

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

REGULAR MEETING AGENDA – MONDAY, SEPTEMBER 22, 2014 - 7:30 P.M.

1. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Annual Notice of Meetings which published in The Record and the Star Ledger on January 6, 2014, was posted on the Municipal Clerk's bulletin board and has remained continuously posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

2. ROLL CALL

3. POSSIBLE MAYORAL APPOINTMENTS TO THE FOLLOWING BOARDS:

a. PLANNING BOARD:

- 1) _____ AS CLASS IV MEMBER FOR A 4 YEAR UNEXPIRED TERM (LIGNOS) TO 12/31/17 (5. M.L. 2/27/14)
- 2) _____ AS ALTERNATE NO. 2 FOR A 2 YEAR UNEXPIRED TERM (PEREIRA) TO 12/31/15 (9.M.L. 5/8/14)

b. SHADE TREE COMMISSION:

- 1) BRIAN STABILE AS MEMBER/ENVIRONMENTAL COMMISSION LIAISON FOR A 5 YEAR UNEXPIRED TERM (SCHOLZ) TO 12/31/16 (2. M.L. 7/31/14) Adjourned from RM 9/10/14
- 2) _____ AS ALTERNATE NO. 2 FOR A 4 YEAR UNEXPIRED TERM (PATRICIA IX) TO 12/31/15

c. ENVIRONMENTAL COMMISSION:

- 1) BRIAN STABILE AS MEMBER/SHADE TREE COMMISSION LIAISON FOR A 3 YEAR UNEXPIRED TERM (SCHOLZ) TO 12/31/14 (2. M.L. 7/31/14) Adjourned from RM 9/10/14

4a. VOTE ON CONSENT AGENDA ITEMS

RESOLUTIONS

5. POSSIBLE RESOLUTION MEMORIALIZING MOTION MADE AT REGULAR MEETING HELD 8/27/14 AUTHORIZING BODY REPAIR WORK TO THE BOROUGH SEWER TRUCK AND AWARDDING CONTRACT (Contingent upon appropriate procedures being followed) Adjourned from RM 9/10/14) TO BE PREPARED BY BOROUGH ATTORNEY
6. RESOLUTION AUTHORIZING THE MAYOR AND CLERK TO SIGN IN RANGE SOLUTIONS (SPRINT – CELL TOWER TENANT) CONSENT LETTER TO INSTALL ADDITIONAL THREE (3) NEW ANTENNAS, THREE (3) REMOTE RADIO HEADS AND REPLACE ELECTRONIC CABINETS ON EXISTING EQUIPMENT PLATFORM (Received from Borough Attorney 9/11/14)
7. RESOLUTION AUTHORIZING DEPUTY TREASURER TO ISSUE A REFUND CHECK TO CORE LOGIC FOR THE FOLLOWING PROPERTIES DUE TO 3RD QUARTER TAX OVERPAYMENTS: BLOCK 514, LOT 4, DEMAREST AVENUE, AMOUNT: \$190.98; BLOCK 703, LOT 11, 127 KNICKERBOCKER ROAD, AMOUNT: \$2,905.21; BLOCK 902, LOT 2, 16 MORRISON STREET, AMOUNT: \$2,575.93; BLOCK 1004, LOT 3, 346 DURIE AVENUE, AMOUNT: \$714.68 (Received from Tax Collector 9/16/14)
8. RESOLUTION AUTHORIZING PHASE One RENOVATION OF POLICE DEPARTMENT FIRING RANGE (Ordinance 2014:1164; Capital Account C-04-14-164-025-015) (Received from Temporary Chief Financial Officer 9/16/14)
9. RESOLUTION APPROVING THE SETTLEMENT OF A TAX APPEAL FOR THE YEARS 2012, 2013 & 2014: REUTEN ASSOCIATES (1 REUTEN DRIVE) V. CLOSTER (Received from Borough Attorney 9/17/14)
10. RESOLUTION AUTHORIZING REPROGRAMMING of the CLOSTER POLICE DEPARTMENT PORTABLE RADIOS (Ordinance 2014:1164; Capital Account C-04-14-164-025-025) Received from Temporary Chief Financial Officer 9/17/14
11. RESOLUTION SUPPORTING SUSTAINABLE STATE FUNDING FOR PRESERVATION AND STEWARDSHIP OF OPEN SPACE, PARKS, FARMLAND AND HISTORIC SITES IN NEW JERSEY (Received from Mayor 9/18/14)

CLOSTER MAYOR AND COUNCIL
 REGULAR MEETING AGENDA – SEPTEMBER 22, 2014 - 7:30 P.M.

4a. VOTE ON CONSENT AGENDA ITEMS

RESOLUTIONS (Continued)

12. RESOLUTION AUTHORIZING DEPUTY TREASURER TO ISSUE A REFUND CHECK TO CORE LOGIC IN THE AMOUNT OF \$7,045.81 DUE TO 3RD QUARTER TAX OVERPAYMENT FOR BLOCK 2402, LOT 29, 3 BLACKLEDGE COURT (Received from Tax Collector 9/19/14)

MOTIONS

13. *POSSIBLE* MOTION APPROVING THE FOLLOWING APPOINTMENT(S) OF *SALARIED* EMPLOYEES FOR A 1 YEAR TERM TO 12/31/14 (NOT MADE AT THE REORGANIZATION MEETING HELD 1/2/14):

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>
DEPUTY COURT ADMINISTRATOR	Vacant _____	_____

14. *POSSIBLE* MOTION APPROVING THE FOLLOWING *NON-SALARIED* APPOINTMENTS:

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRATION</u>
BOARD OF HEALTH Alternate No. 1	<u>Janice Pierro</u> <i>(Janice Pierro reappointed to Member at RM 1/22/14)</i>	_____	to	12/31/14
IMPROVEMENT COMMISSION <i>Not made at ReOrg 1/2/14:</i> Member	<u>Vacant</u>	_____	2 Years	12/31/15

15. MOTION APPROVING THE FOLLOWING MINUTES (NO ABSTENTIONS):

- a. REGULAR MEETING HELD 9/10/14 (Distributed 9/18/14)
- b. WORK SESSION HELD 9/10/14 (Distributed 9/18/14)

16. MOTION GRANTING APPROVAL FOR CLOSTER CHAMBER OF COMMERCE TO DISPLAY SCARECROWS ON LAMPOSTS IN THE DOWNTOWN AREA FROM 10/20/14 THROUGH APPROXIMATELY 11/3/14 AND TO HAVE A HALLOWEEN CELEBRATION (2. M.L. 9/25/14/Approval received from Risk Management Consultant 9/19/14)

17. REPORTS

- a. CHIEF OF POLICE (Received 9/10/14)

4b. VOTE ON ITEMS REMOVED FROM THE CONSENT AGENDA

18. OPEN MEETING TO PUBLIC FOR ANY MATTER, PER N.J.S.A. 10:4-12 (a)
 (Subject to 5-minute limit per By-Laws General Rule No.11)

19. ANY OTHER MATTER WHICH MAY COME BEFORE THE GOVERNING BODY

20. ADJOURNMENT

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

WORK SESSION AGENDA – MONDAY, SEPTEMBER 22, 2014 - 7:30 P.M.

1. PLEDGE OF ALLEGIANCE
2. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Annual Notice of Meetings which was published in The Record and the Star Ledger on January 6, 2014, was posted on the Municipal Clerk's bulletin board and has remained continuously posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

3. ROLL CALL
4. REVIEW AND DISCUSSION OF COMMUNICATION ITEMS
 - a. MAIL LIST OF SEPTEMBER 11, 2014
 - b. MAIL LIST OF SEPTEMBER 18, 2014
5. REVIEW AND DISCUSSION OF CONSENT AGENDA ITEMS FROM REGULAR MEETING
(Refer to Regular Meeting Agenda of September 22, 2014)
6. COMMITTEE REPORTS
 - A. FINANCE AND TECHNOLOGY - DOLSON (GLIDDEN/KASHWICK)
 - 1) STATUS REPORT RE CLOSTER WEBSITE
 - 2) REPORT
 - B. PUBLIC SAFETY - GLIDDEN (LATNER/BARAD)
 - 1) REPORT
 - C. PUBLIC WORKS - LATNER (DOLSON/GLIDDEN)
 - 1) REPORT
(1. M.L. 9/4/14/resignation)
 - D. ORDINANCES - BARAD (KASHWICK/AMITAI)
 - 1) REPORT RE ORDINANCE COMMITTEE MEETINGS
 - 2) REPORT
 - E. HUMAN RESOURCES - KASHWICK (DOLSON/LATNER)
 - 1) REPORT RE PERSONNEL COMMITTEE MEETINGS
 - 2) REPORT

6. COMMITTEE REPORTS (Continued)

F. LAND USE AND CONSTRUCTION – AMITAI (BARAD/DOLSON)

- 1) REPORT RE INTERVIEWS FOR CONSTRUCTION OFFICIAL (14. M.L. 9/11/14 - J. Zavarino declined appointment)
- 2) REPORT RE STATUS OF DISCUSSION IN SUBCOMMITTEE RE CHANGE IN ZONE 5 (Requested by Mayor Heymann WS 8/13/14)
- 3) REPORT

7. OLD BUSINESS

- a. POSSIBLE FOLLOW THROUGH RE CONTRACT WITH CGI COMMUNICATIONS, INC. FOR 2014 COMMUNITY SHOWCASE VIDEO PROGRAM (Discussion held at WS 6/25/14) WS 8/27/14 Mayor will discuss the matter with the Chamber of Commerce)
- b. HIRING OF ACCLAIM INVENTORY LLC TO CONDUCT FIXED ASSETS INVENTORY FOR THE BOROUGH (Discussed at WS 8/13/14) (Mayor to provide proposal at this meeting/Requested by Mayor 9/16/14)
- c. STATUS OF REPAIRING OF MAIN STREET SIDEWALKS (WS 8/13/14/ WS 8/27/14/WS 9/10/14)
 - 1) STATUS REPORT RE REPAIR OF SIDEWALKS IN FRONT OF BOROUGH HALL (RM 9/10/14 Mayor granted approval to obtain quotes)
- d. STATUS REPORT RE APPRAISALS OF POTENTIAL ACQUISITIONS FOR THE BOROUGH (RM 9/10/14 Mayor granted approval to obtain appraisals on two properties)
- e. REPAIR OF SEWER TRUCK (Requested by Mayor 8/19/14) (Adjourned from RM Agenda 9/10/14)

8. NEW BUSINESS

9. OPEN MEETING TO THE PUBLIC FOR ANY MATTER PER NJSA 10:4-12(A) (SUBJECT TO A 5-MINUTE LIMIT PER GENERAL RULE NUMBER 11) EXCEPT FOR ITEMS SCHEDULED FOR PUBLIC HEARING AT THE REGULAR MEETING

10. DISCUSSION OF PUBLIC COMMENTS, IF APPROPRIATE

11. ANY OTHER MATTER WHICH MAY PROPERLY COME BEFORE THE GOVERNING BODY

12. ADJOURNMENT

MAIL LIST
 SEPTEMBER 11, 2014

NO.	DATE REC'D	DATE	FROM	SUBJECT *COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1.	09/04/14	09/04/14	Rose Mitchell, Planning Board Coordinator, to Richard D. Kraus, Esq. c: Zoning Officer Borough Engineer Borough Clerk	*Certified copy of Planning Board Resolution Granting Approval for the Fence Application of Donald Wieder and Carol Wieder, 6 Willow Road, Block 1901, Lot 19, Borough of Closter, New Jersey	Amitai/Planning
2.	09/05/14 09/08/14 09/09/14	09/05/14 09/08/14 09/09/14	Mark Vangieri, CRP, Bergen County Utilities Authority Administration and Solid Waste Program Planning Manager, to Municipal Representative	*a. Informing Green Sky Industries will be ceasing business and closing its doors at its Clifton and Carteret facilities as of Friday 9/5/14, at 4 pm; attached listing of recycling facilities b. Information regarding Casella Recycling in Hillburn, NY as a facility accepting recyclables c. Information regarding Sims Municipal Recycling in Jersey City, NJ, as a facility accepting recyclables	
3.	09/04/14	09/04/14	Ed Piehler, Chief of Administrative Service, Office of the Bergen County Clerk (spiehler@co.bergen.nj.us) to Loretta Castano	*Informing the Office of the Bergen County Clerk will be delivering "Remember to Vote" posters to be displayed in public areas announcing the Voter Registration and Vote By Mail deadlines for the 2014 General Election; sample attached	Borough Clerk
4.	09/04/14	09/04/14	Patricia Roach (PROach@co.bergen.nj.us) for Michele DiIorgi, Clerk to the Board of Chosen Freeholders, to Borough Clerk (boroclerk@closterboro.com)	* Certified copies of Ordinances introduced 9/3/14 (Public Hearing and Adoption to be held 9/17/14): a. 14-25 : Bond Ordinance for Various Capital Improvements for the Bergen County Technical Schools (\$1,205,000) b. 14-26 : Bond Ordinance for Various Capital Improvements for the Bergen County Special Services School District (\$450,000)	
5.	09/05/14 09/08/14	09/05/14 09/08/14	William G. Dressel, Jr., Executive Director, NJS League of Municipalities, to Municipal Clerk	*League Advisories re: a. I. Weekly Policy Update <ul style="list-style-type: none"> • Police Camera Mandate, A-2280/S-1305 • Land Banks, A441/S-438 • 2.5% Non-Residential Development Fee, A1907/S-1011 II. Office Suites Available for Lease III. League Professional Development Seminar "Personnel Manuals and Policies Primer" (10/23/14) b. Red Tape Review Commission Public Hearing Tuesday, 9/30/14	

	09/09/14	09/09/14		<p>c. I. League Provides a library of sample ordinances and shared service agreements</p> <p>II. Important Conference Sessions Budget and Finance</p> <p>III. League Professional Development Program, “Prepping for Labor Negotiations: Who Needs to be Involved, What’s Negotiable, and the Expected Costs” (10/10/14)</p> <p>d. I. Please Ask Your Legislators to Support A-366/S-1713 (<u>Verizon v. Hopewell</u> – Status Update)</p> <p>II. Grant Seminar Series Helps Municipal Officials Find Funding to Meet Their Needs</p>	
6.	09/05/14	09/04/14	Liat Oron, 20W Palisade Avenue #4206, Englewood, to Borough Clerk	*Notice of Planning Board Hearing to be held 10/1/14 @ 8 PM re application of Liat Oron for soil movement at 4 Laurence Court, Block 2302, Lot 37	Amitai/Planning
7.	09/05/14	No Date	Alexander C. Stern, Esq., Associate General Regulatory Counsel, Public Service Electric & Gas Company (PSE&G), to Municipal Clerk	*Notice to Public Service Electric and Gas Company Customers re In the Matter of the Petition of Public Service Electric and Gas Company to Continue its Energy Efficiency Economic Extension Program on a Regulated Basis (“EEE Extension II”); Notice of Filing and Notice of Public Hearings, BPU Docket No. EO14080897	
8.	09/05/14	09/03/14	Anne Dodd, Borough Clerk, Borough of Bergenfield, to Borough Clerk	*Certified copy of Resolution Supporting Increased Safety for Rail Tank Cars	
9.	09/08/14	09/08/14	Patricia Roach (PRoach@co.bergen.nj.us) for Michele DiIorgi, Clerk to the Board of Chosen Freeholders, to Borough Clerk (boroclerk@closterboro.com)	<p>*Certified copies of Ordinance adopted 9/3/14 (introduced on 8/13/14 – see also 7. M.L. 8/21/14):</p> <p>a) 14-19: “Bond Ordinance (\$1,360,385) for Various Capital Improvements for Dept. of Admin. & Finance, Clerk of Bd., Super. Of Elections/Comm. Of Registration, Surrogate, Bd. Of Elections & Super. Of Schools”</p> <p>b) 14-20: “Bond Ordinance (\$3,625,000) for Various Bergen Community College Improvements (Including Local Share of State Building Our Future Bond Act)”</p> <p>c) 14-21: “Bond Ordinance (\$2,567,025) for Various Capital Improvements for the Department of Health and Human Services”</p> <p>d) 14-22: “Bond Ordinance (\$2,097,500) for Various Capital Improvements for the Parks Department</p> <p>e) 14-23: “Bond Ordinance (\$6,099,700) for Various Capital Improvements Related to Law Enforcement (Prosecutor’s Office, Dept. Public Safety, County Police Dept & Sheriff)”</p> <p>f) 14-24: “Bond Ordinance (\$16,986,000) for Various Capital Improvements for the Department of Public Works”</p>	

10.	09/08/14 No Envelope	09/04/14	Harlan A. Blackwell, Director General, Mecca Shrine (no address)	*Requesting permission to place a sign advertising Shriners Circus to be held 9/18/14-9/21/14 (no location provided) to be placed on Vervallen Street (no exact location provided) that meets specifications of 48 x 48, made of weatherproof material, placed in frame, secured and anchored to ground	
11.	09/08/14	09/02/14	David M. Watkins, Attorney for Applicant, to Borough Clerk	*Notice of Zoning Board of Adjustment Special Hearing to be held on 9/18/14 @ 8 PM re application of Changiz Asfarjani and Afsaneh Kiarash for approval for a (4) lot Subdivision at 421 Durie Avenue and 437-439 Durie Avenue, Block 1003, Lots 18-21	Dolson/Zoning
12.	09/08/14 09/10/14	09/08/14 09/10/14	Cindy Randazzo, Director, Office of Local Government Assistance, NJDEP to Municipal Clerk	*NJDEP Press Releases re: a. Department of Environmental Protection to Hold Job Fair for Military Veterans on 9/17/14 b. New Visitor Center for Monmouth Battlefield State Park Receives Prestigious International Architectural Award c. Forwarded letter from James J. Murphy, Chief, Bureau of Nonpoint Pollution Control, NJDEP Division of Water Quality to Mayor/Administrator re pending activities/changes to the stormwater program (Copy to William Dahle III)	Latner/Public Works
13.	09/08/14	09/05/14	New Jersey League of Municipalities Educational Foundation, to Mayor	*Announcing Fourth Annual Mayor's Book Club	Mayor
14.	09/09/14	09/09/14	Joseph Zavarino	*Position of Construction Official (Distributed 9/10/14)	
15.	09/04/14	09/03/14	Claire Mordas, Escape New York Ride Director, New York Cycle Club	*Requesting Permission to conduct 20 th Annual Charitable Bicycle Ride, Escape New York partially through the Borough on Sat., 9/20/14 from approximately 8:00 a.m. to 5:00 p.m.; Approval received from Risk Management Consultant 9/4/14) Distributed 9/10/14	RM Addendum 9/10/14
16.	09/10/14	09/03/14	Lynn Henmer, Acting Borough Clerk, Borough of Leonia	*Copy of Resolution adopted 8/26/14 Encouraging Protection of the New Jersey Palisades Viewshed (Copy to Environmental Commission)	Kashwick/ Environmental
17.	07/24/14	07/24/14	Neil L. Winter, Jr. (wintern@oru.com), to Loretta Castano	*BPU Approves Rockland Electric Rate Request	
18.	09/10/14	09/10/14	Judith Hines (Judith.Hines@dep.nj.gov) to Borough Clerk	*Public Notice for FFY15 Proposed Clean Water Priority System, Intended Use Plan and Project Priority List scheduled to be held 9/30/14 (Copy to William Dahle III)	Latner/Public Works
19.	09/11/14	09/11/14	egg@dca.state.nj.us to lcastano@closternj.us and Chief Financial Officer	*CY2014/SFY2015 Best Practices Inventory; municipalities operating on a Calendar Year must return completed Inventory to the Division by 10/17/14 ; Local Finance Notice LFN 2014-16 (Copy to TCFO and Administrator via e-mail)	Administrator TCFO Borough Clerk

6.	09/15/14	No Date	New Jersey Transit Corporation, to Municipal Clerk	* REVISED NJ Transit Public Hearing Notice - public hearings to be held re the Senior Citizen and Disabled Resident Transportation Assistance Act (SCDRTAP) as follows: New Jersey Transit Corporation Board Room, Newark, on 10/2/14 @ 2 p.m. & 6 p.m.; Monmouth Agricultural Building, Freehold, on 10/1/14@ 2 p.m. & 6 p.m.; Morris County Human Services Facility, Morristown, on 9/30/14 @ 2 p.m. & 6 p.m.; Atlantic County Administration Building; Atlantic City, on 10/8/14 @ 2 p.m. & 6 p.m.; AND flyer informing that public hearings are now available to be viewed on the website for persons unable to attend a hearing in person (Copy to Bill Brewster)	Mayor/Seniors
7.	09/15/14	09/12/14	Irene Stella, Planning Board Alternate Member and Historic Preservation Commission Member/Planning Board Liaison, to Mayor and Planning Board	*Resignation from the following positions effective immediately: Planning Board Alternate No. 1 for a 2-year term to 12/31/14 and Member/Planning Board Liaison to the Historic Preservation Commission for a 4 year term to 12/31/15	Amitai/Planning Kashwick/Historic Preservation
8.	09/16/14	09/12/14	Kathleen M. Hennessy, Director of Support Services, Spectrum for Living, to Mayor S. Heymann	*Request for Resolution approving endorsement of 2015 CD Project Application; Deadline: 12/5/14; request for placement of Resolution on October or early November meeting (Sample Resolution enclosed)	RM Agenda 10/8/14
9.	09/16/14	09/14/14	David Hollender, 20 Johnson Court	*Regarding 2014 Financial Disclosure Statement filing process (Copy to Board of Ethics)	Borough Attorney
10.	09/16/14	09/16/14	Cindy Randazzo, Director, Office of Local Government Assistance, NJDEP to Municipal Clerk	*Forwarded letter from New Jersey Environmental Infrastructure Trust re deadline for submission of Letters of Intent (LOI) to finance Superstorm Sandy and State Fiscal Year 2016 Clean Water and Drinking Water (Environmental Infrastructure) Projects (Deadline 10/10/14)	Mayor
11.	09/17/14	09/12/14	Martha Sapp, Acting Administrator, NJDEP Green Acres Program, to Mayor Sophie Heymann	*Project #0207-00-012, Closter Open Space Acquisition, Closter Borough, Bergen County; informing the noted Green Acres Project funding will be cancelled within thirty (30) days unless otherwise contacted by the Borough; and confirming, per Michael Buriani, Supervising Environmental Specialist at Green Acres, that additional soil investigation at the Closter Swim Club is not an allowable Green Acres cost and is considered site remediation (Copy to Borough Engineer, Environmental Commission)	Borough Engineer Mayor/Grants Kashwick/ Environmental

12.	09/16/14	09/16/14	Katherine Friese, Closter Farmers Market	*Request for permission to have scarecrows from “Scarecrows Walk of Fame” displayed on Main Street lamp posts on 10/13/14 (Copy to Glenn Parsells, Tony Lupardi, William Dahle III, Chief Kaine)	Administrator/ Possible approval to be granted upon receipt of approval of insurance requirements from Risk Management Consultant
13.	09/17/14	09/17/14	egg@dca.state.nj.us to lcastano@closternj.us	*Reminder re Integrity Oversight Monitor Law (PL 2013, CH 37)	

ALSO DISTRIBUTED:

Unapproved Minutes of Regular Meeting held September 10, 2014

Unapproved Notes of Work Session held September 10, 2014