF LIEUTENANT TO CAPTAIN (Received from Chief of Police 11/1/19)

CLOSTER MAYOR AND COUNCIL
 REGULAR MEETING AGENDA – NOVEMBER 13, 2019 – 7:30 P.M.

7a. VOTE ON CONSENT AGENDA ITEMS (Continued)

RESOLUTIONS (Continued)

- *12. RESOLUTION IN OPPOSITION TO FORCED CONSOLIDATION OF LOCAL PUBLIC SCHOOL DISTRICTS (2. M.L. 10/17/19/Requested by Councilwoman Latner @ WS 10/23/19) Received from Borough Attorney 11/5/19
- *13. RESOLUTION APPROVING TAX COLLECTOR TO CREDIT AND CANCEL TAXES RECEIVABLE FOR PERMANENTLY DISABLED VETERAN’S SPOUSE (Received from Tax Collector 11/5/19)
- *14. RESOLUTION DESIGNATING AUTHORIZED SIGNATURES ON COMMUNITY DEVELOPMENT BLOCK GRANTS (Received from Administrator’s office 11/5/19)
- *15. 2020-2021 COMMUNITY DEVELOPMENT BLOCK GRANT IN THE AMOUNT OF \$12,900.00 PROPOSED BY THE BOROUGH OF CLOSTER FOR ADA AUTOMATIC SWING OPERATOR DOORS FOR THE CLOSTER PUBLIC LIBRARY COMMUNITY ROOM ENTRANCE (This resolution does not obligate the financial resources of the municipality and is intended solely to expedite expenditure of the aforesaid Community Development application) Received from Administrator’s office 11/5/19
- *16. RESOLUTION AUTHORIZING CLOSTER MUNICIPAL COURT TO ACCEPT ELECTRONIC PAYMENTS AND ENTER INTO CONTRACT WITH MUNICIPALPAY (Received from Borough Attorney 11/6/19)
- *17. RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED COOPERATIVE PRICING SYSTEM VENDORS PURSUANT TO N.J.S.A. 40A:11-11 FOR DIGITIZING CONSTRUCTION PERMITS, ARCHITECTURAL PLANS, CODE ENFORCEMENTS (Borough Ordinance 2018:1241) (Capital Account: C-04-18-241-005-006) (Received from Borough Attorney 11/7/19)
- *18. RESOLUTION RENEWING THE LEASE WITH THE INTERSTATE WASTE SERVICES of NEW JERSEY, INC. (IWS) FOR OF A PORTION OF WELLINGTON AVENUE (Received from Borough Attorney 11/7/19)
- *19. RESOLUTION APPROVING APPLICATION FOR MUNICIPAL ENDORSEMENT OF SPECTRUM FOR LIVING 2020 COMMUNITY DEVELOPMENT GRANT IN THE AMOUNT OF \$30,000 FOR SPECTRUM’S NORTHERN VALLEY COMMUNITY INCLUSION PROGRAM IN THE BOROUGH OF CLOSTER (12. M.L. 11/7/19) This Resolution does not obligate the financial resources of the municipality and is intended solely to expedite the expenditure of the CDBG Funds

MOTIONS

- *20. MOTION APPROVING THE FOLLOWING MINUTES (Distributed 11/7/19) – No Abstentions:
 - a. REGULAR MEETING HELD OCTOBER 23, 2019
 - b. WORK SESSION HELD OCTOBER 23, 2019
- *21. MOTION APPROVING THE FOLLOWING NON-SALARIED APPOINTMENTS TO BOARDS AND COMMISSIONS:

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
Food and Assistance Board				
Member	<u>VACANT</u>	_____	2 Years (Unexp. Vacant)	31-Dec-19
Member	<u>VACANT</u>	_____	2 Years (Unexp. Vacant)	31-Dec-19
Historic Preservation Commission				
Alternate No. 2	<u>VACANT</u>	_____	2 Years (Unexp. Vacant)	31-Dec-19

- *22. MOTION APPROVING TEMPLE EMANU-EL TO CONDUCT AN ON-PREMISE CASINO NIGHT AT 180 PIERMONT ROAD ON TUESDAY, DECEMBER 3, 2019 FROM 7:30 P.M. TO 11:30 P.M. (Completed application filed and appropriate fees paid 11/5/19)

*23. REPORTS

- a. CONSTRUCTION OFFICIAL – OCTOBER 2019 (Received 10/31/19)

7b. VOTE ON ITEMS REMOVED FROM THE CONSENT AGENDA

CLOSTER MAYOR AND COUNCIL
REGULAR MEETING AGENDA – NOVEMBER 13, 2019 – 7:30 P.M.

24. OPEN MEETING TO PUBLIC FOR ANY MATTER, PER N.J.S.A. 10:4-12 (a)
(Subject to 5-minute limit per By-Laws General Rule No.11)
25. ANY OTHER MATTER WHICH MAY COME BEFORE THE GOVERNING BODY
26. ADJOURNMENT

ALL BUSINESS WILL TERMINATE AT 11:00 P.M.

CLOSTER MAYOR AND COUNCIL
REGULAR MEETING AGENDA – NOVEMBER 13, 2019 – 7:30 P.M.

ADDENDUM NO. 1

7a. VOTE ON CONSENT AGENDA ITEMS (Continued)

RESOLUTIONS (Continued)

- *19a. A RESOLUTION AUTHORIZING THE SALE OF SURPLUS PERSONAL PROPERTY NO LONGER NEEDED FOR PUBLIC USE ON AN ONLINE AUCTION WEBSITE (Received from Administrator's Office 10/28/19)
- *19b. RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE CONTRACT PRICING SYSTEM VENDORS PURSUANT TO N.J.S.A. 40A:11-11 FOR THE CLOSTER FIRE DEPARTMENT 2020 PIERCE ENFORCER AIR UNIT IN THE AMOUNT OF \$668,672.93 (Borough Ordinance 2019:1256) (Capital Account: C-04-19-256-004-001) Received from Administrator's office 11/12/19)
- *23. REPORTS (Continued)
 - b. CHIEF OF POLICE – OCTOBER 2019 (Received 11/12/19)

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

WORK SESSION AGENDA – NOVEMBER 13, 2019 - 7:30 P.M.

1. PLEDGE OF ALLEGIANCE
2. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Annual Notice of Meetings, which was published in The Record and The Star Ledger on January 9, 2019, was posted on the Municipal Clerk's bulletin board and has remained posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

3. ROLL CALL
4. REVIEW AND DISCUSSION OF COMMUNICATION ITEMS
 - a. MAIL LIST OF OCTOBER 24, 2019
 - b. MAIL LIST OF OCTOBER 31, 2019
 - c. MAIL LIST OF NOVEMBER 7, 2019
5. REVIEW AND DISCUSSION OF CONSENT AGENDA ITEMS FROM REGULAR MEETING
(Refer to Regular Meeting Agenda of November 13, 2019)
6. PROFESSIONAL REPORTS

A. BOROUGH ATTORNEY

- 1) STATUS REPORT RE STATUS OF ZBA DEVELOPER'S AGREEMENT FOR WIGGERS, BLOCK 1203/LOTS 1, 2, 3 & 4, 51 & 63 JOHN STREET (14. M.L. 4/19/18)
- 2) STATUS REPORT RE ORDINANCE FOR PARKING REGULATIONS AT THE THIRD STREET COMMUTER PARKING LOT (Requested by Borough Engineer @ WS 7/24/19)
- 3) STATUS REPORT RE ADVERTISEMENT OF BIDS FOR SOLID WASTE TRANSFER STATION SERVICES (Approved RM 9/11/19)
- 4) REPORT RE ADVERTISEMENT OF BIDS FOR RECYCLABLE MATERIALS (Approved RM 10/7/19)
- 5) REPORT RE STATUS OF BOROUGH ADMINISTRATOR EMPLOYMENT CONTRACT AND BACKGROUND CHECK (Approved RM 10/7/19)
- 6) REPORT RE POSSIBLE RENEWAL OF WELLINGTON AVENUE LEASE WITH INTERSTATE WASTE SERVICES (IWS) 8. M.L. 8/13/19 & 8. M.L. 10/24/19
- 7) REPORT RE STATUS OF PROFESSIONAL SERVICES AGREEMENT WITH NW FINANCIAL GROUP, LLC FOR FINANCIAL ADVISORY SERVICES FOR THE REMAINDER OF 2019 (Approved RM 9/11/19)
- 8) REPORT RE UNEXPIRED ONE YEAR TERM TO 12/31/19 OF CERTAIN APPOINTMENTS HELD BY THE FORMER ADMINISTRATOR AND AS ALTERNATE JOINT INSURANCE FUND COMMISSIONER FOR A TWO YEAR TERM TO 12/31/20)
- 9) REPORT

B. BOROUGH ENGINEER

- 1) STATUS REPORT RE SWIM CLUB PHASE II CONTAMINATION INVESTIGATION (Authorized RM 7/9/14/Contract Amendment for Remedial Excavation not to exceed \$106,000 Authorized RM 6/12/19)

6. PROFESSIONAL REPORTS (Continued)

B. BOROUGH ENGINEER (Continued)

- 2) STATUS REPORT RE FOLLOWING PB DEVELOPER'S AGREEMENT:
 - a. BLOCK 1607/LOT 1 & BLOCK 1310/LOT 2 (CLOSTER MARKETPLACE (EBA) LLC AND CENTENNIAL AME ZION CHURCH) (Approved RM 4/22/15)
- 3) STATUS REPORT RE INITIAL PHASE OF TIER A MUNICIPAL STORMWATER PERMITTING PLAN (SP3) PER PROPOSAL DATED 4/9/19 IN AN AMOUNT NOT TO EXCEED \$5,000 FOR THE INITIAL PHASE (10 M.L. 4/11/19) Authorized RM 5/8/19
- 4) STATUS REPORT RE 2019 NEW JERSEY DEPARTMENT OF TRANSPORTATION LOCAL AID PROJECT FOR THE RAILROAD AVENUE, NAUGLE STREET AND OLD CLOSTER DOCK ROAD IMPROVEMENTS AND 2019 BOROUGH ROAD PAVING PROGRAM (Grant ID MA-2019-Railroad Ave., Naugle St. & Old Closter Dock Road-00278) Notification of award 3/29/19/\$222,000 (5. M.L. 4/4/19) Bid Opening held 7/2/19 @ 11:30 a.m./Contract awarded RM 7/10/19 to J.A. Alexander/\$575,460
- 5) STATUS REPORT RE REVISIONS TO BOROUGH ZONING MAP DUE TO ADOPTION OF AFFORDABLE HOUSING ORDINANCES (Reported @ WS 6/26/19/Requires adoption by Ordinance)
- 6) REPORT RE PROPOSED IMPROVEMENT AND SIGNALIZATION OF VERVALEN STREET AND PIERMONT ROAD (Approved RM 9/11/19)
- 7) REPORT

7. REPORTS

A. BOROUGH ADMINISTRATOR

- 1) STATUS REPORT RE FOLLOWING INSURANCE MATTER(S):
for the following Mail List requests re Insurance:
 - a. **Closter Improvement Commission Requests** (9 M.L. 4/25/19)
 - 1) Tree Lighting (Sun, 12/1/19 from 5:30 p.m. to 7:30 p.m. - location TBD)
 - b. **Chabad Shul** (11. M.L. 9/19/19) Request to place Menorah in front of Borough Hall from 12/22/19 through 12/30/19 and for a Menorah Lighting Event to be held on 12/22/19
- 2) STATUS REPORT RE CY2019/SFY2020 BEST PRACTICES INVENTORY – Due 10/30/19 (13 M.L. 9/12/19) Resolution authorizing submission approved RM 10/23/19/**REPORT TO BE DISCUSSED BY GOVERNING BODY AT RM 11/13/19**
- 3) REPORT RE GEORGE A. KOTEEN ASSOCIATES, INC. UTILITY AUDIT (Approved RM 10/7/19)
- 4) REPORT RE 2020 MUNICIPAL BUDGET PREPARATIONS
- 5) STATUS REPORT RE FOLLOWING GRANTS:
 - a. FILED
 1. 2020 NEW JERSEY DEPARTMENT OF TRANSPORTATION LOCAL AID GRANT FOR THE LEWIS STREET, STORIG AVENUE and ECKERSON AVENUE PROJECT (Grant ID: MA-2020-Lewis Street-Storig Avenue-Eckerson Avenue-00409/Authorized RM 7/10/19)
 - b. AWARDED - To be announced by Administrator
 1. 2017 BERGEN COUNTY OPEN SPACE TRUST FUND MATCHING GRANT FOR THE RUCKMAN PARK WALKING PATH LIGHTING PROJECT PHASE II IN THE AMOUNT OF \$29,532.00 (Authorized RM 6/28/17/Notification of award dated 9/19/18 rec'd from Administrator's Office 15. M.L. 12/13/18)
 2. 2019 BERGEN COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT FOR THE CLOSTER SENIOR CENTER PARKING AREA LIGHTING PROJECT IN THE AMOUNT OF \$42,980.00 (Approved RM 2/13/19) Notification of award in the amount of \$42,980.00 rec'd 15 M.L 9/12/19
 - c. TO BE FILED - To be announced by Administrator
 - 6) REPORT

7. REPORTS (Continued)

B. BOROUGH CLERK

- 1) STATUS REPORT RE 2019 APPOINTMENTS
 - a. REPORT RE PREPARATIONS FOR 2020 APPOINTMENTS
- 2) STATUS REPORT RE 2019 OATHS OF OFFICE
- 3) STATUS REPORT RE 2019 LICENSES
 - a. REPORT RE PREPARATIONS FOR 2020 LICENSES
- 4) STATUS REPORT RE 2019 MEETING DATES
 - a. REPORT RE PREPARATIONS FOR 2020 MEETING DATES
- 5) STATUS REPORT RE ELECTIONS – GENERAL ELECTION TO BE HELD TUESDAY, 11/5/19, FROM 6 A.M. TO 8 P.M.
- 6) STATUS REPORT RE 2018 UNFINISHED BUSINESS
- 7) STATUS REPORT RE OPRA REQUESTS
- 8) STATUS REPORT RE FINAL PREPARATIONS FOR LEAGUE CONFERENCE TO BE HELD IN A.C. FROM 11/19/19 to 11/21/19
- 9) REPORT RE RESOLUTION TO PURSUE A FAIR AND OPEN PROCESS IN AWARDED CERTAIN CONTRACTS IN THE BOROUGH OF CLOSTER (Approved RM 10/23/19 – RFQ posted on www.closternj.us 10/29/19 – Opening to be held Tuesday, 12/3/19 @ 11:00 a.m.)
- 10) REPORT

C. CHIEF OF POLICE

- 1) REPORT

D. MAYOR

- 1) REPORT

9. OLD BUSINESS

a. CONTINUED DISCUSSIONS RE THE FOLLOWING:

- 1) Borough Attorney report re consultation with Borough Engineer re follow up on status of EMERGENCY REPAIRS TO BE MADE AT DWARSKILL “CULVERT” ON BLANCH AVENUE ALONG THE NORWOOD BORDER (Requested by Mayor WS 12/12/18) (8 M.L. 9/5/19 – copy of letter dated 8/28/19 from Norwood Borough Attorney to Bergen County Dept. of Planning and Engineering re culvert ownership)

10. NEW BUSINESS

11. OPEN MEETING TO THE PUBLIC FOR ANY MATTER PER NJSA 10:4-12(A) (SUBJECT TO A 5-MINUTE LIMIT PER GENERAL RULE NUMBER 11) EXCEPT FOR ITEMS SCHEDULED FOR PUBLIC HEARING AT THE REGULAR MEETING

12. DISCUSSION OF PUBLIC COMMENTS, IF APPROPRIATE

13. ANY OTHER MATTER WHICH MAY PROPERLY COME BEFORE THE GOVERNING BODY

14. ADJOURNMENT

MAIL LIST
OCTOBER 24, 2019

NO.	DATE REC'D	DATE	FROM	SUBJECT *COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1.	10/17/19	10/17/19	egg@dca.nj.gov to Borough Clerk	*Shared Services Update reminder with attached updated Shared Services Cover Sheet (Copy to Borough Administrator)	Borough Administrator
2.	10/18/19	10/18/19	egg@dca.nj.gov to Borough Clerk	*GovConnect Notice re BPI Access (Copy to Chief Financial Officer, Assistant Chief Financial Officer)	Borough Administrator
3.	10/18/19 10/24/19	10/18/19 10/24/19	NJS League of Municipalities	<p>*a. Weekly Round Up - October 18, 2019</p> <p>I. State Issues</p> <p style="padding-left: 20px;">a. State Releases Significant Transitional Aid Funding</p> <p style="padding-left: 20px;">b. Domestic Violence Policy for all Public Employers Released (<i>P.L. 2017, c. 272 attached</i>)</p> <p style="padding-left: 20px;">c. CY 2019/SFY 2020 Best Practices Inventory Deadline October 30 (Copy to Chief Financial Officer, Assistant Chief Financial Officer)</p> <p style="padding-left: 20px;">d. OPRA/OPMA Update & Sample Resolution (<i>S-106 & S-107 and sample Resolution attached</i>) Copy to Borough Attorney</p> <p>II. Annual League Conference</p> <p style="padding-left: 20px;">a. View the NJLM Annual Conference List of Exhibitors</p> <p style="padding-left: 20px;">b. Unauthorized Hotel Reservation Services</p> <p>III. Also of Interest</p> <p style="padding-left: 20px;">a. Let Your Vendors Know about <i>NJ Municipalities Magazine</i></p> <p>b. Daily Update – October 24, 2019</p> <p style="padding-left: 20px;">I. Police and Fire Contract Provisions – New Data Just Released (Copy to Chief McTigue)</p> <p style="padding-left: 20px;">II. League Conference Meal Function Tickets</p>	<p>Borough Attorney Borough Administrator Borough Administrator</p> <p>Borough Attorney Borough Clerk</p> <p>Borough Attorney</p>
4.	10/18/19	10/18/19	Kerry Kirk Pflugh, Director, Office of Local Government Assistance, New Jersey Department of Environmental Protection	<p>*NJDEP Weekly Update – October 18, 2019</p> <p>a. Halloween Roundup</p> <p>b. Batsto Country Living Fair</p> <p>c. Bureau of Underground Storage Tanks compliance Seminar</p>	
5.	10/21/19	No Date	Saverio V. Cereste and Mary Cereste Applicants	*Notice of Planning Board Meeting to be held 10/31/19 re Application for Soil Movement Approval for premises 110 Pine Street, Closter, NJ 07624, Block 606 Lot 33	Amitai/Planning

6.	10/21/19	10/17/19	Jonathan Kinney, Historic Preservation Specialist 2, CLG Program Coordinator, NJ Department of Environmental Protection, Natural & Historic Resources, Historic Preservation Office, to Honorable John C. Glidden, Jr. Cc: Chair, Historic Preservation Commission	*RE: Historic Preservation Office announcement Federal Fiscal year 2020 Certified Local Government Grant Applications Available Online; completed applications must be stamped in at the HPO on or before January 21, 2020 (Copy to Historic Preservation Commission)	Administrator/Grants Yammarino/HPC
7.	10/22/19	10/22/19	Kerry Kirk Pflugh, Director, Office of Local Government Assistance, New Jersey Department of Environmental Protection to Mayors and Municipal Officials	*Public Hearing – Stormwater Utilities to be held on 10/25/19 @ 1 p.m. at the NJDEP, 401 East State Street, Trenton, NJ 08625	
8.	10/22/19	10/22/19	Anthony Vargas, Esq., General Counsel, The Action Environmental Group/Interstate Waste Services, to Clerk Castano	*Request for renewal of Wellington Avenue Lease – see also 8. M.L. 10/3/19	Borough Attorney Borough Administrator
9.	10/23/19	10/23/19	LaKriesha M. Jean, Community Relations, County Executive Office	*October/November Events At A Glance: 1. Fri. 10/25 – Salute to Champions Breakfast @ 10 a.m. (RSVP Required) 2. Fri. 10/25 – Zoo Boo* 6 p.m. – 9 p.m. Sat. 10/26 – Zoo Boo* 10 a.m. – 6 p.m. (*Advance Purchase Required) 3. Sun. 10/27 – Music at The Barn Concert Series @ 1 p.m. 4. Tues. 10/29 – T'ai Chi Chih at the Park @ 5:15 p.m. (RSVP Required) 5. Sun. 11/3 – Farmer's Market in Bergen County @ 10 a.m. 6. Wed. 11/6 – Free Fitness Classes every Wednesday @ 9:45 a.m. & 11 a.m. 7. Thurs. 11/14 – Professional Development Series @ 9:30 a.m. *RSVP & Fee* 8. Fri. 11/29 – Bergen County Winter Wonderland @ 4 p.m. For more information visit https://www.co.bergen.nj.us/about-bergen-county/calendar (Posted on Municipal Clerk's Bulletin Board 10/24/19)	
10.	10/24/19	10/24/19	egg@dca.njgov to Borough Clerk	*LFN 2019-13 CY 2020 Budget CAP Information final & Best Practices Inventory Due (Copy to Borough Administrator, Chief Financial Officer, Assistant Chief Financial Officer, Auditor	Administrator/ 2020 Municipal Budget

ALSO DISTRIBUTED:

Best Practices Inventory – Closter Borough – Printable Current Answers (Received from Councilman Devlin at WS held 10/23/19)

MAIL LIST
OCTOBER 31, 2019

NO.	DATE REC'D	DATE	FROM	SUBJECT *COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1.	10/24/19	10/24/19	Frank Piliere, Supervisor, Bureau of Recycling & Hazardous Waste Management, NJDEP, Division of Solid & Hazardous Waste, Bureau of Recycling & Hazardous Waste Management	*Administrative Notice of Deficiency, Class B general Approval – Renewal, IWS Transfer Systems of N.J., Inc. – Closter Block 1204, Part of Lot 8; Block 1205, Lots 3.01, 10 & 11, Borough of Closter Bergen County; Facility No.: 197012; Permit No.: CBG190002 (Copy to DPW Superintendent)	Borough Attorney Borough Administrator Chung/Public Works
2.	10/24/19	10/21/19	David J. Griffith, President & CEO, Vantage Health System, to Mayor and Council (in individually addressed envelopes) c: Council Members Borough Administrator	*Request for voluntary contribution in the Borough's upcoming Budget to help save and change the lives of residents in the Community	Chung/Health Administrator/Budget
3.	10/25/19 10/30/19	10/25/19 10/30/19	NJS League of Municipalities	<p>*a. <u>Weekly Round Up - October 25, 2019</u></p> <p>I. State Issues</p> <p> a. Looking Ahead to Lame Duck: OPRA/OPMA Update, Sample Resolutions and Blog Posts</p> <p> b. CY 2019/SFY 2020 Best Practices Inventory Due Next Week on October 30</p> <p> c. CY 2020 Municipal Budget Cap Information (see also 10. M.L. 10/24/19)</p> <p>II. Federal Issues</p> <p> a. Senate Defeats SALT Limit Relief Senate Joint Resolution (Copy to Tax Collector)</p> <p> b. Local Leaders Form National Election Task Force for 2020</p> <p>III. Annual League Conference</p> <p> a. View the NJLM Annual Conference List of Exhibitors</p> <p> b. Unauthorized Hotel Reservation Services</p> <p>IV. Also of Interest</p> <p> a. <i>NJ Municipalities</i> Magazine Seeking Your Stories</p> <p> b. Centennial of Suffrage</p> <p>b. <u>Daily Update – October 30, 2019</u></p> <p> I. Register for this Upcoming Seminar</p> <p> II. Are You Ready for Police & Fire Negotiations?</p> <p> III. Municipal Salary Guide Available</p>	Borough Attorney Borough Clerk Administrator/Budget Yammarino/Finance Chief Financial Officer Borough Attorney

	10/31/19	10/31/19		c. <u>Daily Update – October 31, 2019</u> NLC Report on City Fiscal Conditions	
4.	10/25/19	10/25/19	Kerry Kirk Pflugh, Director, Office of Local Government Assistance, New Jersey Department of Environmental Protection	*a. <u>NJDEP Weekly Update – October 25, 2019</u> a. Deer Rutting Season b. Clean Water Council Notice of Public Hearing c. Brownfield Reuse Webinar d. 2019 Urban Community Forestry Awards e. Attorney General NJDEP Lawsuits Targeting Polluters f. Regional Greenhouse Gas Initiative g. Environmental Working Group update to TAP Water Database	
5.	10/25/19	10/25/19	Rutgers Center for Urban Environmental Sustainability (cues@sebs.rutgers.edu) to boroclerk@closternj.us	*Bergen County Parks Master Plan Draft Available for Public Comment; Public Meeting to discuss the draft will be held 11/13/19 @ 7 p.m. at Two Bergen County Plaza, Hackensack; written comments must be received by 11/21/19 – (Copy to Recreation Commission, Environmental Commission) Posted on Municipal Clerk’s Bulletin Board on 10/31/19	Yammarino/ Recreation Devlin/Environmental
6.	10/29/19	10/24/19	PERMA (Municipal Joint Insurance Fund), to Bergen JIF Members c: Fund Commissioners, Risk Management Consultants and Fund Professionals	*Public Hearings - 2020 Proposed Budgets for Bergen County Municipal Joint Insurance Fund, Municipal Excess Liability Joint Insurance Fund (MEL), New Jersey Environmental Risk Management Fund (E-JIF) and Residual Claims fund (RCF); Public Hearings scheduled as follows: JIF - Monday, 11/25/19 @ 5:30 p.m., Westwood Municipal Building, 101 Washington Avenue; MEL - Wednesday, 11/20/19 @ 12:30 p.m., Sheraton Hotel in the Steel Pier Room, Atlantic City, New Jersey (League of Municipalities Convention) E-JIF & Residual Claims Fund (RCF) adopted 10/16/19 (Copy to Risk Management Consultant, Joint Insurance Fund Commissioner) Copy posted on Municipal Clerk’s Bulletin Board 10/31/19	Administrator/ Insurance
7.	10/29/19	10/25/19	Perry E. Frenzel, P.E., Azzolina & Feury Engineering, Inc. to Closter Borough Clerk	*Flood Hazard Area Authorization under General Permit 6 for Kim/Oh regarding property at: 160 Harrington Avenue, Block 803 – Lot 7, Closter, Bergen County; Ref: NJDEP FHA Verification #0207-14-0004.1(V) (Enclosed public notice copies distributed to Municipal Construction Official, Municipal Planning Board and Municipal Environmental Commission – 10/31/19) (Complete ORIGINAL to Construction Official, Environmental Commission, LUC/Planning Board) ORIGINAL MAP ON FILE IN BOROUGH CLERK’S OFFICE	Borough Engineer Amitai/Construction Devlin/Environmental Amitai/Planning

8.	10/29/19 10/30/19	10/29/19 10/30/19	egg@dca.nj.gov to Borough Clerk	*a. Shared Services Notice – Effective immediately! Department of Community Affairs, Division of Local Government Services, Local Assistance Bureau (LAB) Incomplete transmittal b. Shared Services Notice – Effective immediately! Department of Community Affairs, Division of Local Government Services, Local Assistance Bureau (LAB) Complete transmittal	
9.	10/30/19	10/30/19	egg@dca.nj.gov to Borough Clerk	*Communication Outreach with Local Government Officials notifying of expansion of capabilities through GovConnect News - Request for Municipal Clerk to forward to EGG@dca.nj.gov by December 1, 2019 the name of the municipality; the name, title and email address of the following officials: Mayor, Business Administrator, Public Works Manager, Qualified Purchasing Agent and Municipal Auditor	Borough Clerk
10.	10/30/19	10/25/19	PERMA Risk Management Services, Bergen County Municipal Joint Insurance Fund cc: via e-mail Fund Commissioners Risk Management Consultants	*Notification of 2019 Dividend to the Borough in the amount of \$15,069.00 “ <i>pending approval from the Departments of Banking & Insurance and Community Affairs</i> ” Deadline for notification of choice either to receive the dividend in the form of a check or a credit towards next year’s first assessment installment: No later than 12/6/19 ; if no notification is received, the entire amount will be refunded in the form of a check (Original form to Administrator for response/Copy to Risk Management Consultant, Joint Insurance Fund Commissioner) Note: 2018 Dividend was \$13,760.47	Borough Administrator
11.	10/30/19	10/25/19	Peter Changsoo Park to Municipal Clerk	*Notice of Meeting (200’ List) to be held 11/18/19 @ 8:00 p.m. re Application filed with Zoning Board of Adjustment for property known as 15 Wainwright Ct, Block 2208, Lot 10	Chung/Zoning
12.	10/30/19	10/30/19	Ivan Alvarez, Communications Officer, DEP Communications Center – Emergency Management Program A310notification@dep.nj.gov to icastano@closternj.us , sam.yanovich@njlincs.net	*NJDEP A310 Incident Notification – Communication Center ID: 19-10-29-1658-15 (Closter Boro/Bergen County) re Suspected Hazardous Substance Discharge Notification for property located at 578 High Street on 10/15/2019; Incident Type: Underground Storage Tank – 1/550 Gallon UST removed. Substance Released: Oil heating #2; Clean Up Pending – Responsible Party: Eric Steve (Copy to Board of Health, Construction Official, Environmental Commission)	Chung/Health Amitai/Construction Devlin/Environmental
13.	10/31/19	10/29/19	Corey Matthews, Project Manager, Trident Environmental, Closter Borough Municipal Clerk’s Office	*Public Notification, 195 & 197 Closter Dock Road, NJDEP PI #191428, Closter Boro., Bergen County, New Jersey (Copy to Board of Health, Construction Official, Environmental Commission) See also 4. M.L. 11/15/18	Chung/Health Amitai/Construction Devlin/Environmental

14.	10/31/19	Undated	Matthew M. Weissman, Esq., General State Regulatory Counsel, PSE&G, to Municipal Clerk	*Notice to Public Service Electric and Gas Company Customers re Petition of Public Service Electric and Gas Company for Approval of Changes in its Electric Tax Adjustment Credit and Gas Tax Adjustment Credit – Notice of a Filing and Notice of Public Hearings/BPU Docket Nos. ER19091302 & GR19091303 – Public Hearing scheduled for 11/21/19 @ 4:30 and 5:30 p.m., Bergen County Administration Building, Freeholders Public Meeting Room, Room 540, 1 Bergen County Plaza Hackensack, NJ 07601	
-----	----------	---------	--	---	--

MAIL LIST
NOVEMBER 7, 2019

NO.	DATE REC'D	DATE	FROM	SUBJECT *COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1.	10/30/19 11/01/19	10/30/19 11/01/19	Kerry Kirk Pflugh, Director, Office of Local Government Assistance, New Jersey Department of Environmental Protection	*a. January is Radon Awareness Month (Copy to Board of Health, Construction Official, Environmental Commission) b. NJDEP Weekly Update – November 1, 2019 a. Spotted Lanternfly Season (Environmental Commission, Shade Tree Commission) b. East Point Lighthouse Project	Chung/Health Amitai/Construction Devlin/Environmental Devlin/Environmental Devlin/Shade Tree
2.	10/31/19	10/31/19	Adanna Amaechi, PSE&G (adanna.amaechi@pseg.com), to lcastano@closternj.us	*Press Release – PSE&G Prepares for Rain & Wind Event	
3.	11/01/19	11/01/19	Kyle M. Carlson, Division of Water Quality – Municipal Finance Construction Element, NJ Department of Environmental Protection	*Final Amendments to the Drinking Water State Revolving Fund Intended Use Plan for FFY2019/SFY2020 can be viewed at https://www.nj.gov/dwq/cwpl.htm	
4.	11/01/19 11/04/19	11/01/19 11/04/19	NJS League of Municipalities	*a. Weekly Round Up - November 1, 2019 I. State Issues a. Look Ahead to Lame Duck: OPRA/OPMA Blog Posts and Sample Resolution b. Governor Signs Order Establishing Statewide Climate Change Resilience Strategy (<i>EO 89 attached</i>) Copy to OEM Coordinator, DPW Superintendent II. Annual League Conference a. View the NJLM Annual Conference List of Exhibitors b. Unauthorized Hotel Reservation Services IV. Also of Interest a. NJSCPA Disaster Recover Guide Published b. Daily Update – November 4, 2019 re: Your Input on Proceeds from RGGI	Borough Attorney Borough Clerk Chung/Public Works
5.	11/01/19	11/01/19	Rose Mitchell, Planning Board Coordinator, to Surrounding Borough(s) c: Copy to Closter Borough Clerk w/report	*Certified Resolution adopted /memorialized 10/31/19 re Master Plan Re-Examination Report (Copy to Borough Attorney, Borough Planner)	Borough Attorney Amitai/Planning
6.	11/01/19	11/01/19	egg@dca.nj.gov to Borough Clerk Also sent to CFO's and Clerks Please forward to Municipal Auditors	*FAST Budget EGG Notice re Financial Automation Submission Tracking (FAST) Updates (Copy to Chief Financial Officer, Assistant to CFO and Municipal Auditor)	Administrator/ 2020 Municipal Budget

7.	11/01/19	11/01/19	Colleen Mahr, President, NJLM, Mayor, Fanwood Borough	*Mayor's Newsline – November 2019	
8.	11/04/19	11/04/19	John Kashwick, to Mayor and Council c: Loretta Castano	*Response on comments made in (Closter) Mayor's Newsletter – October 2019	
9.	11/04/19	11/04/19	Yuval Tal, Chair, Closter Improvement Commission C: Police Chief John McTigue Jim Oettinger – Recreation Bill Dahle Ambulance Corps Fire Department Borough Administration	*Request for approval to hold the Annual Holiday Tree Lighting on Sunday, 12/8/19 @ 4:30 p.m. in front of Borough Hall (Copy to Chief of Police, Fire Chief, DPW Superintendent, Ambulance Corps Captain, Recreation Commission, Borough Administrator)	Borough Attorney Borough Administrator Latner/Public Safety Witko/Fire Dept. Mayor/CVAC Yammarino/ Recreation
10.	11/05/19	11/05/19	MCANJ IT Committee to members@njclerks.org	*OPRA/OPMA Update & Sample Resolution	Borough Attorney Borough Clerk
11.	11/05/19	11/05/19	SUEZ Water NJ police detail information update	*Information regarding Suez billing policy amendment (Copy to Chief McTigue, Edward Hynes, Maria Passafaro, Dorothy Woods)	Borough Administrator Latner/Public Safety
12.	11/06/19	11/06/19	Kathleen M. Hennessy, Director of Support Services, Spectrum for Living, to Borough Clerk	*Request for approval of Annual Resolution endorsing Spectrum for Living 2020 CD Application (Sample Resolution Enclosed) as soon as possible	RM Agenda 11/13/19
13.	11/06/19	11/06/19	Thomas Rose, Bergen County Department of Health Services, Division of Mental Health, to Bergen County Municipal Clerks	*Correction of flyer originally sent 11/4/19 re Stigma Free (Copy to Board of Health, Food and Assistance Board)	Chung/Health
14.	11/07/19	11/07/19	egg@dca.nj.gov to Municipal Clerk	*Information re registration for NJLM Seminar titled "The Americans with Disabilities Act: What Public Employers Need to Know"	Borough Administrator
15.	11/07/19	11/07/19	Nylema Nabbie, Esq., Cleary Giacobbe Alfieri Jacobs, LLC, Attorney for Applicant, to Municipal Clerk	*Notice of Zoning Board of Adjustment Public Hearing to be held 11/18/19 @8:00 p.m. Re Application for 309 Closter Dock Road, LLC, Block 1701, Lot 1, for approval for utilization of second floor above delicatessen for residential use	Chung/Zoning

ALSO DISTRIBUTED:

Unapproved Minutes of Regular Meeting held October 23, 2019

Unapproved Notes of Work Session held October 23, 2019