

MAYOR AND COUNCIL  
BOROUGH OF CLOSTER

REGULAR MEETING AGENDA – AUGUST 28, 2013 - 7:30 P.M.

1. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Notice of Meetings which was published in The Record and the Star Ledger issues of January 8, 2013, was posted on the Municipal Clerk's bulletin board and has remained continuously posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

2. ROLL CALL

3. MAYORAL APPOINTMENTS (NON-SALARIED) TO THE FOLLOWING BOARDS/COMMISSIONS:

<u>OFFICE</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRATION</u>
ENVIRONMENTAL COMMISSION			
Alt. No. 2	_____	2 Years	12/31/14

4a. VOTE ON CONSENT AGENDA ITEMS

5. INTRODUCTION OF THE FOLLOWING ORDINANCE – PUBLIC HEARING AND ADOPTION 9/25/13 @8:00 P.M. OR AS SOON THEREAFTER AS THE MATTER MAY BE HEARD (Received from Borough Attorney 8/15/13):

ORDINANCE NO. 2013:1150, “AN ORDINANCE AMENDING CHAPTER 87 OF THE CODE, BUSINESS AND RESIDENTIAL CERTIFICATES OF OCCUPANCY”

RESOLUTIONS

6. RESOLUTION MEMORIALIZING ACTION TAKEN AT THE REGULAR MEETING HELD JULY 24, 2013 AUTHORIZING THE MAYOR, BOROUGH ATTORNEY AND BOROUGH ADMINISTRATOR TO ENTER INTO NEGOTIATIONS WITH PROPERTY OWNERS OF 421 DURIE AVENUE, BLOCK 1003, LOT 21 BOROUGH OF CLOSTER, NEW JERSEY (Received from Borough Attorney 7/30/13/ Adjourned from RM 8/14/13)

7. RESOLUTION AWARDED A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL RESIDENTIAL APPRAISAL SERVICES TO IZENBERG APPRAISAL ASSOCIATES FOR THE REMAINDER OF 2013 IN CONJUNCTION WITH ASSESSMENT OF REAL PROPERTY IN THE BOROUGH WITH THE FEE SCHEDULE FOR RESIDENTIAL APPRAISAL WORK TO BE THE SAME AS THE CURRENT RESIDENTIAL APPRAISER CHARGES (Received from Borough Attorney 8/15/13)

8. RESOLUTION AUTHORIZING THE DEPUTY TREASURER TO RELEASE AND RETURN REMAINING ZONING BOARD OF ADJUSTMENT LEGAL ESCROW FEES IN THE AMOUNT OF \$1,812.00 TO APPLICANT: TIGER KIM'S TAE KWON DO CENTER, FOR BLOCK 1306 LOT 3, 11 HOMANS AVENUE (Received from Deputy Treasurer 8/22/13)

9. RESOLUTION AUTHORIZING MAYOR AND ADMINISTRATOR TO APPLY FOR AND OBTAIN A GRANT IN THE AMOUNT OF APPROXIMATELY \$5,000.00 FROM THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS TO CARRY OUT A PROJECT TO ENHANCE RECREATIONAL ACTIVITIES OF THE CLOSTER RECREATION COMMISSION CHALLENGER PROGRAM (2014 ROID GRANT) (Received from Administrator 8/22/13)

10. RESOLUTION AUTHORIZING THE INSTALLATION OF DRUG FREE SCHOOL ZONE SIGNS AT VARIOUS LOCATIONS IN CLOSTER BOROUGH PURSUANT TO N.J.S.A. 2C:35-7 (Received from Administrator 8/22/13)

11. RESOLUTION APPOINTING LORETTA CASTANO AS ACTING BOROUGH ADMINISTRATOR WITHOUT ADDITIONAL COMPENSATION FROM SEPTEMBER 21, 2013 TO SEPTEMBER 30, 2013 DUE TO THE ABSENCE OF THE BOROUGH ADMINISTRATOR (Received from Administrator 8/22/13)

12. RESOLUTION AUTHORIZING CONSUMPTION OF ALCOHOLIC BEVERAGES DURING CERTAIN LABOR DAY ACTIVITIES TO BE PREPARED BY BOROUGH ATTORNEY

13. *POSSIBLE* RESOLUTION AUTHORIZING BOSWELL ENGINEERING TO SURVEY AND STAKE WESTMINSTER AVENUE TO DELINEATE THE BOROUGH'S PROPERTY AND RIGHT-OF-WAY FOR AN ESTIMATED COST NOT TO EXCEED \$6,000.00 (Received from Borough Attorney 8/22/13)

CLOSTER MAYOR AND COUNCIL  
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4a. VOTE ON CONSENT AGENDA ITEMS (Continued)

RESOLUTIONS (Continued)

14. RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED COOPERATIVE PRICING SYSTEM VENDORS PURSUANT TO N.J.S.A. 40A:11-11, CHEVROLET TAHOE SSV, AS FOLLOWS: Commodity/Service: (1) Chevrolet Tahoe SSV 4 Door; Vendor: Mall Chevrolet, 75 Haddonfield Road, Cherry Hill, NJ 08002; Contract #: Cranford Police Cooperative Pricing System #47-CPCPS, Item #10; Max Amt: \$29,101.00; Period: 9/1/12 to 8/31/13 (Received from Administrator 8/23/13)

MOTIONS

15. MOTION APPROVING THE FOLLOWING MINUTES (Distributed 8/2/13/Adjourned from RM 8/14/13) ABSTENTIONS: GLIDDEN, BARAD:  
 a. REGULAR MEETING HELD 7/24/13  
 b. WORK SESSION HELD 7/24/13

16. MOTION APPROVING THE FOLLOWING MINUTES (Distributed 8/23/13) ABSTENTIONS: GLIDDEN, KASHWICK, LATNER:  
 a. REGULAR MEETING HELD 8/14/13  
 b. WORK SESSION HELD 8/14/13

17. MOTION GRANTING APPROVAL FOR USE OF FIRE PREVENTION VEHICLES (771 AND 775), FIRE CHIEF'S VEHICLE (751), AND SUPPORT VEHICLE (767) FOR THE PURPOSE OF ATTENDING THE NJ STATE FIREMEN'S CONVENTION IN WILDWOOD, NJ, FOR THE DATES OF 9/12/13, 9/13/13, 9/14/13 and 9/15/13 (2. M.L. 8/15/13)

18. MOTION APPROVING APPOINTMENTS TO THE FOLLOWING BOARDS/COMMISSIONS:

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRATION</u>
BOROUGH HISTORIAN	<u>William Cahill</u> (non-acceptance)	_____	1 Year	12/31/13
HISTORIC PRESERVATION COMMISSION Member	<u>Stuart Tray (Class A)</u> (non-acceptance)	_____	4 Years	12/31/16
IMPROVEMENT COMMISSION Liaison	<u>Irene Stella</u> (resigned)	_____	2 years unexp. (Stella) to	12/31/13
Member	<u>Tina Stratton</u> (non-acceptance)	_____	2 Years	12/31/14
Member	<u>(Cherylin Clarke)</u> (resigned)	_____	2 Years unexp. (Clarke) to	12/31/13
Alt. No. 1	<u>Shiran Slutzky</u> (resigned)	_____	2 Years unexp. (Slutzky) to	12/31/13
Alt. No. 2	<u>Wilson Reimers</u> (non-acceptance)	_____	2 Years	12/31/14

19. MOTION GRANTING APPROVAL FOR THE ANNUAL BLOCK PARTY TO BE HELD ON WHITNEY STREET ON SUNDAY, 10/6/13, FROM 1 P.M. TO 7 P.M.; RAIN DATE: SUNDAY, 10/13/13; AND FOR BLOCKADES BE PLACED AT BOTH ENDS OF WHITNEY STREET (BETWEEN HIGH STREET AND DEMAREST AVENUE) 4. M.L. 8/15/13

20. MOTION GRANTING APPROVAL FOR THE FOLLOWING LABOR DAY ACTIVITIES IN CELEBRATION OF CLOSTER DAY, SUNDAY, 9/1/13; RAIN DATE: SATURDAY, 9/7/13 (Approvals received from Risk Management Consultant and MEL/JIF - rec' from Administrator 8/20/13): NJ PARTYWORKS (AKA PEOPLE PLEASERS) (RIDES AND AMUSEMENTS); INTERNATIONAL FIREWORKS; HORIZON ENTERTAINMENT (MAGICIAN); THE WILLIES BAND; ECHO LAKES STABLE; LERANT BAND (Approval rec'd from Administrator 8/21/13); ANGELINA'S (FOOD VENDOR) (Approval rec'd from Board of Health 8/22/13)

21. REPORTS  
 (None received at the time of preparation of this Agenda)

CLOSTER MAYOR AND COUNCIL  
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- 4b. VOTE ON ITEMS REMOVED FROM THE CONSENT AGENDA
- 22. OPEN MEETING TO PUBLIC FOR ANY MATTER, PER N.J.S.A. 10:4-12 (a)  
(Subject to 5-minute limit per By-Laws General Rule No.11)
- 23. ANY OTHER MATTER WHICH MAY COME BEFORE THE GOVERNING BODY
- 24. ADJOURNMENT

ALL BUSINESS WILL TERMINATE AT 11:00 P.M.

MAYOR AND COUNCIL  
BOROUGH OF CLOSTER

WORK SESSION AGENDA – AUGUST 28, 2013 - 7:30 P.M.

1. PLEDGE OF ALLEGIANCE
2. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Notice of Meetings which was published in The Record and the Star Ledger on January 8, 2013, was posted on the Municipal Clerk's bulletin board and has remained continuously posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

3. ROLL CALL
4. REVIEW AND DISCUSSION OF COMMUNICATION ITEMS
  - a. MAIL LIST OF AUGUST 15, 2013
  - b. MAIL LIST OF AUGUST 22, 2013
5. REVIEW AND DISCUSSION OF CONSENT AGENDA ITEMS FROM REGULAR MEETING  
(Refer to Regular Meeting Agenda of August 28, 2013)
6. COMMITTEE REPORTS
  - A. FINANCE AND TECHNOLOGY - DOLSON (GLIDDEN/KASHWICK)
    - 1) STATUS REPORT RE CLOSTER WEBSITE
    - 2) REPORT
  - B. PUBLIC SAFETY - GLIDDEN (LATNER/BARAD)
    - 1) REPORT
  - C. PUBLIC WORKS - LATNER (DOLSON/GLIDDEN)
    - 1) REPORT
  - D. ORDINANCES - BARAD (KASHWICK/AMITAI)
    - 1) REPORT RE ORDINANCE COMMITTEE MEETINGS
  - E. HUMAN RESOURCES - KASHWICK (DOLSON/LATNER)
    - 1) REPORT RE PERSONNEL COMMITTEE MEETINGS
    - 2) REPORT
  - F. LAND USE AND CONSTRUCTION – AMITAI (BARAD/DOLSON)
    - 1) REPORT

CLOSTER MAYOR AND COUNCIL  
WORK SESSION AGENDA – AUGUST 28, 2013 - 7:30 P.M.

7. OLD BUSINESS
  - a. PRESENTATION BY SENIOR REPRESENTATIVE FOR CLARKE CATON HINTZ, ARCHITECTS FOR BOROUGH HALL EXTERIOR @ APPROXIMATELY 7:30 P.M. (Requested by Administrator 8/8/13/Adjourned from WS 8/14/13)
8. NEW BUSINESS
9. OPEN MEETING TO THE PUBLIC FOR ANY MATTER PER NJSA 10:4-12(A) (SUBJECT TO A 5-MINUTE LIMIT PER GENERAL RULE NUMBER 11) EXCEPT FOR ITEMS SCHEDULED FOR PUBLIC HEARING AT THE REGULAR MEETING
10. DISCUSSION OF PUBLIC COMMENTS, IF APPROPRIATE
11. ANY OTHER MATTER WHICH MAY PROPERLY COME BEFORE THE GOVERNING BODY
12. ADJOURNMENT

**MAIL LIST**  
AUGUST 15, 2013

NO.	DATE REC'D	DATE	FROM	SUBJECT *COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1.	08/08/13          08/13/13	08/08/13          08/13/13	William G. Dressel, Jr., Executive Director, NJS League of Municipalities, to Borough Clerk	*League Advisories re: a. Governor Signs Legislation I. Cluster Development II. Exemption to development regulation for raising certain structures III. Established the Disaster Relief Emergency Financing Program within New Jersey Environmental Infrastructure Trust Financing Programs IV. EMT and Mobile Intensive Care Paramedic Certification for Certain Veterans V. Creation of Craft Distillery License VI. Cable Television Outage Compensation b. Governor Signs Gun Control Bills c. 2013 League Conference Resolutions d. I. Affordable Care Act Free Online Information Session Scheduled II. A-3730, Extending Certain Deadlines in the Interest Arbitration Process III. 2013 League Conference Session CEU and Attendance Verification Procedures e. IMPORTANT LEAGUE UPDATES:	Administrator/ Insurance
2.	08/12/13	08/10/13	Kevin Whitney, Fire Official	*Request for Use of Vehicles 751, 767, 771 & 775 to attend the NJ State Firemen's Convention in Wildwood, NJ for the dates of 9/12-9/15 (Copy to Glenn Parsells)	RM Agenda 8/28/13
3.	08/12/13	08/07/13	Anthony L. Marchetta, Executive Director, New Jersey Housing Mortgage Finance Agency (HMFA), to Mayor Heymann	*Announcing HMFA launching of Sandy Homebuyer Assistance Program (SHAP) providing forgivable mortgage assistance to qualified borrowers displaced by Sandy for purchase of a home in (Bergen) County; and requesting assistance in promoting the program; further information at <a href="http://www.njhousing.gov">www.njhousing.gov</a> - Flyers and handout postcards enclosed – posted 8/15/13 (Original flyer to Mayor)	Mayor Administrator/for Borough Website

4.	08/12/13 Hand del'd	08/12/13	Suzanne Sarier, 19 Whitney Street	*Request for permission to conduct annual block party on Sunday, 10/6/13, from 1 p.m. to 7 p.m.; Rain Date: Sunday, 10/13/13; and for blockades to be placed at both ends of Whitney Street (between High Street and Demarest Avenue) (Copy to Glenn Parsells, Chief Kaine, William Dahle, III)	RM Agenda 8/28/13
5.	08/15/13	08/05/13	Susan Crosman, RMC, Borough Clerk, Borough of Demarest, to Borough of Closter	*Resolution Supporting Additional Research and Public Input Prior to Northern Valley Regional High School District's Drafting and Adoption of a Random Drug Testing Policy Until Further Information, Research and Public Input is Received	
6.	08/15/13	08/12/13	Michael Russo, Director, NJ Department of Transportation, Division of Local Aid & Economic Development, to Mayor c: Municipal Clerk Municipal Engineer	*Letter inviting recipients of federal funds on local projects to attend a presentation by the Federal Highway Administration (FHWA) regarding construction inspection and federal requirements for the construction project; AND requesting RSVP with preferred location, date and number of persons attending by 8/30/13	Mayor Borough Engineer Administrator
7.	08/15/13	08/15/13	David B. Hollenbeck, Regional Public Affairs Manager – PSE&G, Bergen County	*NJ Tree Foundation Fall 2013 Newsletter (Copy to Shade Tree Commission)	Kashwick/ Shade Tree

**MAIL LIST**  
AUGUST 22, 2013

NO.	DATE REC'D	DATE	FROM	SUBJECT	*COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1.	08/13/13	08/13/13	Veronica Thwing for Stacey DeLorenzo, 369 Closter Dock Road	*Requesting assistance regarding Property Maintenance Violation (Copy to Construction Official)		Amitai/Building Dept.
2.	08/19/13	08/14/13	Michael R. Dressler, Bergen County Surrogate, Bergen County Surrogate's Court to Borough of Closter	*Offer to schedule speaking engagement to discuss serious issues i.e. wills, probate procedures, administration of estates, etc. (Copy to Bill Brewster)		
3.	08/19/13	08/19/13	Lauren St. Helaine, Executive Assistant, Office of the County Executive, County of Bergen, to <a href="mailto:boroclerk@closterboro.com">boroclerk@closterboro.com</a>	*PRESS RELEASE: Bergen County Executive Kathleen A. Donovan Encourages Employers and Seekers to Attend Summer Job Fair; taking place at Bergen Community College on Tuesday, 9/10/13 from 9 a.m. to 3 p.m. (Posted on Municipal Clerk's bulletin board 8/22/13)		
4.	08/20/13	08/15/13	Michele DiIorgi, Clerk to the Board of Chosen Freeholders, to Borough Clerk	*a. Certified copy of the following ordinance adopted 8/14/13 (Introduction not rec'd): <u>No. 13-20</u> : Guaranty Ordinance Securing the Bergen County Improvement Authority's Governmental Loan Revenue Bonds, Series 2013 (Bergen County Guaranteed) (Borough of East Rutherford Refunding Project) in an Aggregate Principal Amount Not Exceeding \$13,000,000 b. Certified copy of the following ordinance introduced 08/14/13; public hearing scheduled to be held 9/3/13: <u>No. 13-21</u> : Guaranty Ordinance Securing the Bergen County Improvement Authority's Capital Equipment Lease Program in an Aggregate Principal Amount Not Exceeding \$15,000,000		
5.	08/20/13	08/20/13	William G. Dressel, Jr., Executive Director, NJS League of Municipalities, to Borough Clerk	*League Advisory re: a. Recap of August 19 Senate Voting Session b. Governor Takes Action on Various Bills I. Bill signed requiring home improvement contractors to display State issued identification badge II. Governor conditionally vetoes Logging Bill III. Governor vetoes bill requiring SHBP and SEHBP coverage for alcoholism, other substance use disorders and non-biologically based mental illness IV. Governor vetoes bill establishing county-wide purchasing system for food and custodial services		Borough Attorney



	08/21/13	08/21/13		<p>V. Governor vetoes revisions to the Shore Protection Funding Criteria</p> <p>VI. Governor vetoes bill that would have allowed development on piers in certain coastal high hazard areas in urban municipalities</p> <p>c. New Content on DLGS Web Site</p> <p>d. A-3764, Snow Removal Trust Funds</p> <p>e. New Jersey Insurer Offers Free Teen Driver Safety Program</p>	
6.	08/20/13	08/20/13	Gwen Cogan Brunelli, Verizon FiOS TV Franchise Acquisition Mngmt, to Municipal Clerk	*Filing of Application of Verizon New Jersey Inc. for A Renewal of a System-wide Cable Television Franchise with the Office of Cable Television – letter only! COMPLETE RENEWAL APPLICATION ON FILE IN THE BOROUGH CLERK'S OFFICE	Barad/Cable TV Advisory
7.	08/21/13	08/16/13	R. Thurman Barnes, Area Director Government & Public Affairs, Cablevision, to Lawanda R. Gilbert, Acting Director, NJ Board of Public Utilities, Office of Cable Television c: All affected municipalities	*MSG Varsity Changes effective 8/28/13	Barad/Cable TV Advisory
8.	08/22/13	08/22/13	Paul Demarest, Board Coordinator, Zoning Board of Adjustment, to:  c: Zoning Officer Borough Clerk Deputy Treasurer	*Certified copies of Resolutions memorialized 8/21/13 approving the following applications: a. Birain & Bijal Parikh, re 74 Taylor Drive (Block 2204/Lot 9) b. Jordan Yuelys, Esq., re Topalian, 93 Venus Drive (Block 2010/Lot 3) c. Mark Madaio, Esq., re Desan Enterprises, Inc., 170 & 176 Closter Dock Road (Block 1301/Lots 10 & 11)	Dolson/Zoning
9.	08/22/13	08/19/13	Fred Semrau, Esq., General Counsel, PERMA Risk Management Services, to Member Municipalities and Housing Authorities	*Clarifying notification re Super Storm Sandy Flood Loss Claims Due Date of 9/1/13 with local Joint Insurance Fund and questions regarding extension to report information (See also 6. M.L. 7/11/13)	

**ALSO DISTRIBUTED:**

Unapproved Minutes of Regular Meeting held August 14, 2013

Unapproved Minutes of Work Session held August 14, 2013