

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

REGULAR MEETING AGENDA – OCTOBER 23, 2019 - 7:30 P.M

1. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Annual Notice of Meetings which was published in The Record and The Star Ledger on January 9, 2019, was posted on the Municipal Clerk’s bulletin board and has remained posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

2. ROLL CALL

3. MAYORAL PRESENTATION(S)

4. PRESENTATION(S)

5. MAYORAL APPOINTMENTS TO BOARDS AND COMMISSIONS (Not made to date)

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>MAYOR GLIDDEN'S APPOINTMENT</u>	<u>TERM</u>	<u>EXPIRES</u>
*Environmental Commission				
Associate Member	<u>Jeffrey Lee</u> (Declined Appointment)	_____	1 Year (Unexp. Vacant)	31-Dec-19
Associate Member	<u>Grace Whitney</u> (Appt. Member RM 6/12/19)	_____	1 Year (Unexp. Whitney)	31-Dec-19
*Planning Board				
Alternate No. 1	<u>Melissa Corso</u> (Resigned 3/11/19)	_____	2 Years (Unexp. Corso)	31-Dec-20
*Shade Tree Commission				
Alternate No. 2	<u>Tsun Tam</u> (Appt. Member ReOrg 1/2/19)	_____	4 Years (Unexp. Tam)	31-Dec-19

6a. VOTE ON CONSENT AGENDA ITEMS

RESOLUTIONS

- *7. RESOLUTION TO ENTER INTO A COMMUNITY DEVELOPMENT BLOCK GRANT AGREEMENT WITH COUNTY OF BERGEN 2019-2020 (Borough Hall Senior Center Parking Area Lighting Project Grant Contract Number NV-CLOSTER-02-19) Received from Administrator’s Office 10/9/19
- *8. RESOLUTION HIRING TEMPORARY DRIVERS / AS-NEEDED LABORERS DEPARTMENT OF PUBLIC WORKS – LEAF SEASON (Kyle Folkers, Kevin Mullane, Matthew Vitale as Temporary/As-Needed Laborer, \$18.00 per hour, effective 10/23/19 through 12/31/19) Received from Administrator’s Office 10/9/19
- *9. RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE CONTRACT PRICING SYSTEM VENDORS PURSUANT TO N.J.S.A. 40A:11-11 FIRE DEPARTMENT CHIEF’S VEHICLE BOROUGH (Bond) ORDINANCE 2019:1256, CAPITAL ACCOUNT C-04-19-256-004-002 (for an amount not to exceed \$40,680.86) Received from Administrator’s Office 10/11/19
- *10. RESOLUTION AUTHORIZING THE PLACEMENT OF A NATIVITY CRECHE IN FRONT OF BOROUGH HALL FROM DECEMBER 9, 2019 TO JANUARY 10, 2020 AND WAIVING INSURANCE REQUIREMENTS (Received from Borough Attorney 10/15/19)
- *11. AUTHORIZING THE ISSUANCE OF AD INTERIM PERMIT NO. 5 FOR THE 2019-2020 LICENSE TERM FOR PLENARY RETAIL CONSUMPTION LICENSE NO. 0207-33-006-009 - CINEMEX NJ, LLC t/a CMX, 130 Vervalen Street
- *12. RESOLUTION DESIGNATING SIGNATURES ON BANK ACCOUNTS (Received from Administrator’s Office 10/17/19)
- *13. RESOLUTION AUTHORIZING DEPUTY TREASURER TO RELEASE AND RETURN REMAINING PLANNING BOARD ENGINEERING ESCROW FUNDS TO TWO (2) NAMED APPLICANTS FOR SATISFACTORY COMPLETION OF ALL REQUIRED IMPROVEMENTS PER PLANNING BOARD PROFESSIONALS’ DETERMINATION; AND ALL FEES DUE FOR SERVICES RENDERED HAVE BEEN RECEIVED (Received from Deputy Treasurer 10/17/19)

CLOSTER MAYOR AND COUNCIL
 REGULAR MEETING AGENDA – OCTOBER 23, 2019 – 7:30 P.M.

6a. VOTE ON CONSENT AGENDA ITEMS (Continued)

MOTIONS

- *14. MOTION APPROVING THE FOLLOWING MINUTES (Distributed 10/17/19): ABSTENTION: LATNER
 - a. REGULAR MEETING HELD MONDAY, OCTOBER 7, 2019
 - b. WORK SESSION HELD MONDAY, OCTOBER 7, 2019
- *15. MOTION APPROVING THE FOLLOWING NON-SALARIED APPOINTMENTS TO BOARDS AND COMMISSIONS:

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
Food and Assistance Board				
Member	<u>VACANT</u>	_____	2 Years (Unexp. Vacant)	31-Dec-19
Member	<u>VACANT</u>	_____	2 Years (Unexp. Vacant)	31-Dec-19
Historic Preservation Commission				
Class C Member	<u>Erik Lenander</u> <i>Resigned due to appointment as Qualified Purchasing Agent</i>	_____	4 Years (Unexp. Lenander)	31-Dec-19
Alternate No. 2	<u>VACANT</u>	_____	2 Years (Unexp. Vacant)	31-Dec-19

*16. REPORTS

- a. CHIEF OF POLICE – SEPTEMBER 2019 (Received 10/8/19)

6b. VOTE ON ITEMS REMOVED FROM THE CONSENT AGENDA

17. OPEN MEETING TO PUBLIC FOR ANY MATTER, PER N.J.S.A. 10:4-12 (a)
 (Subject to 5-minute limit per By-Laws General Rule No.11)

18. ANY OTHER MATTER WHICH MAY COME BEFORE THE GOVERNING BODY

19. ADJOURNMENT

ALL BUSINESS WILL TERMINATE AT 11:00 P.M.

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

WORK SESSION AGENDA – OCTOBER 23, 2019 - 7:30 P.M.

1. PLEDGE OF ALLEGIANCE
2. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

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3. ROLL CALL
4. REVIEW AND DISCUSSION OF COMMUNICATION ITEMS
 - a. MAIL LIST OF OCTOBER 10, 2019
 - b. MAIL LIST OF OCTOBER 17, 2019
5. REVIEW AND DISCUSSION OF CONSENT AGENDA ITEMS FROM REGULAR MEETING
(Refer to Regular Meeting Agenda of October 23, 2019)
6. COMMITTEE REPORTS

A. FINANCE AND TECHNOLOGY – YAMMARINO (DEVLIN/WITKO)

- 1) REPORT RE FINANCE COMMITTEE MEETINGS
- 2) REPORT RE TECHNOLOGY COMMITTEE MEETINGS
- 3) LIAISON REPORTS
 - a. Historic Preservation Commission
 - b. Recreation Commission

B. PUBLIC SAFETY - LATNER (CHUNG/YAMMARINO)

- 1) REPORT RE PUBLIC SAFETY COMMITTEE MEETINGS
- 2) LIAISON REPORTS
 - a. Board of Education – NVRHS
 - b. Library Board of Trustees

C. PUBLIC WORKS - CHUNG (AMITAI/LATNER)

- 1) REPORT RE PUBLIC WORKS COMMITTEE MEETINGS
- 2) LIAISON REPORTS
 - a. Board of Health
 - b. Zoning Board of Adjustment
 - c. Northern Valley Greenway
- 3) Special Mayoral Assignment – Stigma Free (WS 6/27/18)

D. ORDINANCES - DEVLIN (WITKO/AMITAI)

- 1) REPORT RE ORDINANCE & LEGISLATIVE COMMITTEE MEETINGS
- 2) LIAISON REPORTS
 - a. Environmental Commission (Voting member)
 - b. Shade Tree Commission (Voting member)

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WORK SESSION AGENDA – OCTOBER 23, 2019 – 7:30 P.M.

6. COMMITTEE REPORTS (Continued)

E. HUMAN RESOURCES – WITKO (CHUNG/LATNER)

- 1) REPORT RE PERSONNEL COMMITTEE MEETING(S)
- 2) LIAISON REPORTS
 - a. Board of Education – Closter Public Schools
 - b. Fire Department

F. LAND USE AND CONSTRUCTION - AMITAI (DEVLIN/YAMMARINO)

- 1) REPORT RE CONSTRUCTION DEPARTMENT MEETING(S)
- 2) LIAISON REPORTS
 - a. Planning Board (Voting member)
 - b. Improvement Commission (Voting member)
 - c. Senior Citizens

G. MAYOR’S LIAISON REPORT

- a. Ambulance Corps
- b. Borough Engineer
- c. Northern Valley Mayor’s Association

7. OLD BUSINESS

a. CONTINUED DISCUSSIONS RE THE FOLLOWING:

- 1) Borough Attorney report re consultation with Borough Engineer re follow up on status of EMERGENCY REPAIRS TO BE MADE AT DWARSKILL “CULVERT” ON BLANCH AVENUE ALONG THE NORWOOD BORDER (Requested by Mayor WS 12/12/18) (8 M.L. 9/5/19 – copy of letter dated 8/28/19 from Norwood Borough Attorney to Bergen County Dept. of Planning and Engineering re culvert ownership)

8. NEW BUSINESS

9. OPEN MEETING TO THE PUBLIC FOR ANY MATTER PER NJSA 10:4-12(A) SUBJECT TO A 5-MINUTE LIMIT (PER GENERAL RULE NUMBER 11) EXCEPT FOR ITEMS SCHEDULED FOR PUBLIC HEARING AT THE REGULAR MEETING

10. DISCUSSION OF PUBLIC COMMENTS, IF APPROPRIATE

11. ANY OTHER MATTER WHICH MAY PROPERLY COME BEFORE THE GOVERNING BODY

12. ADJOURNMENT

MAIL LIST
OCTOBER 10, 2019

NO.	DATE REC'D	DATE	FROM	SUBJECT *COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1.	10/03/19	10/03/19	Thomas Rose, LINC'S/PHENS Health Alert Network Coordinator, Bergen County Dept. of Health Services, to Loretta Castano	*Public Health Info: New Jersey Influenza Honor Roll	Chung/Health
2.	10/04/19	10/04/19	NJS League of Municipalities	<p>*Weekly Round Up - October 4, 2019</p> <p>I. State Issues</p> <p style="padding-left: 20px;">a. Court Dismisses States' SALT Deduction Lawsuit (Copy to Tax Collector)</p> <p style="padding-left: 20px;">b. State Health Benefits Open Enrollment Period</p> <p style="padding-left: 20px;">c. Looking Ahead to Lame Duck: Path to Progress Health Benefit Reforms, <i>S-3754 attached</i> (Copy to Borough Administrator)</p> <p>II. Federal Issues</p> <p style="padding-left: 20px;">a. Continuing Resolution Averts Federal Shutdown</p> <p style="padding-left: 20px;">b. SAFE Banking Act Advance</p> <p>III. Annual League Conference</p> <p style="padding-left: 20px;">a. View the NJLM Annual Conference List of Exhibitors</p> <p style="padding-left: 20px;">b. Reserve Your Hotel for the League Conference</p> <p style="padding-left: 20px;">c. Unauthorized Hotel Reservation Services</p> <p>IV. Also of Interest</p> <p style="padding-left: 20px;">a. Police and Fire Contract Provisions – New Data Just Released</p>	<p>Borough Attorney Tax Collector</p> <p>Borough Administrator Borough Attorney</p>
3.	10/04/19 10/09/19	10/04/19 10/09/19	Marc N. Schrieks, Deputy Chief of Staff, James J. Tedesco, III, County Executive Office	<p>*a. Hispanic Heritage Month with Celebrity Musical Performance, Tues., 10/15/19 @ 5:30 p.m. to be held at Bergen County Conference Center, Two Bergen County Plaza</p> <p>b. Hispanic Heritage Month with Celebrity Musical Performance, Tues., 10/15/19 @ 5:30 p.m. to be held at Bergen County Conference Center, Two Bergen County Plaza</p>	
4.	10/04/19	No Date	Matthew G. Capizzi, Esq., Attorney for Applicant, to Municipal Clerk	*Zoning Board of Adjustment Public Hearing Notice re the application of Anthony Frasco, 289 Harrington Avenue, Block 1301, Lot 19 scheduled to be heard on 10/16/19 @ 8 p.m.	Chung/Zoning

5.	10/04/19 10/08/19	10/04/19 10/08/19	Kerry Kirk Pflugh, Director, Office of Local Government Assistance, New Jersey Department of Environmental Protection	<p>*a. NJDEP Weekly Update – October 4, 2019</p> <p><i>a.</i> Oyster Creek Safety Advisory Panel <i>b.</i> NJ Forest Fire Service Assists Alabama <i>c.</i> NJ Transportation Planning Authority free training sessions on implementing complete streets on a local level <i>d.</i> NJ Clean Communities NJLM Credits <i>e.</i> 25th Annual Fall Forestry Festival</p> <p>b. NJDEP Initiative on Unwanted Residential Soil Dumping (Copy to Borough Attorney, Borough Engineer, LUC/Planning Board)</p>	Borough Attorney Borough Engineer Amitai/Planning
6.	10/07/19	10/04/19	Antimo A. Del Vecchio, Esq., Beattie Padovano, LLC, Attorney for Applicant, to Borough of Closter	*Notice of Application for Borough of Haworth Preliminary and Final Site Plan Approval and Soil Moving Permit for Lakeshore Developers, LLC, Block 1100, Lot 12, 281 Lakeshore Drive, Haworth to be held 10/16/19 @ 8 p.m. at the Haworth Municipal Building (Copy to Borough Attorney, LUC/Planning Board, LUC/Zoning Board)	Borough Attorney Amitai/Planning Chung/Zoning
7.	10/07/19	10/2/19	Offir Omer, Applicant, to Municipal Clerk	*Notice of Zoning Board of Adjustment Hearing scheduled to be held 10/16/19 @ 8 p.m. re the application of Offir Omer for property located at 14 Venus Drive, Block 2102, Lot 24	Chung/Zoning
8.	10/08/19	2019	State of New Jersey, Department of the Treasury, Division of Taxation, to Municipal Clerk	*Certification of the 2019 Table of Equalized Valuations – Closter page 3 (Copy to Tax Assessor) ON FILE IN BOROUGH CLERK'S OFFICE!	
9.	10/08/19	10/08/19	Patricia Sheats, PSE&G (patricia.sheats@pseg.com), to icastano@closternj.us	*Press Release – PSE&G to Lower Residential Gas Bills This Fall	
10.	10/09/19	10/07/19	Kenneth Aloisio, Bergen County Department of Parks, to Loretta Castano	*Notice of Bergen County Open Space Trust Fund Public Hearing for Proposed 2019 Funding Allocations to be held 11/7/19 @ 7 p.m. in the Freeholder Meeting Room, One Bergen County Plaza, Hackensack – No 2019 Closter Project (Posted on Municipal Clerk's Bulletin Board 10/10/19)	

4.	10/15/19	10/08/19	Bob Russo, Executive Director, New Jersey Warehousemen & Movers Association to John C. Glidden, Jr.	*Notification of recent changes to the Public Movers Act (PMA) which will protect residents from uninsured or unlicensed moving companies (Copy to Chief McTigue)	Latner/Public Safety
5.	10/16/19	No Date	Hani and Yoomi Samaan, Applicants, to Closter Municipal Clerk	*Notice of Planning Board Public Hearing scheduled to be held 10/31/19 @ 8 pm. re the Application of Hani and Yoomi Samaan, for soil movement approval to construct a single family home on property located at Block 2104, Lot 7 also known as 156 Hickory Lane	Amitai/Planning
6.	10/16/19	No date	Shira Cohen, Director of Operations, Acton Academy of Bergen County, 300 High Street, Closter	*Request for permission to use the public area's at Memorial Park and Farrell Woods during recess hours: noon-1 pm, weather permitting (Copy to Jim Oettinger, Risk Management Consultant, Ruth Rando)	Possible approval upon receipt of approval of insurance from Risk Management Consultant and Governing Body
7.	10/16/19	10/16/19	egg@dca.nj.gov to Borough Clerk	*Best Practices Inventory Reminder (Copy to Chief Financial Officer, Assistant Chief Financial Officer) See also 13. M.L. 9/12/19	Borough Administrator
8.	10/17/19 No Envelope	10/14/19	John P. McCaffrey, MacBain Farm	*Informing of the McCaffrey's desire to renew the lease at the MacBain Farm (Copy to Environmental Commission)	Devlin/Environmental

ALSO DISTRIBUTED:

Unapproved Minutes of Regular Meeting held Monday, October 7, 2019

Unapproved Notes of Work Session held Monday, October 7, 2019