

MAYOR AND COUNCIL  
BOROUGH OF CLOSTER

REGULAR MEETING AGENDA – MARCH 14, 2012 - 7:30 P.M.

1. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Notice of Meetings which was sent to The Record and published on January 6, 2012 and to the Star Ledger and published on January 7, 2012, was posted on the Municipal Clerk’s bulletin board and has remained continuously posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

2. ROLL CALL

3. POSSIBLE INTRODUCTION OF THE FOLLOWING ORDINANCE - PUBLIC HEARING, 4/11/12 @8:00 P.M. OR AS SOON THEREAFTER AS THE MATTER MAY BE HEARD  
(Requested by Administrator 3/8/12):

ORDINANCE NO. 2012:1119, “BOROUGH OF CLOSTER CALENDAR YEAR 2012 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14) - AMOUNT TO BE PROVIDED BY AUDITOR

4. POSSIBLE RESOLUTION INTRODUCING THE 2011 MUNICIPAL BUDGET - PUBLIC HEARING – 4/11/12 @8:00 P.M. OR AS SOON THEREAFTER AS THE MATTER MAY BE HEARD (Requested by Administrator 3/8/12) - TO BE PREPARED BY AUDITOR

5. MAYORAL APPOINTMENTS (NON SALARIED) TO THE FOLLOWING COMMISSIONS  
(Not made at the Reorganization Meeting held 1/3/12/Adjourned from RM 1/11/12; RM 1/25/12; RM 2/8/12; 2/22/12):

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRATION</u>
ENVIRONMENTAL COMMISSION Alt. No. 2	(Adam Nock resigned)	_____	2 Year un-expired to	12/31/12
SHADE TREE COMMISSION Alt. No. 2	Kathi Cochran	_____	4 Year	12/31/15

6. PUBLIC HEARING AND ADOPTION OF THE FOLLOWING ORDINANCE @ 8:00 P.M. OR AS SOON THEREAFTER AS THE MATTER MAY BE HEARD:

The following Ordinance was introduced at the Regular Meeting held 2/8/12 and was published in The Record on 2/14/12 as stated in the printers affidavit of publication. Reprint of this Ordinance was posted on the Municipal Bulletin Board in accordance with Statutory requirements and copies have been made available to the general public:

ORDINANCE NO. 2012:1117, “REFUNDING BOND ORDINANCE OF THE BOROUGH OF CLOSTER, IN THE COUNTY OF BERGEN, NEW JERSEY, PROVIDING FOR THE REFUNDING OF CERTAIN GENERAL OBLIGATION BONDS OF THE BOROUGH AND APPROPRIATING AN AMOUNT NOT EXCEEDING \$5,000,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$5,000,000 REFUNDING BONDS OF THE BOROUGH OF CLOSTER FOR FINANCING THE COST THEREOF”

7a. VOTE ON CONSENT AGENDA ITEMS

RESOLUTIONS

8. BILL RESOLUTION – MARCH 15, 2012 TO BE PREPARED BY DEPUTY TREASURER

9. RESOLUTION AUTHORIZING A CROWN CASTLE LEASE AMENDMENT (Requested by Administrator 2/3/12) TO BE PREPARED BY BOROUGH ATTORNEY (Adjourned from RM 2/8/12; RM 2/22/12)

CLOSTER MAYOR AND COUNCIL  
REGULAR MEETING AGENDA – MARCH 14, 2012 - 7:30 P.M.

7a. VOTE ON CONSENT AGENDA ITEMS (Continued)

RESOLUTIONS (Continued)

10. RESOLUTION GRANTING APPROVAL FOR RELEASE AND RETURN OF THE REMAINING ZONING BOARD OF ADJUSTMENT LEGAL ESCROW FEES IN THE AMOUNT OF \$432.60 TO APPLICANT, RITA DALTO FOR SUCCESSFUL COMPLETION OF SERVICES RENDERED FOR BLOCK 904, LOT 9 (Received from Deputy Treasurer 2/29/12)
11. RESOLUTION AWARDED NEW ELECTRONICS RECYCLING CONTRACT WITH eREVIVAL OF GARFIELD, NJ, AN NJDEP REGISTERED UNIVERSAL WASTE HANDLER FOR RECYCLING OF ELECTRONIC EQUIPMENT, FOR A 3-YEAR PERIOD WITH AN OPTION FOR TWO, 1-YEAR EXTENSIONS AT THE DISCRETION OF THE BOROUGH FOR THEIR BEST QUOTATION OF \$.05 PER POUND (\$100.00 PER TON) FOR ITEMS PICKED UP (Received from Administrator 3/1/12)
12. RESOLUTION SETTING FEE FOR SEWER SERVICE TO ALPINE PROPERTIES - 2012 ANNUAL RATE OF \$805.00 (Received from Administrator 3/1/12)
13. RESOLUTION OPPOSING ASSEMBLY BILL A-1338 AND SENATE BILL S-743, EXTENDING AND EXPANDING PERMIT EXTENSION ACT OF 2008 (Received from Mayor 3/8/12)
14. RESOLUTION AUTHORIZING DEPUTY TREASURER TO ISSUE A REFUND CHECK IN THE AMOUNT OF \$66,534.35 TO JOHN FINAN FOR REDEMPTION OF TAX SALE CERTIFICATE #08-00006 FOR BLOCK 2001, LOT 13, ALSO KNOWN AS 32 RUTGERS STREET, SOLD AT THE MUNICIPAL TAX SALE HELD 6/19/08 FOR 2007 DELINQUENT TAXES (Received from Collector 3/7/12)
15. RESOLUTION REQUESTING APPROVAL OF THE DIRECTOR OF THE DIVISION OF LOCAL GOVERNMENT SERVICES TO ESTABLISH A DEDICATED TRUST BY RIDER FOR IMPROVEMENTS OF MUNICIPAL SIDEWALKS AND CURBS PURSUANT TO N.J.S.A. 40:65 ET AL (Received from Borough Attorney 3/8/12)
16. RESOLUTION REQUESTING APPROVAL OF THE DIRECTOR OF THE DIVISION OF LOCAL GOVERNMENT SERVICES TO ESTABLISH A DEDICATED TRUST BY RIDER FOR IMPROVEMENTS OR CREATION OF MUNICIPAL PARKING SPACES PURSUANT TO N.J.S.A. 40:55 D-42 (Received from Borough Attorney 3/8/12)
17. RESOLUTION AUTHORIZING THE ADVERTISEMENT OF BIDS FOR THE LEASE OF A PORTION OF LAND NEAR THE EXISTING CELLULAR TOWER IN THE BOROUGH (Received from Borough Administrator 3/8/12)
18. RESOLUTION AUTHORIZING AN AMENDMENT TO THE CONTRACT WITH BOSWELL ENGINEERING TO PROVIDE ENGINEERING SERVICES IN CONJUNCTION WITH A BERGEN COUNTY OPEN SPACE TRUST FUND GRANT (in the amount of \$68,100.00) FOR SCHAUBLE FIELD IMPROVEMENTS (Additional professional services in an amount not to exceed \$8,000.00/per proposal dated 2/27/12) (Received from Administrator 3/8/12)
19. RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE CONTRACT VENDORS PURSUANT TO N.J.S.A. 40A:11-12a AS FOLLOWS (Received from Administrator 3/8/12): Commodity/Service: Radio Communication Equipment & Accessories; Vendor: Motorola Communications & Electronics Inc., PO Box 30, Bordentown, NJ 08505-0305; State Contract #: A53804; Max Amt: \$2,978.73; Commodity/Service: Office Supplies & Equipment; Vendor: Bank of America/Staples 415256, ACH Electronic Payment, 500 Staples Drive, Framingham, MA 01702; State Contract #: A77249; Max Amt: \$7,500.00
20. RESOLUTION AUTHORIZING AUTO EXPENSE STIPENDS FOR CALENDAR YEAR 2011 IN THE AMOUNT OF \$400.00 TO MARIA PASSAFARO, MICHAELA TOMANOVA AND LI-TONG CHIANG AND \$240.00 TO DOROTHY WOODS (Received from Administrator 3/8/12)

CLOSTER MAYOR AND COUNCIL  
REGULAR MEETING AGENDA – MARCH 14, 2012 - 7:30 P.M.

7a. VOTE ON CONSENT AGENDA ITEMS (Continued)

RESOLUTIONS (Continued)

21. *POSSIBLE* RESOLUTION RE DESIGNATION OF AME ZION CHURCH (Requested by Councilman Kashwick RM 2/22/12)

MOTIONS

22. MOTION APPROVING THE FOLLOWING MAYOR AND COUNCIL MINUTES (Distributed via e-mail on 3/2/12) ABSTENTIONS: GLIDDEN/LATNER:

- a. REGULAR MEETING OF FEBRUARY 22, 2012
- b. WORK SESSION MEETING OF FEBRUARY 22, 2012

23. MOTION APPROVING THE FOLLOWING *NON-SALARIED* APPOINTMENTS/BOARDS AND COMMISSIONS (Not made at the Reorganization Meeting held 1/3/12/Adjourned from RM 1/11/12; RM 1/25/12; RM 2/8/12; 2/22/12):

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRATION</u>
IMPROVEMENT COMMISSION				
Member	Wilson Reimers	_____	2 Year	12/31/13
Alt. No. 1	Donna Arbietman	_____	2 Year	12/31/13

24. MOTION GRANTING APPROVAL FOR CLOSTER PTO TO CONDUCT ON PREMISE 50/50 CASH RAFFLE AT TENAKILL MIDDLE SCHOOL, 275 HIGH STREET ON FRIDAY, 4/27/12, FROM 7:00 P.M. - 11:00 P.M.; DRAWING TO BE HELD: 10:30 P.M. (Completed application filed and appropriate fees paid 3/6/12)

25. MOTION GRANTING APPROVAL FOR HADASSAH PARAMUS BAT SHEVA CHAPTER TO CONDUCT ON PREMISE DRAW RAFFLE AT TEMPLE EMANU-EL, 180 PIERMONT ROAD; ON THURSDAY, APRIL 26, 2012; FROM 6:00 P.M. TO 11:00 P.M.; DRAWINGS TO COMMENCE AT 7:30 P.M. (Completed application filed and appropriate fees paid 3/7/12)

26. REPORTS

- a. CONSTRUCTION OFFICIAL – FEBRUARY 2012 (Received 3/2/12)
- b. CHIEF OF POLICE - FEBRUARY 2012 (Received 3/8/12)

7b. VOTE ON ITEMS REMOVED FROM THE CONSENT AGENDA

27. OPEN MEETING TO PUBLIC FOR ANY MATTER, PER N.J.S.A. 10:4-12 (a) (Subject to 5-minute limit per By-Laws General Rule No.11)

28. ANY OTHER MATTER WHICH MAY COME BEFORE THE GOVERNING BODY

29. ADJOURNMENT

CLOSTER MAYOR AND COUNCIL  
REGULAR MEETING AGENDA – MARCH 14, 2012 - 7:30 P.M.

MAYOR AND COUNCIL  
BOROUGH OF CLOSTER

WORK SESSION AGENDA – MARCH 14, 2012 - 7:30 P.M.

1. PLEDGE OF ALLEGIANCE
2. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Notice of Meetings which was sent to The Record for publication on January 6, 2012 and The Star Ledger on January 7, 2012, posted on the Municipal Clerk's bulletin board and has remained posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

3. ROLL CALL
4. REVIEW AND DISCUSSION OF COMMUNICATION ITEMS
  - a. MAIL LIST OF FEBRUARY 23, 2012
  - b. MAIL LIST OF MARCH 1, 2012
  - c. MAIL LIST OF MARCH 8, 2012
5. REVIEW AND DISCUSSION OF CONSENT AGENDA ITEMS FROM REGULAR MEETING  
(Refer to Regular Meeting Agenda of March 14, 2012)

6. PROFESSIONAL REPORTS

- A. BOROUGH ATTORNEY

- 1) SUSTAINABLE DEVELOPMENT ORDINANCE (Requested by Borough Attorney 4/6/11)
- 2) STATUS REPORT RE CROWN CASTLE PROPOSAL
- 3) REPORT

- B. BOROUGH ENGINEER

- 1) STATUS REPORT RE 2009 SAFE STREETS TO SCHOOL SIDEWALK PROJECT NJDOT \$275,000 - Authorization to proceed rec'd 8/9/11; Awarded to Marini Bros. Construction Co., Inc. at RM 10/12/11
- 2) STATUS REPORT RE HERBERT AVENUE IMPVTS., SECTION 4 (2011 NJDOT Municipal Aid - \$145,846; Closter - \$5,000), MEMORIAL FIELD BASKETBALL COURT IMPROVEMENTS (2009 Bergen County Open Space Trust Fund \$37,500/Closter Open Space Trust Fund \$37,500) AND RUCKMAN ROAD IMPROVEMENTS & CRACK SEALING (remaining Funds from 2009 Road Improvement Program - \$51,895) Contract awarded (RM 4/26/11) to AJM Contractors
- 3) STATUS REPORT RE DREDGING AND RESTORATION OF RUCKMAN POND, BLOCK 1901, LOT 1 (RM 6/8/11)
- 4) REPORT

7. REPORTS

A. BOROUGH ADMINISTRATOR

- 1) STATUS REPORT RE BOROUGH WEB SITE
- 2) STATUS REPORT RE FOLLOWING INSURANCE MATTER(S):
  - a. Report re follow up of insurance requirements for use of Senior Center (WS 10/26/11)
  - b. Report re follow up of following Mail List requests:
    1. American Cancer Society (3. M.L. 11/10/11) request to conduct 25<sup>th</sup> Annual George Washington Bridge Challenge partially through the Borough on 6/10/12
    2. American Diabetes Association (7. M.L. 11/10/11) request to conduct Tour de Cure partially through the Borough on 6/3/12
    3. St. Paul's Anniversary Committee (9. M.L. 1/19/12) request to hold a block party on 9/9/12, time TBA
    4. Annual Jerry Fink z"l Memorial Run/Walk (2. M.L. 2/9/12) partially through the Borough on 5/6/12
    5. Demarest Swim Club request to hold 1<sup>st</sup> Annual Charity Sprint Triathlon Race partially through the Borough on 6/3/12 (5. M.L. 2/2/12)
- 3) FOLLOW UP REPORT RE ROLL OFF TRUCK (Contract received 6/23/11)
- 4) STATUS REPORT RE PREPARATION OF SPECIFICATIONS FOR ADVERTISEMENT OF BIDS FOR SANITATION/TRASH COLLECTION (RM 1/26/11)
- 5) REPORT RE STATUS OF STREET SWEEPER (CONTRACT AWARDED/RM 12/14/11)
- 6) STATUS REPORT RE REQUEST FROM RECREATION COMMISSION (4. M.L. 11/17/11) TO REMOVE "DANGEROUS TREES" IN THE PARKS
- 7) STATUS REPORT RE FOLLOW UP OF REQUEST BY CONSTRUCTION OFFICIAL FOR APPOINTMENT OF BACK-UP ELECTRICAL INSPECTOR ON PER DIEM BASIS (1.M.L. 12/1/11/WS 11/21/11)
- 8) STATUS REPORT RE: NEW ROOF AND CHIMNEY/MASONRY WORK/MAC BAIN FARM HOUSE (WS 12/14/11)
- 9) REPORT RE BID OPENING FOR 2012 RECREATION FIELD MAINTENANCE AND 2012 RECREATION UNIFORMS
- 10) REPORT RE PREPARATIONS FOR BID OPENING TO BE HELD 3/15/12 @RE CONSOLIDATION STUDY (RFP published in The Record 2/14/12)
- 11) REPORT

B. BOROUGH CLERK

- 1) STATUS REPORT RE 2012 APPOINTMENTS
- 2) STATUS REPORT RE 2012 OATHS OF OFFICE
- 3) STATUS REPORT RE 2012 LICENSES
- 4) STATUS REPORT RE 2012 MEETING DATES
- 5) STATUS REPORT RE FINANCIAL DISCLOSURE STATEMENTS
- 6) STATUS REPORT RE PAPERLESS PACKETS
- 7) STATUS REPORT RE CODIFICATION
- 8) REPORT RE ELECTIONS
- 9) REPORT

7. REPORTS (Continued)

C. CHIEF OF POLICE

1) REPORT

D. MAYOR

1) STATUS REPORT RE FOLLOWING GRANTS:

a. FILED

1. 2012 ROID GRANT (REC OPPS FOR INDIVIDUALS WITH DISABILITIES DIFFERENTLY ABLED CHALLENGER RECREATION PROGRAM - \$10,000) Authorization for application RM 6/8/11
2. BERGEN COUNTY OPEN SPACE, RECREATION, FARMLAND AND HISTORIC PRESERVATION TRUST FUND GRANT – LAND ACQUISITION IN THE AMOUNT OF \$283,000 FOR THE PURCHASE OF BLOCK 1805, LOT 1, COMMONLY KNOWN AS THE CLOSTER SWIM CLUB AT BLANCH AVENUE (RM 8/10/11)
3. BERGEN COUNTY OPEN SPACE, RECREATION, FARMLAND AND HISTORIC PRESERVATION TRUST FUND GRANT – MUNICIPAL PARK IMPROVEMENTS – MATCHING GRANT IN THE AMOUNT OF \$40,000 FOR SCHAUBLE AND MEMORIAL PARK IMPROVEMENTS (RM 8/10/11)
4. NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION GREEN ACRES PROGRAM SUPPORTING THE DESIRE OF THE ENVIRONMENTAL COMMISSION TO OBTAIN A GRANT IN A MAXIMUM AMOUNT OF \$25,000 TO FUND THE EXTENSION OF THE CROSS CLOSTER TRAIL PROJECT; SAID GRANT PROGRAM REQUIRES A CASH MATCH OF 20% OF THE AMOUNT AWARDED OR A MAXIMUM AMOUNT OF \$6,250.00 (Authorized RM 2/8/12)
5. DEPARTMENT OF ENVIRONMENTAL PROTECTION IN AN AMOUNT NOT TO EXCEED \$3,000.00 TO FUND THE FOLLOWING PROJECT: COMMUNITY FORESTRY MANAGEMENT PLAN, GREEN COMMUNITIES GRANT (50% match of total project amount) (Authorized RM 2/22/12)

b. AWARDED

1. CDBG GRANT APPLICATION (\$20,000) TO IMPROVE ACCESSIBILITY TO THE CLOSTER PUBLIC LIBRARY (RM 8/11/10) (Award received 11.M.L. 7/7/11) (Contract authorized for execution/RM 10/12/11)
2. 2010 BERGEN COUNTY OPEN SPACE, RECREATION, FARMLAND AND HISTORIC PRESERVATION TRUST FUND GRANT APPLICATION (Municipal Park Improvement Program/Purchase of Playground Equipment/Memorial Park - \$37,500/match – RM 9/22/10) (Contract authorized for execution/RM 10/12/11)

c. TO BE FILED - To be announced by Mayor

2) REPORT

8. OLD BUSINESS

a. *POSSIBLE* DESIGNATION OF AME ZION CHURCH (Requested by Councilman Kashwick/RM 2/22/12)

b. REVIEW OF ADDITIONAL CHOICE RE NJDOT REPLACEMENT OF BUS SHELTER AT KNICKERBOCKER ROAD SOUTHBOUND DURIE AVENUE ORIGINAL CHOICE: “FRAME COLOR – DARK GREEN TRENTON STYLE” – APPROVED R.M. 2/22/12; FURTHER CHOICE TO BE MADE RE PANELS: GLASS OR METAL MESH.

CLOSTER MAYOR AND COUNCIL  
WORK SESSION AGENDA – MARCH 14, 2012 - 7:30 P.M.

9. NEW BUSINESS
10. OPEN MEETING TO THE PUBLIC FOR ANY MATTER PER NJSA 10:4-12(A) SUBJECT TO A 5-MINUTE LIMIT (PER GENERAL RULE NUMBER 11) EXCEPT FOR ITEMS SCHEDULED FOR PUBLIC HEARING AT THE REGULAR MEETING
11. DISCUSSION OF PUBLIC COMMENTS, IF APPROPRIATE
12. ANY OTHER MATTER WHICH MAY PROPERLY COME BEFORE THE GOVERNING BODY
13. ADJOURNMENT



**MAIL LIST**  
FEBRUARY 23, 2012

NO.	DATE REC'D	DATE	FROM	SUBJECT *COPY ATTACHED	AGENDA/COMMITTEE/ LIAISON
1.	02/16/12 02/17/12  02/21/12 02/22/12  02/23/12	02/16/12 02/17/12  02/21/12 02/22/12  02/23/12	William G. Dressel, Jr., Executive Director, NJS League of Municipalities, to Municipal Clerks	*League Alert(s) Re: a. Proper Flag Etiquette b. I. Recap of Assembly Voting Session II. S-768, Changes to Marriage/Civil Union License Issuance and Fees III. S-199, Protecting the Privacy of Accident Victims c. I. S-1566, the "New Jersey Residential Transformation Act" II. Update on Legal Challenges Involving Affordable Housing III. Municipal Housing Trust Funds d. Washington Watch - Federal Transportation Policy Debates Stall for President's Day Recess e. State Budget Proposal Coming Next Week - Property Tax Relief News Awaited f. 2012 Clean Communities Estimates Released - Closter \$13,230.54 g. CY 2012/SFY 2013 State Aid Formula Aid Notice (LFN 2012-16) h. October 2011 Snowstorm Mitigation Funds Available – Letter of Intent i. I. "Land Use Controls: Sustainable Energy Sources Present New Challenges" II. Please forward to your vendors III. Executive Leadership Training for Mayor's and Council Presidents IV. FY 2013 State Aid Released Budget Language for Best Practices Incentive	
2.	02/17/12	02/14/12	Raymond R. Jacobus, Assistant Superintendent for Business/Board Secretary, to Closter Borough Clerk	Informing at the 2/13/12 Special Meeting, the Northern Valley Regional High School District voted to move the School Election to November based on change in State law; Certified Resolution attached (Distributed 2/17/12) Posted 2/17/12	

3.	02/21/12	02/19/12	Chief Dennis Kaine, Closter Police Department, to Loretta Castano	*Letter from Evan Migliore regarding the restoration and expansion of the Schauble Memorial with rededication ceremony to be held Saturday, 3/3/12, rain or shine	
4.	02/17/12	02/17/12	Alicia Gambino, MA, MCHES, Director of Public Education, The New Jersey National Poison Information and Education System, to Borough Clerk	Requesting a proclamation be signed declaring March 18-24, 2012 as National Poison Prevention Week and requesting a copy of same be returned (Distributed 2/22/12)	RM 2/22/12
5.	02/21/12	02/17/12	Teresa Meierdierks, 99 Knickerbocker Road, to Mayor Heymann	*Thanking Officer Matthew Thornhill for volunteering his day off to assist in the setup and direction of a medical alert system (Copy to Chief Kaine)	Glidden/Public Safety
6.	02/21/12	02/15/12	Lisa Stern, Northeast Team, State of New Jersey Department of Environmental Protection, Green Acres Program, to Mayor	*Acknowledging receipt of request for additional Green Acres funding in the amount of \$500,000 50% matching grant for the project 0207-00-012, Brook's Farm Plan Acquisition	Mayor/Grants Kashwick/HPC
7.	02/22/12	February 2012	Robert T. Pollock, Manager - Transmission Permitting, Public Service Electric and Gas Company (PSE&G), to Borough Clerk	*Public Service Electric and Gas Company Application for Modified Freshwater Wetlands Statewide General Permit #2 for Installation of New Natural Gas Distribution Mains in Public Rights-Of-Way (for the PSE&G Natural Gas Distribution System); DLUR File No.: 0000-05-0036.1 FWW 070001, Notification of Municipal Clerks; Comments and information concerning the application may be made in writing within 30 days after the Department publishes notice of the application in the DEP Bulletin submitted with a copy of this letter - letter only! (2" THICK APPLICATION ON FILE IN BOROUGH CLERK'S OFFICE) Copy to Construction Official, Environmental Commission, Land Use Coordinator/Planning Board - letter only!)	Borough Engineer Kashwick/Environmental Amitai/Planning Board
8.	02/23/12	02/21/12	Joyce C. Santimauro, Municipal Clerk, Township of Wyckoff, to Loretta Castano	*Resolution in Opposition to Bergen County Freeholders Resolution 27-2012 which clarifies and defines the Bergen County policy regarding ownership, maintenance and repairs of bridge culverts	

9.	02/23/12	02/16/12	<p>Karen Mastriano, Clerk to the Board of Chosen Freeholders, to Municipal Clerk</p> <p>To Governor Chris Christie</p>	<p>* Certified copy of ordinance introduced 2/15/12 and scheduled for Public Hearing on 3/21/12:</p> <p>a. <u>No. 12-05</u>: Refunding of 2003 General Improvement and School Bonds</p> <p>b. Certified copies of Resolutions adopted 2/15/12:</p> <p>1) <u>No. 200-12</u>: Recognizing Read Across America 2012</p> <p>2) <u>No. 219-12</u>: Expressing sadness and deepest sympathy to the family and friends of Lance Cpl. Osbrany Montes De Oca</p> <p>3) <u>No. 220-12</u>: Supporting the nomination of Phillip H. Kwon to the N.J. Supreme Court</p>	
10.	02/23/12	02/22/12	<p>Arthur Ondish, League President, Mayor, Mount Arlington, NJS League of Municipalities, to Mayor</p>	<p>*18<sup>th</sup> Annual Mayors' Hall of Fame – Nominations due 8/13/12; Nomination Form enclosed; also enclosed brochure "Tips on How to Communicate with the Legislature"</p>	Mayor

**ALSO DISTRIBUTED:**

North Jersey Transportation Planning Authority *Communique - February 2012* (received 2/22/12)

**MAIL LIST**  
MARCH 1, 2012

NO.	DATE REC'D	DATE	FROM	SUBJECT *COPY ATTACHED	AGENDA/COMMITTEE/ LIAISON
1.	02/23/12 02/24/12  02/27/12   02/28/12 02/29/12  03/01/12	02/23/12 02/24/12  02/27/12   02/28/12 02/29/12  03/01/12	William G. Dressel, Jr., Executive Director, NJS League of Municipalities, to Municipal Clerks	*League Alert(s) Re: a. State Budget Goes to Legislature b. I. School Board Election Date Changes II. Trip to Turkey c. I. Changes to the DLGS website II. Executive Leadership Training for Mayor's and Council Presidents d. I. Use League Resource to Calculate State Skim Impact on your Property Taxpayers II. Updates to DLGS website e. Educational Foundation - "Land Use Controls: Sustainable Energy Sources Present New Challenges" (Copy to CFO) f. S-2 Shared Services Bill Advances g. S-533, "Common Sense Shared Services Act" Advances (Copy to Collector, Assessor, Treasurer/CFO, Public Works Manager) h. I. Important decision regarding OPRA and mailing lists II. League Professional Development Seminar - "Leaves of Absence in New Jersey - A Look at the Family Medical Leave Act, the New Jersey Family Leave Act, and ADA Compliance" III. League Professional Development Seminar: "Conflict Resolution During the Shared Service Process" i. I. March Grant Page Posted II. NJLM Educational Foundation Event "Land Use Controls: Sustainable Energy Sources Present New Challenges"	Borough Attorney/Borough Clerk
2.	02/24/12	02/16/12	Karen Mastriano, Clerk to the Board of Chosen Freeholders, to Municipal Clerk	Certified copies of Ordinances introduced on 2/1/12 and adopted 2/15/12 (See 9. M.L. 2/9/12) a. <u>No. 12-01</u> : County Pension Refunding Bond Ordinance a. <u>No. 12-02</u> : County Board of Social Services Pension Refunding Bond Ordinance a. <u>No. 12-03</u> : County Vocational School Pension Refunding Bond Ordinance a. <u>No. 12-04</u> : BCIA Guaranty Ordinance for Pension Refunding Obligations	

3.	02/24/12 02/27/12	02/24/12 02/27/12	<a href="mailto:egg@dca.state.nj.us">egg@dca.state.nj.us</a> to Municipal Clerk and Chief Financial Officer	*a. Municipal Clerk and CFO Update (Copy to CFO, Board of Ethics) b. SAVE THE DATE notice for Designing Healthy Communities (Copy to LUC/Planning Board, LUC/Zoning Board of Adjustment, Board of Health, Borough Engineer)	Dolson/Finance Amitai/Planning Dolson/Health and Zoning Engineer
4.	02/24/12	02/22/12	Borough of Alpine, to 14 listed municipalities	*Resolution adopted 2/22/12 re Mutual Aid and Assistance Program for Fire Departments and respective fire companies per N.J.A.C. 5:75A-2.2 (Copy to Fire Chief)	Latner/Fire
5.	02/27/12	02/21/12	Claire Foy, Borough Clerk, Borough of Carlstadt, to Borough Clerk	*Certified copy of Resolution in Opposition to United Water Rate Increase	
6.	02/27/12	02/24/12	David M. Watkins, Attorney at Law, to James Whitney c: Mayor and Council	*Re: Warning Notice/30 Forest Avenue (Copy to James Whitney)	Administrator
7.	02/24/12	02/24/12	Mayor, to James B. Winters, Closter DPW Superintendent, Fire Official c: Borough Administrator Borough Clerk	*Congratulations for submitting Borough of Closter's FEMA Application for reimbursement for two projects (Protective Measures & Debris removal) from the Halloween Storm on 10/29/11 in the amount of \$158,456.21 with approval of 75% reimbursement in the amount of \$118,842.15	Administrator
8.	02/29/12	02/22/12	Joseph Picciano, Deputy Director Preparedness, State of New Jersey Office of Homeland Security and Preparedness, to Mayor	*Informing FY09 Buffer Zone Protection Program, CFDA #97.078; Award No. 2009-BF-T9-0041 has been closed out with an Adjusted Award Amount/Reimbursed Amount of \$24,566.83 (Copy to Chief Kaine)	Mayor/Grants
9.	02/28/12	02/28/12	Donna J. Bott, Community Educator/Liaison, Community Hospice Center of Bergen County, to Mayor	*Informing of upcoming fundraising events and requesting the Borough advertise same on web sites, TV stations, and/or town bulletin boards; Enclosed flyer for 2 <sup>nd</sup> Annual Oldies Dance to be held Saturday, 4/28/12 @ 8:00 p.m. <u>and</u> Afternoon Bereavement Support Group information	
10.	03/01/12 Hand del'd @ 11:15 a.m.	03/01/12	Paul Demarest, Land Use Coordinator, Zoning Board of Adjustment, to Riken & Jheel Sanghvi, 94 Alpine Drive c: Zoning Officer Borough Clerk Deputy Treasurer	*Certified copy of Resolution approved 2/22/12 granting, in whole or in part, the application for 94 Alpine Drive, Block 2206/Lot 8	Dolson/Zoning Board of Adjustment
11.	03/01/12	02/28/12	Assemblywoman Holly Schepisi, 39 <sup>th</sup> Legislative District, to Loretta Castano	*Acknowledging receipt of the Mayor and Council Resolution denouncing all forms of anti-Semitism and affirming support of denouncing the recent anti-Semitic attacks in Rutherford, Hackensack,	

				Maywood and Paramus	
12.	03/01/12	02/28/12	PERMA Risk Management Services, Bergen County Municipal Joint Insurance Fund, to Members - Bergen County Joint Insurance Fund Chiefs of Police	*Police Accreditation Grant Program - Members of the Bergen JIF will be offered a maximum grant of \$25,000 to help accomplish accreditation; Sample Resolution and Grant Agreement attached (Copy to Chief Kaine)	Borough Administrator Glidden/Public Safety
13.	03/01/12	02/27/12	Christine Demiris, Borough Clerk, Borough of New Milford, to Loretta Castano	*Resolution to Reaffirm Resolution 2012:64 (Denouncing all forms of Anti-Semitism)	

**ALSO DISTRIBUTED:**

Unapproved Minutes of the Work Session held February 22, 2012

Unapproved Minutes of the Regular Meeting held February 22, 2012

**ALSO DISTRIBUTED:**

Bergen County Community Development - Bergen County Home Ownership Center - Flyer re FREE Homebuyer Workshops (Received 2/28/12)

**MAIL LIST**  
MARCH 8, 2012

NO.	DATE REC'D	DATE	FROM	SUBJECT *COPY ATTACHED	AGENDA/COMMITTEE/ LIAISON
1.	03/01/12	March 2012	Mayor Art Ondish, New Jersey State League of Municipalities	*Mayor's Newsline - March 2012	
2.	03/02/12  03/05/12  03/07/12 03/08/12	03/02/12  03/05/12  03/07/12 03/08/12	William G. Dressel, Jr., Executive Director, NJS League of Municipalities, to Municipal Clerks	*League Alert(s) Re: a. I. Please Contact your State Legislators - Act Now for Property Tax Relief - Assembly Budget Committee to Review Energy Tax Issue II. S-1451 Reforms to the Open Public Meetings Act III. Bloustein School's 20 <sup>th</sup> Anniversary Celebration IV. S-1452 Reforms to the Open Public Records Act b. CEU Tracking System for League Conference Sessions will be <b>SHUT DOWN</b> as of <u>5/1/12</u> (E-mailed copy to CMFO, RMC, Collector, Public Works Manager, Assessor, Attorney, Registrar) c. Assembly Budget Committee to Consider Restoration of Municipal Property Tax Relief Funding (Copy to Tax Collector, Treasurer/CFO) d. OPRA and OPMA Reforms Bills Released from Committee e. NJLM Educational Foundation Event - "Land Use Controls: Sustainable Energy Sources Present New Challenges - 3/14/12, Conference Center Mercer County Community College, West Windsor 9 a.m. to 1 p.m. (Copy to Land Use Coordinators/Planning Board and Zoning Board of Adjustment, Chief Municipal Finance Officer	Borough Attorney/Borough Clerk Borough Attorney/Borough Clerk  Borough Attorney Amitai/Planning Dolson/Zoning
3.	03/02/12	02/29/12	C. Nicole Sullivan, Esq., Law Office of Howard Davis, P.C., Concentration in Environmental Issues, to NJDEP Bureau of Case Assignment & Initial Notice, Site Remediation Program c: Borough Clerk Board of Health	*Receptor Evaluation Report re DTR Automotive Site, 422 Demarest Avenue, Closter, NJ, PI: 016395 - enclosed original, executed Receptor Evaluation and three (3) scanned, PDF copies on CD (copy of originals only - NO CD) Letter only! COMPLETE REPORT ON FILE IN BOROUGH CLERK'S OFFICE (Copy to Board of Health, Construction Official, Environmental Commission - letter only!)	Dolson/Health Kashwick/Environmental
4.	03/02/12	02/29/12	Margaret Beiran, Project Manager, BEM Systems, Inc., to Loretta Castano	*Initial Receptor Evaluation Form Submission re Former Hotel Research Laboratories, Inc. property located at 48 and 58 Perry Street, Block 1318, Lots 4 and 5; SRP PI ID: G000007260 - letter only! COMPLETE REPORT ON FILE IN BOROUGH CLERK'S OFFICE (Copy to Board of Health, Construction Official, Environmental Commission - letter	Dolson/Health Kashwick/Environmental

				only!)	
5.	03/02/12	03/01/12	Shivaun Gaines, Director, Montclair State University, to Borough of Closter, Office of the Mayor	*Informing Montclair State University has been selected as a public hearing site scheduled for Tuesday, 3/13/12 @ 9:00 a.m. at University Hall 7 <sup>th</sup> Floor Conference Center, for the Senate and Budget Appropriations Committee FY 2013 State Budget; informing to register by telephone to call 609-847-3105 or go to <a href="http://www.njleg.state.nj.us">www.njleg.state.nj.us</a> and click on budget hearing for online registration; 2011-2012 Economic Impact Report Summary enclosed (Posted on Municipal Clerk's bulletin board 3/8/12)	
6.	03/02/12 hand del'd @ 3 p.m. by Mayor	02/29/12	Jim Whitney, Code Enforcement Officer, Borough of Closter, Code Enforcement Bureau, to David M. Watkins, Attorney at Law c: Mayor	Response to letter dated 2/24/12 concerning warning notice sent to Mr. John Partyka, 30 Forest Avenue (Distributed 3/2/12)	
7.	03/05/12	02/23/12	Adam E. Falk, Vice President, Government & Public Affairs, Cablevision, to Ms. Kristi Izzo, Office of Cable Television, Board of Public Utilities c: Lawanda Gilbert, Acting Director, OCTV All affected municipalities	*Launch of new iO Packages effective 3/27/12 anc copy of tariffs reflecting addition of packages and pricing	Barad/Cable TV Advisory
8.	03/06/12	03/05/12	Robert Laux, Executive Director, Bergen County Utilities Authority	*BCUA Sewer Connection Fee - Municipal Incentive Program Rebate, informing the Borough of Closter will be receiving a 2011 rebate check in the amount of \$905.36 with voucher to be completed and returned to the BCUA no later than 3/20/12 (Copy to William Dahle, III)	Administrator
9.	03/06/12	02/22/12	Gail Warming-Tanno, Borough Clerk, Borough of Alpine, to Borough Clerk	*Resolution re LOSAP Eligibility for Closter Volunteer Ambulance Rescue Corps and supporting certification of the list from 1/1/11 to 12/31/11 authorizing an award for the 2011 reporting year (Copy to Ambulance Corps Captain)	Administrator
10.	03/07/12	03/07/12	<a href="mailto:egg@dca.state.nj.us">egg@dca.state.nj.us</a> to Municipal Clerk	*State Fiscal Year Best Practices Responses due to the Division of Local Government Services by 4/2/12; Refer to Local Finance Notice 2011-18R for further guidance	
11.	03/07/12	03/07/12	<a href="mailto:LPSAdmin@dca.state.nj.us">LPSAdmin@dca.state.nj.us</a> to Affordable Housing Trust Fund Preparers and Municipal Clerks	*2011 Affordable Housing Trust Fund Monitoring Reports are due on or before <b>March 31, 2012</b> ; Informing all preparers who have attended training have been given access to the electronic tracking and monitoring	Administrator



				system (CTM) to enter collections and expenditures of the AHTF as the occur; Requesting attached certification be signed and send with a 12/31/11 bank statement and reconciliation via fax, e-mail and/or mail by 3/31/12 (Copy to CFO/Treasurer)	
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**ALSO DISTRIBUTED:**

Volunteer Center of Bergen County, Inc., "THE VOLUNTEER CENTER NEWS" - Volume XLVI, Winter 2012, Number 1 (Received 3/5/12)