

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

REGULAR MEETING AGENDA - JANUARY 10, 2018 - 7:30 P.M

1. PLEDGE OF ALLEGIANCE
2. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Annual Notice of Meetings which was published in The Record and The Star Ledger on January 6, 2018, was posted on the Municipal Clerk's bulletin board and has remained posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

3. ROLL CALL
4. MAYORAL PRESENTATION(S)
5. PRESENTATION

BY EXECUTIVE BOARD OF "WE DO OF BERGEN COUNTY" TO COUNCILWOMAN DOLORES WITKO (Requested as Item No. 11. on the Mail List of 1/4/18)

6. MAYORAL APPOINTMENT(S) TO THE FOLLOWING BOARDS/COMMISSIONS:

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
*Environmental Commission				
Member/ Shade Tree Liaison	<u>VACANT</u>	_____	3 Years	31-Dec-20
*Planning Board				
Class IV	<u>Sophie Heymann</u>	_____	4 Years	31-Dec-21
Alternate No. 2	<u>VACANT</u>	_____	2 Years	31-Dec-19
*Shade Tree Commission				
Member / Environmental Commission Liaison	<u>VACANT</u>	_____	5 Years (Unexp. Vacant)	31-Dec-21

- 7a. VOTE ON CONSENT AGENDA ITEMS

RESOLUTIONS

8. RESOLUTION AUTHORIZING THE HIRING OF ONE DPW EMPLOYEE (PAUL SALVATORE BAUDONE – SANITATION/COLLECTOR TIER 2, STARTING, NON-CDL AT A SALARY OF \$44,763.00 PER ANNUM PURSUANT TO COLLECTIVE BARGAINING AGREEMENT WITH LOCAL 125 TEAMSTERS, EFFECTIVE JANUARY 16, 2018) Received from Administrator's Office 1/3/18
9. RESOLUTION OF THE BOROUGH OF CLOSTER, NEW JERSEY ENDORSING PARTICIPATION IN VALLEY MEDICAL GROUP POLICY RENEWAL (Received from Administrator's office 1/4/18)
10. RESOLUTION AUTHORIZING DEPUTY TREASURER TO RELEASE AND RETURN \$384.81 TO APPLICANT: PROLINE CATV INC., 102 LIPPINCOTT ROAD, WALLKILL, NY 12589, FOR SUCCESSFUL COMPLETION OF POLICE TRAFFIC DIRECTOR SERVICES IN COMPLIANCE WITH LOCAL FINANCE NOTICE 2000-14 (Received from Chief of Police 1/5/18)
11. RESOLUTION AUTHORIZING THE BOROUGH OF CLOSTER THROUGH THE CLOSTER POLICE DEPARTMENT TO FILE AN APPLICATION TO PARTICIPATE IN THE FEDERAL 1033 PROGRAM TO ENABLE SAID DEPARTMENT TO REQUEST AND ACQUIRE EXCESS DEPARTMENT OF DEFENSE EQUIPMENT (Received from Administrator's Office 1/5/18)
12. RESOLUTION DESIGNATING THE BOROUGH OF CLOSTER AS A STIGMA-FREE ZONE (Received from Borough Attorney 1/5/18)

CLOSTER MAYOR AND COUNCIL
 REGULAR MEETING AGENDA – JANUARY 10, 2018 – 7:30 P.M.

7a. VOTE ON CONSENT AGENDA ITEMS (Continued)

MOTIONS

13. MOTION APPROVING THE FOLLOWING *SALARIED* APPOINTMENTS NOT MADE AT THE REORGANIZATION MEETING HELD 1/2/18:

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
Construction/Building Department				
P/T Code Enforcement Official	<u>James Whitney</u>	_____	1 Year	31-Dec-18
Building /Technical Inspector	<u>Giuseppe LaMastra</u>	_____	1 Year	31-Dec-18
*Electrical Sub-Code Official	<u>James C. Hoffman</u>	_____	4 Years	*TENURE
*Elevator Sub-Code Official	<u>Richard F. Keeley</u>	_____	4 Years	*TENURE
Code Enforcement Official (Trees)	<u>Bill Fuchs</u>	_____	1 Year	31-Dec-18
Technical Assistant	<u>Paul Demarest</u>	_____	1 Year	31-Dec-18
Technical Assistant	<u>Rose Mitchell</u>	_____	1 Year	31-Dec-18
Fire Prevention				
Inspector/Secretary	<u>Mark Meyers</u>	_____	1 Year	31-Dec-18
Inspector/Secretary	<u>Alphonso Young, Jr</u>	_____	1 Year	31-Dec-18
Inspector/Secretary	<u>Michael Hunken</u>	_____	1 Year	31-Dec-18
Municipal Court				
Alternate Prosecutor	<u>Andrew M. Cimiluca, Esq.</u> <u>Law Offices of</u> <u>Andrew M. Cimiluca, PC</u>	NO PROPOSALS RECEIVED AT OPENING HELD 12/2/17	1 Year	31-Dec-18
Borough Planner (Master Plan Reexamination)	<u>NO APPOINTMENT</u>	_____	1 Year	31-Dec-18

14. MOTION APPROVING THE FOLLOWING *NON-SALARIED* APPOINTMENTS NOT MADE AT THE REORGANIZATION MEETING HELD 1/2/18:

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
Bergen Municipal Coalition	<u>Mayor John C. Glidden, Jr.</u>	<u>Mayor John C. Glidden, Jr.</u>	1 Year	31-Dec-18
Emergency Management				
Coordinator	<u>Capt. James Winters</u>	<u>Kevin Whitney</u>	3 Years	31-Dec-20
Deputy Coordinator	<u>Kevin Whitney</u>	<u>William Dahle, III</u>	1 Year	31-Dec-17
Committee	<u>Mayor John C. Glidden, Jr.</u>	<u>Mayor John C. Glidden, Jr.</u>	1 Year	31-Dec-18
Administrator	<u>Arthur Braun Dolson</u>	<u>Arthur Braun Dolson</u>	1 Year	31-Dec-18
	<u>Mark Meyers</u>	<u>Mark Meyers</u>	1 Year	31-Dec-18
	<u>Michael Hunken</u>	<u>Michael Hunken</u>	1 Year	31-Dec-18
	<u>Leslie Weatherly</u>	<u>Leslie Weatherly</u>	1 Year	31-Dec-18
Joint Insurance Fund				
Safety Delegate	<u>William Dahle III</u>	<u>William Dahle III</u>	1 Year	31-Dec-18
Safety Alternate	<u>Tony Lupardi</u>	<u>Tony Lupardi</u>	1 Year	31-Dec-18
Safety Committee	<u>Councilman David Barad</u>	<u>Councilman Scott Devlin</u>	1 Year	31-Dec-18
Safety Committee	<u>Mark Lupardi</u>	<u>Mark Lupardi</u>	1 Year	31-Dec-18

CLOSTER MAYOR AND COUNCIL
 REGULAR MEETING AGENDA – JANUARY 10, 2018 – 7:30 P.M.

15. MOTION APPROVING THE FOLLOWING APPOINTMENTS TO BOARDS AND COMMISSIONS NOT MADE AT THE REORGANIZATION MEETING HELD 1/2/18:

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
Food and Assistance Board				
Member	<u>Katie McDermott</u>	_____	2 Years	31-Dec-19
Member	<u>VACANT</u>	_____	2 Years	31-Dec-19
Improvement Commission				
Member	<u>Susan Iafrate</u>	_____	2 Years (Unexp. Iafrate)	31-Dec-18
Alternate No. 1	<u>Keven Morrow</u>	_____	2 Years	31-Dec-19

16. MOTION APPROVING THE FOLLOWING MINUTES (Distributed 1/5/18):
 a. SINE DIE MEETING HELD JANUARY 2, 2018 – ABSTENTIONS: DEVLIN, WITKO

17. REPORTS
- 7b. VOTE ON ITEMS REMOVED FROM THE CONSENT AGENDA
18. OPEN MEETING TO PUBLIC FOR ANY MATTER, PER N.J.S.A. 10:4-12 (a)
 (Subject to 5-minute limit per By-Laws General Rule No.11)
19. ANY OTHER MATTER WHICH MAY COME BEFORE THE GOVERNING BODY
20. ADJOURNMENT

ALL BUSINESS WILL TERMINATE AT 11:00 P.M.

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

WORK SESSION AGENDA – JANUARY 10, 2018 - 7:30 P.M.

1. PLEDGE OF ALLEGIANCE
2. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Annual Notice of Meetings which was sent to The Record and The Star Ledger for publication on January 6, 2018, was posted on the Municipal Clerk's bulletin board and has remained posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

3. ROLL CALL
4. REVIEW AND DISCUSSION OF COMMUNICATION ITEMS
 - a. MAIL LIST OF DECEMBER 14, 2017
 - b. MAIL LIST OF DECEMBER 21, 2017
 - c. MAIL LIST OF DECEMBER 28, 2017
 - d. MAIL LIST OF JANUARY 4, 2018
5. REVIEW AND DISCUSSION OF CONSENT AGENDA ITEMS FROM REGULAR MEETING
(Refer to Regular Meeting Agenda of January 10, 2018)
6. PROFESSIONAL REPORTS

A. BOROUGH ATTORNEY

- 1) STATUS REPORT RE CONTRACT FOR THE PURCHASE OF MULTIPLE CONDOMINIUM UNITS AT VILLAGE SCHOOL SITE (RM 11/24/14)
- 2) REPORT

B. BOROUGH ENGINEER

- 1) STATUS REPORT RE SWIM CLUB PHASE II CONTAMINATION INVESTIGATION (Authorized RM 7/9/14)
 - a. REPORT RE AMEC FOSTER WHEELER RISK ASSESSMENT (Authorized RM 4/26/17)
- 2) STATUS REPORT RE FOLLOWING DEVELOPER'S AGREEMENTS:
 - a. BLOCK 1607/LOT 1 & BLOCK 1310/LOT 2 (CLOSTER MARKETPLACE (EBA) LLC AND CENTENNIAL AME ZION CHURCH) (Approved RM 4/22/15)
 - b. BLOCK 1607/LOT 1.02 FOR CHASE BANK (17 VERVALEN STREET) **AND** AMENDED SITE PLAN FOR BLOCK 1607/LOT 1 & BLOCK 1310/LOT 2 (CLOSTER MARKETPLACE (EBA) LLC AND CENTENNIAL AME ZION CHURCH) Approved RM 6/14/17
- 3) REPORT RE BOROUGH OF CLOSTER COMPOST FACILITY RECERTIFICATION (Authorized RM 6/22/16)
- 4) REPORT RE CROSS CLOSTER TRAIL FHA INDIVIDUAL PERMIT AND FRESHWATER WETLANDS GENERAL PERMIT NO. 17 FOR NATURE TRAIL & BOARDWALK FOR A TOTAL ESTIMATED COST OF \$7,000 (RM 7/13/16)
- 5) STATUS REPORT RE 2017 ROAD PAVING PROGRAM (Approved RM 5/24/17) INCLUDING NJDOT FISCAL YEAR 2017 MUNICIPAL AID PROGRAM FOR HOMANS AVENUE (SECTION 4) IN THE AMOUNT OF \$165,627 (Approved RM 12/14/16) Notification of award rec'd 3. M.L. 6/1/17
- 6) STATUS REPORT RE BOUNDARY AND TOPOGRAPHIC SURVEY OF WEST STREET BETWEEN WESTMINSTER AVE. & CLOSTER DOCK ROAD FOR AN AMOUNT NOT TO EXCEED \$7,600 (Approval Memorialized at RM 6/28/17)
- 7) REPORT

7. REPORTS

A. BOROUGH ADMINISTRATOR

- 1) STATUS REPORT RE FOLLOWING INSURANCE MATTER(S):
 - a. Mail List requests re Insurance: (None at the time of preparation of this Agenda)
- 2) REPORT RE PREPARATIONS FOR 2020 CENSUS
- 3) STATUS REPORT RE FOLLOWING GRANTS:

a. FILED

1. 2017 BERGEN COUNTY COMMUNITY DEVELOPMENT GRANT APPLICATION IN THE AMOUNT OF \$9,000.00 FOR THE BOROUGH OF CLOSTER TO ENTER INTO AN INTERLOCAL AGREEMENT WITH THE BOROUGH OF HAWORTH AS LEAD AGENCY FOR SENIOR TRANSPORTATION SERVICES FOR THE SENIOR AND DISABLED POPULATION IN THE BOROUGH OF CLOSTER (RM 9/28/16)
2. NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION ~ GREEN COMMUNITIES PROGRAM 2017 GREEN COMMUNITIES GRANT, SUBSEQUENT COMMUNITY FORESTRY MANAGEMENT FIVE YEAR PLAN, COMMUNITY FORESTRY MANAGEMENT PROGRAM, FOR AN AMOUNT NOT LESS THAN \$3,000 AND NOT MORE THAN \$3,000, BOROUGH AGREES TO MATCH \$3,000 OF THE TOTAL PROJECT AMOUNT, IN COMPLIANCE WITH THE MATCH REQUIREMENT OF THE AGREEMENT; AVAILABILITY OF THE MATCH WHETHER CASH, SERVICES OR PROPERTY IS HEREBY CERTIFIED 50% OF THE MATCH TO MADE UP OF IN-KIND SERVICES (RM 2/22/17)
3. NJ DEPARTMENT OF TRANSPORTATION FOR THE HOMANS AVENUE (SECTION 5) PROJECT (MA-208- Homans Avenue (Section 5) – 00020) Approved RM 9/13/17
4. THE NEW JERSEY DEPARTMENT OF TRANSPORTATION LOCAL FREIGHT IMPACT FUND GRANT FOR THE CLOSTER BOROUGH PROJECT APPLICATION: LFIF-2018-RAILROAD AVENUE-00068 (Approved RM 12/13/17)

b. AWARDED - To be announced by Administrator

1. 2017 BERGEN COUNTY COMMUNITY DEVELOPMENT GRANT APPLICATION IN THE AMOUNT OF \$6,000.00 FOR THE SENIOR CENTER TO ENHANCE THE QUALITY OF PROGRAMS AVAILABLE TO THE SENIOR POPULATION IN THE BOROUGH OF CLOSTER (RM 9/28/16) Notification of Award in the amount of \$3,211 rec'd 5. M.L. 11/9/17
2. 2017 BERGEN COUNTY COMMUNITY DEVELOPMENT GRANT APPLICATION IN THE AMOUNT OF \$9,000.00 FOR SENIOR TRANSPORTATION SERVICES FOR THE SENIOR AND DISABLED POPULATION IN THE BOROUGH OF CLOSTER (RM 9/28/16) Notification of Award in the amount of \$2,500 rec'd 5. M.L. 11/9/17

c. TO BE FILED - To be announced by Administrator

- 4) REPORT

B. BOROUGH CLERK

- 1) REPORT RE 2018 APPOINTMENTS
- 2) REPORT RE 2018 OATHS OF OFFICE
- 3) REPORT RE 2018 LICENSES
- 4) REPORT RE 2018 MEETING DATES
- 5) REPORT RE ADOPTED 2017 ORDINANCES TO BE SENT TO GENERAL CODE FOR CODIFICATION
- 6) REPORT

C. CHIEF OF POLICE

- 1) REPORT

D. MAYOR

- 1) REPORT

CLOSTER MAYOR AND COUNCIL
WORK SESSION AGENDA – JANUARY 10, 2018 - 7:30 P.M.

8. OLD BUSINESS
9. NEW BUSINESS
10. OPEN MEETING TO THE PUBLIC FOR ANY MATTER PER NJSA 10:4-12(A) (SUBJECT TO A 5-MINUTE LIMIT PER GENERAL RULE NUMBER 11) EXCEPT FOR ITEMS SCHEDULED FOR PUBLIC HEARING AT THE REGULAR MEETING
11. DISCUSSION OF PUBLIC COMMENTS, IF APPROPRIATE
12. ANY OTHER MATTER WHICH MAY PROPERLY COME BEFORE THE GOVERNING BODY
13. ADJOURNMENT

MAIL LIST
DECEMBER 14, 2017

NO.	DATE REC'D	DATE	FROM	SUBJECT *COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1.	12/08/17	No Date	Lauren & Steve Bottieri, 69 Legion Place, to Borough Clerk	*Notice of Zoning Board of Adjustment Hearing to be held 12/20/17 @ 8 p.m. re the Application of Lauren & Steve Bottieri for 69 Legion Place, Block 1003, Lot 22 for addition (right side) over existing habitable space, roof overhang onto patio with new steps and landing in backyard patio	Chung/Zoning
2.	12/08/17	12/08/17	Lara Rodriguez, Clerk to the Bergen County Board of Chosen Freeholders, to Bergen County Municipal Clerks	<p>*a. Certified copy of the following Ordinance Introduced 12/6/17 (Public Hearing and Adoption Wed., 12/20/17): 17-32 – An Ordinance Amending Ordinance 07-53 as to the Salaries of the County Department Directors and County Administrator</p> <p>b. Certified copy of the following Ordinance Adopted 12/6/17 (Intro. 11/22/17 – see also 15a. M.L. 11/30/17) 17-31 – Refunding Bond Ordinance Providing for the Refunding of Outstanding General Obligation Bonds of 2010, Series A by the County of Bergen, Appropriating \$33,000,000 Therefor and Authorizing the Issuance of \$33,000,000 Refunding Bonds of the County to Finance the Cost Thereof</p>	
3.	12/08/17	12/08/17	Michael J. Darcy, CAE, Executive Director, NJS League of Municipalities	<p>*a. <i>Revised</i> Weekly Update re Weekly Round-Up December 8, 2017:</p> <p>I. State Issues:</p> <p>a. Coalition Letters Calls for Extension of IA Cap (copy attached)</p> <p>b. Final Report of Pension and Health Benefits Study Commission (copy attached)</p> <p>c. Alert from the NJ Department of Agriculture – Invasive Insect and Christmas Trees</p> <p>II. Federal Issues:</p> <p>a. 2020 Census Update Registration Closes on December 15 (Copy to Borough Administrator)</p> <p>b. Federal Tax Reform Update</p> <p>c. Continuing Resolution Averts Federal Government Shutdown-Action Needed on Gateway</p> <p>III. League Conference Follow Up</p> <p>a. Claim Your CEU's from the Annual Conference</p> <p>b. The Conference App is Still Available!</p> <p>c. Exhibits at the Annual Conference</p>	Borough Administrator WS Report

4.	12/13/17	12/13/17	Marc N. Schrieks, Deputy Chief of Staff, County Executive James J. Tedesco III, to Bergen County Municipal Clerks	*Flyer for Bergen County Stigma Free Symposium to be held 1/9/18 @ 8:30 a.m. at The Terrace at Biagio's (Copy to Board of Health) Posted on Municipal Clerk's Bulletin Board on 12/14/17!	Chung/Health
5.	12/14/17	12/06/17	Michael Garrett, formerly of 465 High Street	*Letter expressing gratitude to Patrolman Aldo Guerino for saving his life and thanking all of the first responders who aided in the 10/23/17 fire at 465 High Street (Copy to Chief Kaine)	Latner/Public Safety Barad/CVAC Di Dio/Fire Dept.

MAIL LIST
DECEMBER 21, 2017

NO.	DATE REC'D	DATE	FROM	SUBJECT *COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1.	12/13/17	12/13/17	Lisa Brooks, Senior Producer, Bike MS 2018, to Loretta Castano	*Expressing thanks for making Bike MS 2017 a success and informing the Bike MS 2018 event will be held Sunday, October 21, 2018 (Copy to Administrator, Chief of Police)	
2.	12/15/17 12/19/17 12/20/17	12/15/17 12/19/17 12/20/17	Michael J. Darcy, CAE, Executive Director, NJS League of Municipalities	*a. Weekly Update re Weekly Round-Up December 15, 2017: I. State Issues: a. Final Push to Extend Important Taxpayer Protection II. Federal Issues: a. Tax Reform Discussions Continue b. 2020 Census Update Registration Closes <u>TODAY</u> b. Governors Agree on Gateway Funding c. FCC Votes to Repeal Net Neutrality Rules III. League Conference Follow Up a. Claim Your CEU's from the Annual Conference b. The Conference App is Still Available! c. Exhibits at the Annual Conference IV. Also of Interest a. Annual League Survey b. Alert from the NJ Department of Agriculture – Invasive Insect and Christmas Trees b. Daily Update re Press Conference on Interest Arbitration Cap c. Daily Update re Reminder About the 20 th Annual Elected Officials Hall of Fame (Nominations Due by 1/1/18)	Borough Administrator WS Report Borough Administrator
3.	12/15/17	12/15/17	egg@dca.state.nj.us to lcastano@closternj.us	*Local Finance Notice LFN 2017-26 re CY 2018 Budget Matters (Copy to Chief Financial Officer, Assistant Chief Financial Officer, Administrator)	Finance Committee Borough Administrator 2018 Municipal Budget
4.	12/15/17	12/15/17	Kerry Kirk Pflugh, Director, Office of Local Government Assistance, NJDEP	*NJDEP Weekly Update: December 15, 2017: a. 18 th annual Governor's Environmental Excellence Awards; list of winners attached b. DEP has transitioned to electronic applications for Water Quality Management Plan applications. While we still encourage pre-application meetings, all submissions must be done electronically, here: http://www.nj.gov/dep/wqmp/applications.html . To help municipalities navigate the new system, DEP conducted a webinar on how municipalities should submit site-specific amendments to the plan. To listen to the webinar, please visit	Barad/Environmental

			<p>http://www.nj.gov/dep/wqmp/workshops.html</p> <p>c. The Sandy Blue Acres Buyout Program has reached its 500th demolition in Lawrence Township, Cumberland County</p> <p>d. 2017 NJ Bald Eagle Project Report is now available, produced by the NJDEP Division of Fish and Wildlife's Endangered and Nongame Species Program in partnership with The Conserve Wildlife Foundation of NJ, at http://www.njfishandwildlife.com/ensp/raptor_info.htm#eagle</p> <p>e. Division of Fish and Wildlife is seeking public comment on a major update to the State Wildlife Action Plan, which guides wildlife conservation decisions and efforts. To view or download the draft State Wildlife Action Plan and submit comments, visit: www.nj.gov/dep/fgw/ensp/waphome.htm; the public comment period will remain open until January 19, 2018. In lieu of online submissions, written comments may be mailed to: Wildlife Action Plan Comments; New Jersey Department of Environmental Protection; Division of Fish and Wildlife; PO Box 420, MC 501-03; Trenton, NJ 08625-0420. DEP will consider all comments before submitting the final plan to the U.S. Fish and Wildlife Service. For details, please see the attached</p> <p>f. Newark City's Riverfront Park, an ongoing revitalization effort in Newark, reached a milestone this week. For more information on this project, please see the attached</p> <p>g. Commissioner Martin joined DEP staff to deliver more than 1,000 holiday presents to 240 this week through the Salvation Army Corps as part of Governor Christie's annual Season of Service. For details, please see the attached. To learn more about The Salvation Army's holiday efforts and ways for you and your residents to get involved, please visit: www.salvationarmynj.org/westcentral</p> <p>h. DEP is also remembering veterans with a soldiers' Christmas program at Fort Mott State Park. This Saturday, December 16th, DEP will participate in a wreath-laying ceremony at Finn's point National Cemetery as part of Wreaths Across America. A Soldiers' Christmas runs from 5 p.m. to 10 p.m. at Fort Mott State Park, 454 Fort Mott Road in Pennsville, Salem County, featuring guided lantern tours, discussions about how the military observed holidays, and other historical information. Please see the attached for more information about this free program.</p> <p>(Copy to Environmental Commission)</p>	
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5.	12/18/17	12/18/17	egg@dca.state.nj.us to lcastano@closternj.us	*Local Finance Notice LFN 2017-27 re Municipal and County Budgets: Certifying Compliance with Federal Civil Rights (Copy to Chief Financial Officer, Assistant Chief Financial Officer, Administrator)	Finance Committee Borough Administrator 2018 Municipal Budget
6.	12/18/17	12/18/17	egg@dca.state.nj.us to lcastano@closternj.us	*GovConnect Update: December 18, 2017 1. CY 2018 Budget Matters (LFN 2017-26) 2. Chapter 159 Submittal Deadline (12/22/17) 3. LFN 2017-23 Update on Fire Districts 4. Authority Budget Submissions 5. Fire District Budget Submissions 6. Local Unit Investment in Certain Municipal Debt Obligations (LFN 2017-24) 7. DLGS Licensed Officials – Adoption of New Chapter N.J.A.C. 5:32 (attached) (Copy to Chief Financial Officer, Qualified Purchasing Agent, Tax Collector) 8. CONFERENCES	Borough Attorney Borough Administrator
7.	12/18/17	12/18/17	Michael J. Donow, RSBA, Interim Business Administrator/Board Secretary, Closter Board of Education, to Municipal Clerk	*Notice of Meeting – Closter Board of Education: <u>Annual Organization Meeting</u> , Work Session immediately following: Wednesday, 1/3/18 @ 7:30 p.m. <u>Regular Meeting</u> , Thursday, 1/18/18 @ 7:30 p.m. Posted on Municipal Clerk’s Bulletin Board 12/21/17!	Di Dio/Closter BOE
8.	12/19/17	12/15/17	Via Certified Mail: Bergen County Municipal Joint Insurance Fund, PERMA Risk Management Services to: Accounts Payable/Finance personnel, Bergen County JIF Members c: Risk Management Consultants Alan Negreann, Fund Treasurer	*2018 Assessments – One assessment bill which reflects three (3) quarterly installment due dates: 1/31/18; 4/30/18; 7/31/18 (Copy of letter and Original Invoice No. BER40-2018 to Administrator 12/20/17)	Administrator/ Insurance 2018 Municipal Budget
9.	12/19/17	No Date	Elemental Environments LLC, to Closter Borough Clerk	*NJDEP Classification Exception Area / Well Restriction Area (CEA/WRA) Fact Sheet Form re Site Name: Northern Valley; Program Interest Number: 014264; Case Tracking Number: 05-02-25-1600-44/90-11-29-1015; Block 1718, Lot 1 (BP Station, 484 Closter Dock Road) Copy to Board of Health, Construction Official, Environmental Commission	Chung/Health Barad/Environmental
10.	12/19/17	12/19/17	Keith Gagnon, LSRP, LSRP Consulting LLC, to Loretta Castano AND Hansel F. Asmar, Director, Bergen County Department of Health Services	*Public Participation Notification for Super Value Getty, 121 Schraalenburgh Road, Block 502, Lot 3, Closter NJ; NJDEP PI#010877; Case Nos. 98-12-23-2010-59 and 99-05-13-1435-18; informing public comments regarding remediation of the site are being solicited during a 30 day period ending on 1/31/18; electronic copies of documents can be found at: goo.gl/gEGB3L (Copy to Board of Health, Construction Official, Environmental Commission)	Chung/Health Barad/Environmental

11.	12/19/17 Hand del'd	November 2017	David N. Grubb, MEL Executive Director, to Clerk/Administrator, Municipal Excess Liability Joint Insurance Fund cc: Fund Commissioners Risk Management Consultants	*2016 Municipal Excess Liability Joint Insurance Fund Annual Report (Copy to Risk Management Consultant, Joint Insurance Fund Commissioner)	Borough Administrator
12.	12/19/17	12/19/17	a. Village of Ridgewood b. Borough of Harrington Park to Bergen County Clerks	*Certified copies of Resolutions adopted Opposing the new Beekeeping Regulations as proposed by the New Jersey Department of Agriculture (Copy to Board of Health, Environmental Commission)	Chung/Health Barad/Environmental

ALSO DISTRIBUTED:

Unapproved Minutes of Regular Meeting held December 13, 2017

Unapproved Notes of Work Session held December 13, 2017

MAIL LIST
DECEMBER 28, 2017

NO.	DATE REC'D	DATE	FROM	SUBJECT *COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1.	12/22/17	12/22/17	Michael J. Darcy, CAE, Executive Director, NJS League of Municipalities	*a. Weekly Update re Weekly Round-Up December 22, 2017: I. State Issues: a. Final Push to Extend Important Taxpayer Protection b. Division Issues Guidance on Certifying Compliance with Federal Civil Rights Requirements (Copy to Chief Financial Officer, Assistant Chief Financial Officer, Administrator) c. CY 2018 Budget Matters (Copy to Chief Financial Officer, Assistant Chief Financial Officer, Administrator) d. Beekeeping and Apiary Standards (Copy to Environmental Commission) II. Federal Issues: a. Federal Tax Reform Bill Moves Forward b. Broadband Deployment Advisory Committee Announces Next Meeting III. League Conference Follow Up a. Claim Your CEU's from the Annual Conference b. The Conference App is Still Available! c. Exhibits at the Annual Conference IV. Also of Interest a. Annual League Survey b. Alert from the NJ Department of Agriculture – Invasive Insect and Christmas Trees c. Commemorative Event b. Daily Update – December 27, 2017 Re: Questions concerning Property Tax Pre-Payment Option (Copy of Executive Order 237 & LFN 2017-28 attached) Copy to Tax Collector c. Daily Update – December 28, 2017 Re: IRS Advisory on Deductibility of Prepaid Property Taxes Offers Some Guidance (IRS Advisory attached) Copy to Tax Collector	Finance Committee Borough Administrator 2018 Municipal Budget Barad/Environmental Barad/Cable TV Advisory Committee Borough Administrator Borough Administrator Chief Financial Officer Borough Administrator Chief Financial Officer
2.	12/19/17	No Date	Victoria L. Sidrow, M.P.A., President & CEO, Vantage Health System, to Mayor and Council (in individually addressed envelopes) c: Borough Administrator Board of Health	*Informing of a loss in State funding resulting in less new admissions for service for children, adolescents and adults; and offering availability to attend a Council or Board of Health meeting to discuss available programs with Vantage Health System Brochure (Copy to Board of Health - letter only!)	Chung/Health

3.	12/28/17	12/28/17	Kerry Kirk Pflugh, Director, Office of Local Government Assistance, NJDEP	<p>*NJDEP Weekly Update: December 28, 2017:</p> <p>a. The Office of Local Government Assistance now has a website, http://www.nj.gov/dep/lga/</p> <p>b. Connecting Habitat Across New Jersey, or CHANJ. CHANJ is an initiative designed to help prioritize land protection, inform habitat restoration and management, increase effective safe passages through roadways, and ultimately reconnect New Jersey’s landscape for terrestrial wildlife</p> <p>c. To help address environmental inequities, DEP launched the Environmental Justice Program to ensure fair treatment for people of all races, cultures, and incomes, in the development, implementation and enforcement of environmental laws, regulations and policies. The Environmental Justice Program aims to empower citizens who are disproportionately impacted by environmental pollution and often outside of the decision-making process of government. Riché Outlaw and Joseph Donald discuss the program on this week’s Discover DEP podcast, found on iTunes, Google Play, http://www.nj.gov/dep/podcast/, or wherever you download podcasts</p> <p>d. State Park Service has launched an online campground reservation system to better serve the public. “NJ Outdoors” provides flexible search capabilities for finding and reserving various kinds of camp sites. To learn more about the system, please see the attached or visit www.camping.nj.gov</p> <p>e. While the re-enactment of General Washington’s crossing of the Delaware River had to be cancelled on Christmas Day, December 25th, due to weather concerns, visitors to Washington’s Crossing park in Titusville took part in speeches and other events. Visitors were able to see the restored Johnson Ferry House, the only original structure on the park property that dates to the crossing. The river crossing, beginning in the late afternoon of Christmas Day 1776, is considered a pivotal event in the War for Independence, leading to strategic victories in Trenton the next day and victories at Assunpink Creek and Princeton in early January 1777. For more information about this annual event, please see the attached (Copy to Environmental Commission)</p>	Barad/Environmental
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MAIL LIST
JANUARY 4, 2018

NO.	DATE REC'D	DATE	FROM	SUBJECT *COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1.	12/29/17	12/28/17	Sun Ju, Pastor, Reformed Church of Closter, 300 West Street – Work Street Location 311 High Street	*Request for waiver/or reduction of construction permit fees, pursuant to Ms. Loretta Castano’s letter dated December 27, 2017 (Copy to Construction Official, Borough Attorney)	Borough Attorney Amitai/Building
2.	12/29/17 01/03/18	12/29/17 01/03/18	Michael J. Darcy, CAE, Executive Director, NJS League of Municipalities	<p>*a. Weekly Update re Weekly Round-Up December 29, 2017:</p> <ul style="list-style-type: none"> I. State Issues: <ul style="list-style-type: none"> a. IA Cap Set to Expire: Efforts to Continue into 2018 - Assembly Bill A-2123 attached (Copy to Chief Kaine) b. Pre-payment of 2018 Property Taxes (Copy to Tax Collector) II. Federal Issues: <ul style="list-style-type: none"> a. IRS Advisory on Deductibility of Prepaid Property Taxes Offers Some Guidance (Copy to Tax Collector) b. Issues Facing Congress as New Year Begins III. League Conference Follow Up <ul style="list-style-type: none"> a. Claim Your CEU’s from the Annual Conference b. The Conference App is Still Available! c. Exhibits at the Annual Conference IV. Also of Interest <ul style="list-style-type: none"> a. Annual League Survey b. Commemorative Event <p>b. Daily Update re:</p> <ul style="list-style-type: none"> I. 2% Interest Arbitration Cap Update (Copy to Chief Kaine) II. January Grants Posted III. Register Now for These Upcoming Seminars and Webinars 	<p>Latner/Public Safety</p> <p>Finance Committee Borough Administrator 2018 Municipal Budget Finance Committee Borough Administrator 2018 Municipal Budget</p> <p>Borough Administrator</p> <p>Latner/Public Safety</p> <p>Borough Administrator</p>
3.	01/01/18	No Date	James L. Casella, President, NJS League of Municipalities, Mayor, East Rutherford	* NJLM Mayor’s Newsline – January, 2018	
4.	01/02/18	01/02/18	Marc N. Schrieks, Deputy Chief of Staff, County Executive James J. Tedesco III, to Bergen County Municipal Clerks	*Flyer for Bergen County Stigma Free Symposium to be held 1/9/18 @ 8:30 a.m. at The Terrace at Biagio’s - See also 4. M.L. 12/14/17 (Copy to Board of Health) <i>Posted on Municipal Clerk’s Bulletin Board on 12/14/17!</i>	Witko/Health

5.	01/02/18	No Date	Matthew Weissman, Esq., General Regulatory Counsel, Public Service Electric and Gas Company, to Municipal Clerk	*Notice of Filing and Public Hearings to Public Service Electric and Gas Company Customers in the Matter of the Petition of Public Service Electric and Gas Company for Approval of the Next Phase of the Gas System Modernization Program and Associated Cost Recovery Mechanism (“GSMP II”), Docket No. GR17070776	
6.	01/02/18	01/02/18	Kelly Adamcik, Rutherford Borough Clerk’s Office, to Bergen County Municipal Clerks	*Certified copy of Resolution adopted Opposing the New Beekeeping Regulations as proposed by the New Jersey Department of Agriculture (Copy to Board of Health, Environmental Commission)	Witko/Health Devlin/Environmental
7.	01/02/18	01/02/18	Marc N. Schriecks, Deputy Chief of Staff, County Executive James J. Tedesco III, to Bergen County Municipal Clerks	*Ice Skating at Van Saun Park Flyer – Open from 1/5/18 - 1/28/18, Cost \$10; Hours: 6 p.m. - 9 p.m. on Tuesday, Thursday & Friday; 10 a.m. - 9 p.m. on Saturday; 10 a.m. - 7 p.m. on Sunday @ Van Saun County Park, 216 Forest Avenue, Paramus	
8.	01/03/18 01/04/18 01/05/18	01/03/18 01/04/18 01/05/18	Bergen County Municipal Clerks to Closter Borough Clerk from a. Borough of Old Tappan b. Fair Lawn c. Maywood d. Franklin Lakes e. Rutherford f. Bergenfield g. Saddle River h. Norwood	*Certified copies of Resolutions adopted re Authorizing Participation in the Mutual Aid Plan & Rapid Deployment Force Interlocal Service Agreement (Copy to Chief Kaine)	Latner/Public Safety
9.	01/03/18	01/03/18	Gail M. Rulli, RMC, Assistant to the Borough Clerk, Borough of Franklin Lakes	Certified copy of Resolution adopted re Authorizing Membership in the Northwest Bergen Fire Department Mutual Aid Association (Copy to Chief Lupardi)	Chung/Fire Dept.
10.	01/05/18	01/05/18	Lorraine L. McMackin, RMC, CMC, Borough Clerk/Administrator, Borough of Norwood, to Bergen County Municipal Clerks	Certified copy of Resolution adopted re Authorizing Membership in the Interboro Mutual Aid Group (Copy to Chief Lupardi)	Chung/Fire Dept.
11.	01/04/18	01/04/18	Bergen WE DO Executive Board, to Loretta Castano	*Requesting approval to make a presentation to Council-woman Dolores Witko at the next Council Meeting	RM Agenda 01/10/18
12.	01/04/18	01/04/18	The Land Conservancy of New Jersey, to Loretta Castano	*Harmony Township Tract Donated to The Land Conservancy of New Jersey	
13.	01/05/18	01/05/18	Michael J. Darcy, CAE, Executive Director, NJS League of Municipalities, to Closter Borough	*2018 Membership Dues - \$700.00 for population from 8,001 to 9,000 – Closter 8,373 (Original Invoice No. 91MLJ18 dated November 16, 2017 to Administrator 1/5/18)	Borough Administrator 2018 Municipal Budget

14.	01/03/18	01/03/18	Stephanie Sayki, Director of Volunteer Services, Morris Habitat for Humanity	*Invitation to Annual Meeting and Volunteer Recognition Reception on Sunday, 1/28/18, from 3 p.m. to 5 p.m. at St. Catherine of Siena, 10 North Pocono Road, Mountain Lakes; RSVP by 1/17/18	
15.	01/03/18	01/03/18	Marc N. Schrieks, Deputy Chief of Staff, County Executive James J. Tedesco III, to Bergen County Municipal Clerks	*Request for information about Town Milestones for recognition by the County Executive	

ALSO DISTRIBUTED:

Unapproved Minutes of Sine Die Meeting held Tuesday, January 2, 2018