

MAYOR AND COUNCIL  
BOROUGH OF CLOSTER

REGULAR MEETING AGENDA – OCTOBER 24, 2018 - 7:30 P.M

1. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Annual Notice of Meetings which was published in The Record and The Star Ledger on January 6, 2018, was posted on the Municipal Clerk’s bulletin board and has remained posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

2. ROLL CALL

3. MAYORAL PRESENTATION(S)

4. PRESENTATION(S)

- a. DUMONT TROOP 1345 BOY SCOUT TYLER PENDLETON PRESENTATION RE EAGLE SCOUT PROJECT FOR CONSTRUCTION OF A SHED AT MACBAIN FARM (Requested by Mayor Glidden 10/19/18)

5. MAYORAL APPOINTMENT(S) TO THE FOLLOWING BOARDS/COMMISSIONS:

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
<b>Environmental Commission</b>				
Member	<u>Keren Kuperman</u> <i>(Moved out of town)</i>	_____	3 Years Unexp. (Kuperman)	31-Dec-18
Associate Member	<u>Steve Lopez</u> <i>(Non-acceptance of re-appointment)</i>	_____	1 Year	31-Dec-18
Associate Member	<u>Shucui Zhu</u> <i>(Non-acceptance appointment)</i>	_____	1 Year	31-Dec-18

6a. VOTE ON CONSENT AGENDA ITEMS

RESOLUTIONS

- 7. *POSSIBLE* RESOLUTION AUTHORIZING THE MAYOR AND BOROUGH CLERK TO EXECUTE AGREEMENT BETWEEN THE BOARD OF EDUCATION AND THE BOROUGH OF CLOSTER REGARDING POLICE DEPARTMENT ACCESS TO REAL TIME VIDEO FEED OF SECURITY CAMERAS (Received from Borough Attorney 9/21/18 – Waiting for input from Chief of Police) Carried from RM 9/26/18/Carried from RM 10/10/18
- 8. RESOLUTION AWARDING PURCHASE of EQUIPMENT FROM Certified Speedometer Service BOROUGH (BOND) ORDINANCE 2018:1241, Capital Account C-04-18-241-001-004 IN AN AMOUNT NOT TO EXCEED \$17,500.00 PER THE ATTACHED QUOTE DATED 8/20/18 (Received from Borough Administrator 10/3/18) Carried from RM 10/10/18
- 9. RESOLUTION RENEWING LUSTRON HOUSE CARETAKER SERVICES CONTRACT TO PERFORM BASIC MAINTENANCE FOR A PERIOD OF ONE YEAR (Received from Borough Attorney 10/3/18) Carried from RM 10/10/18
- 10. RESOLUTION APROVING ISSUANCE OF AD INTERIM PERMIT NO. 5 FOR PLENARY RETAIL CONSUMPTION LIQUOR LICENSE NO. 0207-33-006-009 (CINEMEX)
- 11. RESOLUTION APROVING ISSUANCE OF AD INTERIM PERMIT NO. 5 FOR PLENARY RETAIL DISTRIBUTION LIQUOR LICENSE NO. 0207-44-008-005 (CLOSTER WINE & SPIRITS, INC.)
- 12. RESOLUTION APPROVING SETTLEMENT OF TAX APPEAL FOR THE YEAR 2017: STAVROU FAMILY LLC v. BOROUGH OF CLOSTER (Received from Borough Attorney 10/17/18)
- 13. RESOLUTION AUTHORIZING DEPUTY TREASURER TO RELEASE AND RETURN REMAINING PLANNING BOARD PLANNER ESCROW FUNDS IN THE AMOUNT OF \$1,622.50 TO EXQUITY REALTY, LL FOR 132 HERBERT AVENUE, BLOCK 1207, LOT 25 (Received from Deputy Treasurer 10/1/18)
- 14. RESOLUTION APPROVING PREPARATION OF PROFESSIONAL SERVICES AGREEMENT FOR TEMPORARY/INTERIM ZONING BOARD OF ADJUSTMENT ATTORNEY (Requested by Borough Attorney WS 10/10/18 and on 10/16/18 – 5. M.L. 10/04/18) TO BE PREPARED BY BOROUGH ATTORNEY

CLOSTER MAYOR AND COUNCIL  
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6a. VOTE ON CONSENT AGENDA ITEMS (Continued)

RESOLUTIONS (Continued)

15. RESOLUTION TO PURSUE A “FAIR AND OPEN” PROCESS IN AWARDING CONTRACTS FOR CERTAIN CONTRACTS AWARDED IN THE BOROUGH OF CLOSTER FOR 2019 PROFESSIONAL SERVICES – WS 10/10/18 - TO BE PREPARED BY BOROUGH ATTORNEY

MOTIONS

16. MOTION APPROVING THE FOLLOWING MINUTES – NO ABSTENTIONS
- a. REGULAR MEETING HELD OCTOBER 10, 2018
  - b. WORK SESSION HELD OCTOBER 10, 2018
17. MOTION APPROVING TEMPLE EMANUEL TO CONDUCT AN ON-PREMISE CASINO NIGHT AT 180 PIERMONT ROAD ON THURSDAY, DECEMBER 6, 2018 FROM 7:30 P.M. TO 11:30 P.M. (Completed application filed and appropriate fees paid 10/18/18)
18. MOTION APPROVING THE FOLLOWING APPOINTMENTS TO BOARDS AND COMMISSIONS NOT MADE AT THE REORGANIZATION MEETING HELD 1/2/18 (Not made to date):

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
<b>Food and Assistance Board</b>				
Member	<u>Katie McDermott</u>	_____	2 Years	31-Dec-19
Member	<u>VACANT</u>	_____	2 Years	31-Dec-19

19. MOTION APPROVING THE FOLLOWING APPOINTMENTS TO BOARDS AND COMMISSIONS:

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
<b>Historic Preservation Commission</b>				
Alternate No. 2	<u>Ellen Lutvak</u> <i>(Declined appointment)</i>	_____	2 Years	31-Dec-19
<b>Improvement Commission</b>				
Member	<u>Andrew Albaum</u> <i>(Non-acceptance of re-appointment)</i>	_____	2 Years	31-Dec-19

20. REPORTS  
 (No reports received at the time of preparation of this Agenda)
21. VOTE ON ITEMS REMOVED FROM THE CONSENT AGENDA
22. OPEN MEETING TO PUBLIC FOR ANY MATTER, PER N.J.S.A. 10:4-12 (a)  
 (Subject to 5-minute limit per By-Laws General Rule No.11)
23. ANY OTHER MATTER WHICH MAY COME BEFORE THE GOVERNING BODY
24. ADJOURNMENT

ALL BUSINESS WILL TERMINATE AT 11:00 P.M.

MAYOR AND COUNCIL  
BOROUGH OF CLOSTER

WORK SESSION AGENDA – OCTOBER 24, 2018 - 7:30 P.M.

1. PLEDGE OF ALLEGIANCE
2. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Notice of Meetings which was published in The Record and the Star Ledger on January 6, 2018, was posted on the Municipal Clerk's bulletin board and has remained continuously posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

3. ROLL CALL
4. REVIEW AND DISCUSSION OF COMMUNICATION ITEMS
  - a. MAIL LIST OF OCTOBER 11, 2018
  - b. MAIL LIST OF OCTOBER 18, 2018
5. REVIEW AND DISCUSSION OF CONSENT AGENDA ITEMS FROM REGULAR MEETING  
(Refer to Regular Meeting Agenda of October 24, 2018)
6. COMMITTEE REPORTS

A. FINANCE AND TECHNOLOGY – YAMMARINO (DEVLIN/WITKO)

- 1) REPORT RE FINANCE COMMITTEE MEETINGS
- 2) REPORT RE TECHNOLOGY COMMITTEE MEETINGS
- 3) LIAISON REPORTS
  - a. Historic Preservation Commission
  - b. Recreation Commission

B. PUBLIC SAFETY - LATNER (CHUNG/YAMMARINO)

- 1) REPORT RE PUBLIC SAFETY COMMITTEE MEETINGS
- 2) LIAISON REPORTS
  - a. Board of Education – NVRHS
  - b. Library Board of Trustees

C. PUBLIC WORKS - CHUNG (AMITAI/LATNER)

- 1) REPORT RE PUBLIC WORKS COMMITTEE MEETINGS
- 2) LIAISON REPORTS
  - a. Fire Department
  - b. Zoning Board of Adjustment
  - c. Northern Valley Greenway
- 3) Special Mayoral Assignment – Stigma Free (WS 6/27/18)

D. ORDINANCES - DEVLIN (WITKO/AMITAI)

- 1) REPORT RE ORDINANCE & LEGISLATIVE COMMITTEE MEETINGS
- 2) LIAISON REPORTS
  - a. Environmental Commission (Voting member)
  - b. Shade Tree Commission (Voting member)

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6. COMMITTEE REPORTS (Continued)

E. HUMAN RESOURCES – WITKO (CHUNG/LATNER)

- 1) REPORT RE PERSONNEL COMMITTEE MEETING(S)
- 2) LIAISON REPORTS
  - a. Board of Education – Closter Public Schools
  - b. Board of Health

F. LAND USE AND CONSTRUCTION - AMITAI (DEVLIN/YAMMARINO)

- 1) REPORT RE CONSTRUCTION DEPARTMENT MEETING(S)
- 2) LIAISON REPORTS
  - a. Planning Board (Voting member)
  - b. Improvement Commission (Voting member)

G. MAYOR’S LIAISON REPORT

- a. Ambulance Corps
- b. Borough Engineer
- c. Senior Citizens
- d. Northern Valley Mayor’s Association

7. OLD BUSINESS

- a. Borough Attorney follow up after Work Session of 10/10/18 re:  
Report re letter to be sent to Borough of Norwood at request of Mayor  
regarding status of EMERGENCY REPAIRS TO BE MADE AT DWARSKILL  
BRIDGE ON BLANCH AVENUE ALONG THE NORWOOD BORDER  
(Borough Engineer to provide copy of letter from the County to the Borough Attorney)
- b. Borough Administrator follow up after Work Session of 10/10/18 re:  
Report re SWIM CLUB PHASE II CONTAMINATION INVESTIGATION (Authorized  
RM 7/9/14) Authorization to proceed with Proposal from Boswell Engineering dated 5/3/18  
as requested by Mayor Glidden

8. NEW BUSINESS

- a. Discussion re Heidenberg Traffic Control Device (Requested by Borough Attorney 10/16/18)

9. OPEN MEETING TO THE PUBLIC FOR ANY MATTER PER NJSA 10:4-12(A) SUBJECT TO A 5-MINUTE LIMIT (PER GENERAL RULE NUMBER 11) EXCEPT FOR ITEMS SCHEDULED FOR PUBLIC HEARING AT THE REGULAR MEETING

10. DISCUSSION OF PUBLIC COMMENTS, IF APPROPRIATE

11. ANY OTHER MATTER WHICH MAY PROPERLY COME BEFORE THE GOVERNING BODY

12. ADJOURNMENT

**MAIL LIST**  
OCTOBER 11, 2018

NO.	DATE REC'D	DATE	FROM	SUBJECT *COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1.	10/04/18	10/01/18	Michael J. Darcy, CAE, Executive Director, NJS League of Municipalities, to Loretta Castano	*Notice of Proposed Membership Dues; proposed 2% increase for 2019 dues to be voted on at the Annual Business Meeting to be held Thursday, 11/15/18 @ 3:30 p.m. in the Pearl Ballroom (2 <sup>nd</sup> level) of the Sheraton Convention Center Hotel in Atlantic City	Administrator/ 2019 Municipal Budget
2.	10/04/18  10/05/18	10/04/18  10/05/18	NJLM – New Jersey State League of Municipalities	<p><b>*a. <u>Daily Update – October 4, 2018</u></b>            I. Shuttle Bus and Overflow Parking Locations for the 103<sup>rd</sup> Annual League Conference (E-mailed to attendees on 10/4/18)            II. The Conference App is available now!</p> <p><b>b. <u>Weekly Round-Up – October 5, 2018</u></b>            I. State Issues:                a. Governor Outlines Strategy for Economic Development                b. New Jersey Opioid Litigation – Municipal &amp; County Survey                c. OPRA &amp; OPMA Bills                d. Dates Set For Public Hearings Regarding Proposed Order to Dismiss Older Municipal Court Cases – Administrative Order attached (Copy to Court Administrator, Judge Geiger, Chief Kaine)            II. Federal Issues                a. Congress Sends Anti-Opioid Addiction Bill to White House                b. Land and Water Conservation Fund Reauthorization Advances                c. Experts See Local, State, Federal Cooperation Key to Election Security                d. Efforts Continue to Oppose SALT Regulations (Copy to Tax Collector)            III. League Conference                a. Unauthorized Hospitality Functions                b. Exhibits at the Annual Conference                c. Don't Forget! CEU Tracking System Procedures for 103<sup>rd</sup> Annual NJLM Conference            IV. Also of Interest                a. Attorney General 21/21 Community Policing Project                b. Brownfields Reuse Workshop</p>	Borough Attorney Borough Administrator Borough Attorney

	10/08/18	10/08/18		<p><b>c. Daily Update – October 8, 2018</b></p> <p>I. Important Conference Sessions: Budgets &amp; Finance – Saving Dollars &amp; Making Sense</p> <p>II. Are You Ready for the Annual Conference Week?</p> <p>III. Don't Forget! CEU Tracking System Procedures for 103<sup>rd</sup> Annual NJLM Conference (E-mailed to attendees on 10/9/18)</p> <p><b>d. Daily Update – October 9, 2018</b></p> <p>I. Avoid Lines on-Site at the Annual League Conference (NJLM Meal Function Tickets) E-mailed to attendees on 10/9/18</p> <p>II. Reminder: Friday, October 12<sup>th</sup> is the Last Day to Make Hotel Reservations via the Online Process</p>	
3.	10/05/18	10/05/18	Kerry Kirk Pflugh, Director, Office of Local Government Assistance, NJDEP	<p><b>*NJDEP Weekly Update – October 5, 2018</b></p> <p>a. Appointment scheduling to meet with DEP Staff at the League of Municipalities Conference – contact information</p> <p>b. Brownfield Redevelopment Workshop (10/18/18)</p> <p>c. National Flood Insurance Program (NFIP) training is available</p>	
4.	10/09/18	No Date	Danielle Lopez, Esq., Assistant General Regulatory Counsel, Public Service Electric and Gas Company, to Municipal Clerk	*Notice of Filing and Public Hearings to Public Service Electric and Gas Company Customers in the Matter of the Petition of Public Service Electric and Gas Company for Approval of Gas Base Rate Adjustments Pursuant to its Gas System Modernization Program (July 2018 GSMP Rate Filing), Docket No. GR18070831	
5.	10/09/18	10/04/18	Huibo Tian, 596 High Street, to Municipal Clerk	*Notice of Zoning Board of Adjustment Public Hearing to be held 10/17/18 @8 p.m. re Application of Huibo Tian for variances related to construction of a single family home on property located at 596 High Street, Block 1701, Lot 2	Chung/Zoning
6.	10/09/18	No Date	Jordan D. Yuelys, Esq., Attorney for Applicant, to Municipal Clerk	*Notice of Zoning Board of Adjustment Public Hearing to be held 10/17/18 @8.p.m. re Application of Mosa Management, LLC for variances related to construction of a single family home on property located at 131 West Street, Block 1205, Lots 1 & 2	Chung/Zoning
7.	10/10/18	10/10/18	Kerry Kirk Pflugh, Director, Office of Local Government Assistance, NJDEP	*NJDEP – FEMA New York New Jersey Coastal Restudy; informing the restudy will result in new Digital Flood Insurance Rate (DFIRM) maps will be released by FEMA in 2020/2021 and used to set NFIP Flood Insurance Premiums	Borough Administrator

8.	10/10/18  10/11/18	10/10/18  10/11/18	Ashia T. McRae, behalf of Frank C. Piliere, P.E., Supervisor, NJDEP Bureau of Recycling & Hazardous Waste Management, to Ronald Benson, IWS Transfer Systems of N.J., Inc. – Closter c: Borough of Closter Municipal Clerk	*a. Notice of Administrative Completeness, Class B General Approval – Transfer of Ownership; IWS Transfer Systems of N.J., Inc. – Closter; Block 1204, Part of Lot 8; Block 1205, Lots 3.01, 10 & 11; Borough of Closter, Bergen County; Facility No.: 197012; Permit No.: CBG180002 b. Clarification that the correspondence received is Notice of Administrative Completeness letter for the Class B GA Transfer of Ownership for IWS	Borough Attorney Borough Administrator  Borough Attorney Borough Administrator
9.	10/11/18	10/11/18	Lion Ron, The Closter Lions Pancake Breakfast Committee	*Request to place thirty-six (36) signs at major intersections in Closter (not specified) to advertise the annual Pancake Breakfast to be held on 10/28/18 at Northern Valley Regional High School (No Certificate of Insurance or Hold Harmless Agreement provided) Copy to Construction Official/Zoning Officer, Risk Management Consultant	Administrator/ Insurance

**MAIL LIST**  
OCTOBER 18, 2018

NO.	DATE REC'D	DATE	FROM	SUBJECT *COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1.	10/12/18	10/12/18	Maria Kim, Chair, Improvement Commission, to Loretta Castano c: Leslie Weatherly Arthur Dolson Mayor Glidden	*Request for permission to hold tree lighting ceremony on Thursday, 12/6/18 @ 7 p.m. at Borough Hall (Rain date: Friday, 12/7/18 @ 7 p.m.) Copy to Risk Management Consultant, Chief Kaine, DPW Superintendent	SM Agenda 11/5/18 (M)
2.	10/12/18	10/12/18	Maria Kim, Chair, Improvement Commission, to Mayor Glidden, Loretta Castano	*Resignation as Chair/Member of the Improvement Commission effective 12/31/18 (2 -year term to 12/31/19) and informing a new Chair will be nominated at the January 2019 Reorganization Meeting of the Commission; and thanking for the opportunity to serve the community	Amitai/CIC 2019 Reorganization
3.	10/12/18	10/12/18	Kerry Kirk Pflugh, Director, Office of Local Government Assistance, NJDEP	<b>*NJDEP Weekly Update – October 12, 2018</b> a. Halloween Parks Events b. Deer Rutting Season c. Coastal Resilience Plan d. Green Acres Purchase of Hudson Farm in Sussex County e. Fall Trout Stocking	
4.	10/12/18	10/12/18	NJLM – New Jersey State League of Municipalities	<b>*a. Weekly Round-Up – October 12, 2018</b> I. State Issues: a. Cannabis Legalization b. OPRA & OPMA Bills c. League and Others Submit Comments Opposing SALT Regulations (Copy to Tax Collector) II. Federal Issues a. Anti-Opioid Epidemic Bill Specifics III. League Conference a. Unauthorized Hospitality Functions b. Exhibits at the Annual Conference c. Don't Forget! CEU Tracking System Procedures for 103 <sup>rd</sup> Annual NJLM Conference IV. Also of Interest a. NJ Homeowners Guide to Property Taxes b. Attorney General 21/21 Community Policing Project c. Brownfields Reuse Workshop	Borough Attorney Borough Clerk



5.	10/16/18	10/16/18	<a href="mailto:egg@dca.nj.gov">egg@dca.nj.gov</a> to <a href="mailto:lcastano@closternj.us">lcastano@closternj.us</a>	CY2018/SFY2019 Best Practices Inventory – Local Finance Notice LFN 2018-26 and Inventory attached – Completed Inventory due <b>Monday, 11/12/18</b> (Copy to Borough Administrator, Chief Financial Officer, Assistant Chief Financial Officer)	Borough Administrator <i>Possible SM Agenda Item for 11/5/18 (M)</i>
6.	10/17/18	10/17/18	Alexandra M. Goodman, Closter Board of Health Secretary/Licensing Official/Registrar, to Loretta Castano c: Borough Attorney Borough Administrator Board of Health Members	*Certified copy of Ordinance No. 2018-2, “An Ordinance Amending Code Section 250-33, Food Handlers and Managers Certification” (Introduced at the Special Meeting held 10/16/18; Public Hearing and Adoption scheduled to be held 11/15/18)	Witko/Health
7.	10/18/18	10/11/18	Maria L. Moran, Director, New Jersey Board of Public Utilities, to Loretta Castano	*Acknowledging receipt of Resolution opposing the rate increase by Suez Water New Jersey, Inc. and informing same has become part of the case file, Docket No. WR18050593, W # 51-18 which is being reviewed by Staff of the Board’s Division of Water and representatives of the Division of Rate Counsel	
8.	10/18/18	10/18/18	<a href="mailto:egg@dca.nj.gov">egg@dca.nj.gov</a> to <a href="mailto:lcastano@closternj.us">lcastano@closternj.us</a>	*REMINDER: New Jersey Opioid Litigation: Municipal & County Survey (Local Finance Notice 2018-25) due <b>11/2/18</b> (see also 15. M.L. 10/04/18)	Borough Attorney Borough Administrator
9.	10/18/18	10/18/18	<a href="mailto:egg@dca.nj.gov">egg@dca.nj.gov</a> to <a href="mailto:lcastano@closternj.us">lcastano@closternj.us</a>	*CY2019 Budget Cap (LFN 2018-27 attached); Model SALT Donor Form & Receipt (Copy to Borough Administrator)	Borough Administrator 2019 Municipal Budget
10.	10/18/18	10/18/18	Catherine F. Krostek, Enrollment Services Coordinator/NJ STARS Representative Enrollment Services Bergen Community College, to Loretta Castano	*NJ STARS Open House Thursday, 11/1/18 from 3 p.m. to 7 p.m.; RSVP requested; <b>NJ STARS Workshops:</b> 4:15 pm. & 5:15 p.m., Room L-149; <b>RSVP:</b> <a href="http://www.bergen.edu/openhouse">www.bergen.edu/openhouse</a> (Posted on Municipal Clerk’s Bulletin Board 10/18/18)	

**ALSO DISTRIBUTED:**

Unapproved Minutes of Regular Meeting held October 10, 2018

Unapproved Notes of Work Session held October 10, 2018